

SAMPLE LETTER from High School Athlete to College Coach

DATE

Coach's Name

Address

City, State, Zip

Dear Coach Stretch:

I would like to introduce myself. I am currently a junior at Any High School in Any City, Any Town, USA. I have played volleyball for four years starting as a setter for the last three. I am 5'10" tall and weigh 145 pounds. I have been selected All-Conference for the past two years and All-State this year. I was also selected for the North All Star Team this year.

My coach's name is Mr. Long Arms. His contact information is included on the attached information page. He has indicated to me that he would welcome your calls and is willing to discuss my abilities with you. Email is a reliable way to reach him, as well.

I currently rank second in my class of 80 students. My cumulative grade point average is a 3.8 on a 4.0 scale. I have taken the ACT and received a composite score of 26. I plan to retake it in October of my senior year. I am interested in pursuing a degree in sports medicine while in college, and would also like to continue playing volleyball at the college level. I have followed your team and have had the privilege of attending two games. It is my dream to play for a great college team like yours!

I have included a skills tape and a game tape for you to review. My jersey number is #000 in the light-colored uniforms. I have also included a schedule of our 2006-2007 volleyball season. Please let me know if there is additional information that either I or my coach may provide.

Thank you in advance for your time and consideration. I look forward to hearing from you.

Sincerely,

Athlete's Name