



The RCS Hospitality Group
www.ConsultingRCS.com

Position Available:
CLUBHOUSE MANAGER
Patriot Golf Club – Owasso, OK

Are you a Clubhouse Manager with a passion for the game of golf and deep respect for patriotic American values? If so, we've got a position for you in Oklahoma Green Country! The Patriot Golf Club in Owasso, Oklahoma (just outside of Tulsa), is seeking a forward thinking Clubhouse Manager to join their team—is it you?

POSITION RESPONSIBILITIES:

The Clubhouse Manager must understand the nuances of private club service, provide creative ideas while staying true to the traditions of the Club, and strive for service excellence with the member experience. The Clubhouse Manager will be responsible for all aspects of the day-to-day operations at The Patriot Golf Club. He/she will develop and execute all initiatives surrounding the successful management of the operation, including but not limited to budgeting, planning, organizing, and directing.

CANDIDATE EXPERIENCE AND QUALIFICATIONS:

- **MUST HAVE:** a minimum of 5 years of club (or other high-end hospitality) experience with progressive upward promotion
 - At least 3 years of experience as a Clubhouse Manager or Food and Beverage Director
 - Experience with renovations or opening a club is preferred
- Strong knowledge of all aspect of the Food and Beverage operation
 - Evidence of innovative and creative ideas for new club programming
- Proven success with guest satisfaction, revenue generation, cost management, and budget preparation experience
 - Must have a “whatever it takes” attitude, be exceptionally service oriented, and genuinely enjoy making members and their guests happy
 - Event execution experience is preferred
- Outstanding written and verbal communication skills
 - Must be able to both give and follow clear direction, working as part of a team
 - Able to foster open communication and teamwork
- Demonstrable leadership skills
 - Previous success in developing employees and operations
 - Passion for training and mentoring a team
 - Should have a collaborative approach to management
- Basic computer skills
 - Accustomed to using technological tools such as a POS System, email, MS Excel, and MS Word

THE SUCCESSFUL CANDIDATE WILL:

- Work well under pressure, be organized with his/her task list, demonstrate self-motivation, and be an active problem solver
- Have an energetic, enthusiastic, and professional demeanor demonstrating personal pride and attention to detail
- Be able to work a flexible schedule including weekends, holidays, and nights as necessary in order to adapt to the needs of the Club, leading the staff by example.
- Understand the culture of a private club membership and industry trends

EDUCATIONAL QUALIFICATIONS: The ideal candidate would possess a Bachelors' degree in Hospitality. Consideration will be given to candidates who have significant relevant experience

SALARY RANGE: DOE plus benefits and bonuses

CLUB INFORMATION:

The Patriot Golf Club has received many accolades since its opening to its members in 2010, including Best New Private Club in 2011 by Golfweek, and in 2012 was ranked 45th on the Golfweek Modern List. The Patriot is more than just a membership; it's a sanctuary for local and national members who are passionate about the game of golf, are drawn to the Club's unique setting and deep sense of Patriotism. This is best exemplified at 1300 hours, when activity stops at The Patriot to honor those who sacrifice on our behalf: Taps is played and the bell tolls thirteen times, one toll for each fold. The Club combines the amenities of lodging and dining to further enhance its distinctive environment in order to become a refuge from daily life, enabling members to build lasting friendships and celebrate families and our country.

Located just 30 minutes from downtown Tulsa, this Oklahoma country club community offers:

- a 19 hole (two #6's) Robert Trent Jones Jr. designed golf course featuring four distinct and breathtaking types of typography: lowland marsh, woodland meadows, high prairie, and dramatic limestone canyons
- a double-sided practice range, two separate short game areas, and two putting greens, which are the home practice facility for The University of Tulsa Women's golf team.
- a sweeping stone clubhouse with spectacular views of the course and downtown Tulsa
- 3 4-bedroom full service luxury rental cottages overlooking the 9th hole, each named after an Oklahoma Medal of Honor Recipient
- The Patriot campus is also home to the Folds of Honor Foundation: through educational scholarships, Folds of Honor gives back to the spouses and children of soldiers killed or disabled in service to our country.

FOOD AND BEVERAGE OPERATION:

The club currently serves a single dining room, which seats up to 50, a private boardroom, and patio. Three cottages are located adjacent to the Club property, which are served by the Club. In Spring 2018 The Patriot will open a new 22,000 square foot Clubhouse facility which will feature a member dining room serving up to 100, a member bar for up to 50, a men's dining room for up to 60, board room space for up to 32, cellar with private dining, and a banquet space for up to 300.

INSTRUCTIONS FOR APPLYING:

Please send cover letter outlining your career progression choices, a resume, references, and salary requirements to: Jill Garner at jill@consultingRCS.com