



RCS HOSPITALITY GROUP
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Position Available:
FOOD & BEVERAGE DIRECTOR
Delray Beach Club – Delray Beach, FL

The Delray Beach Club is seeking an experienced professional who will oversee all aspects of the Club's Food & Beverage service as the Food & Beverage Director, along with the direct oversight of the entire "member service experience" as it relates to dining and events.

POSITION RESPONSIBILITIES:

The Food & Beverage Director must understand the nuances of private club service, provide innovative ideas while staying true to the traditions of the Club, and strive for excellence with the member experience. The primary duty of this position includes the exercise of discretion and independent judgment with respect to matters of significance, such as formulating, affecting, interpreting and implementing management policies and operating practices. The Director will directly supervise the Dining Managers and staff along with the various dining outlets; hire, train, and supervise staff to make sure that consistent and exceptional service levels are delivered; implement and monitor departmental budgets and works across all levels and departments in the organization.

CANDIDATE EXPERIENCE AND QUALIFICATIONS:

- **MUST HAVE:** a minimum of 5 years of club and fine dining management experience with progressive upward promotion
 - Must have served in a previous leadership role exercising great responsibility
- Proven success with member satisfaction, revenue generation, cost management, and budget preparation experience
 - Event execution experience is preferable
- Outstanding written and verbal communication skills
 - Must be able to both give and follow clear direction, working as part of a team
 - Comfortable and professional when interacting with members
 - Ability to properly maintain records of special events, house counts, food covers, etc.
 - Ability to develop and continually refine policy and procedure manuals
- Demonstrable leadership skills
 - Previous success in developing employees and dining operations
 - Will be responsible for staffing including onboarding & training, performance reviews, daily supervision, corrective action, and terminations.
- Exemplary computer skills such as Word, Excel, and Point-of-Sale systems
 - Northstar software system experience a plus
- Ability to provide technical support for audio, visual, and lighting.
- Established business/financial acumen as it relates to F & B operations (preparing and adhering to operational budgets, purchasing and maintaining inventory, audit and approve invoicing, and managing payroll.)

THE SUCCESSFUL CANDIDATE WILL:

- Work well under pressure, be organized with his/her task list, demonstrate self-motivation, possess good time management skills, and be an active problem solver
- Have an energetic, enthusiastic, and professional demeanor demonstrating personal pride and attention to detail
- Be able to work a flexible schedule including weekends, holidays, and nights as necessary in order to adapt to the needs of the Club, leading the staff by example
- Understand the culture of a private club membership and industry food trends

EDUCATIONAL QUALIFICATIONS:

Bachelor's Degree in Hospitality Management preferred. Must also possess: Food Manager & Handler Certification and Responsible Alcohol Certification.

SALARY RANGE:

DOE. Upon eligibility a comprehensive benefits package including health, dental, vision, life insurance, short & long disability, paid time off, and 401K plan.

CLUB INFORMATION:

The Delray Beach Club takes great pride in catering to their members, families, friends, guests and colleagues with a variety of venues for every age group. The focal point is the majesty of the Atlantic Ocean. Located in beautiful surroundings, The Club has one thing in mind: complete relaxation and enjoyment with no luxury left unfulfilled. Located on three acres with 350 feet of stunning beach front, The Club provides a resort-style setting offering pool, beach, and ocean fun, tennis & fitness, a variety of social activities and dining experiences along with entertainment.

This beach club offers superb recreational and entertainment facilities for the whole family to enjoy:

- Private sand beach with cabanas & boardwalk
- Beachside tennis courts
- Oceanfront heated swimming pool
- State-of-the-art fitness center with group exercise classes, sauna, & spa services
- Kids Camp programs and other activities

FOOD AND BEVERAGE OPERATION:

The food and beverage operation offers several lunch and dinner dining areas including the formal dining Ocean Room, the more informal Grille Room, Terrace, and a Poolside/Oceanside Bar.

The Dining & Grill Manager, Pool & Beach Dining Manager, and Banquet Events Manager report to this position. The position reports to the General Manager.

MEMBERSHIP DETAILS:

INSTRUCTIONS FOR APPLYING:

Please send cover letter outlining your career progression choices, a resume, references, and salary requirements to: Jill Garner at jill@consultingRCS.com