

(DRAFT #5)

**UCSF Clinical & Translational Science Institute
Individual Mentoring Development Plan (IMDP)**

(SEE PAGE 3 FOR INSTRUCTIONS)

Mentee: _____ Academic Series: _____ Primary Mentor: _____
Date of Meeting: _____ Secondary Mentor: _____
Report # _____ Other mentors (Department Mentor Facilitator) _____ (Personal Mentor) _____

	Review CV: What is required for promotion in your series and in your department? Are you on track for promotion? Have you met with your Chair? You are about to apply for a merit or promotion. What are the accomplishments and activities that you want your Director/Mentor to be able to write about in a letter of recommendation?		
5-year Goal #1 (Personal Career)	Educational Activity	Research Project	Product Date
6-month objectives:			
1.			
2.			
3.			
5-year Goal #2 (Research population/outcomes)			
6-month objectives:			
1.			
2.			
3.			
5-year Goal #3 (Research methods)			
6-month objectives:			
1.			
2.			
3.			

Date: _____

Research Projects (complete this in preparation for meeting with mentor and provide mentor with copy)

A. In Development (project names)

Collaborators & Staff

Brief overview/ timeline

Grants in preparation

Collaborators & Staff

Brief overview/ timeline

B. Active Research

1. data collection/analysis (project names)

Collaborators & Staff

Brief overview/ timeline

2. Abstracts in preparation (abstract titles)

Collaborators & Co-Authors

Brief overview/ timeline

3. Manuscripts in preparation (titles)

Collaborators & Co-Authors

Brief overview/ timeline

DATE FOR NEXT MEETING WITH MENTOR: _____