

The Charleston Music Club

By-Laws

(Revised August 13, 2011)

Article I –Name

Section 1. The name of this club shall be: The Charleston Music Club. (Formerly known as The Charleston Music Study Club.)

Section 2: This Club shall be affiliated with the National Federation of Music Clubs and the South Carolina Federation of Music Clubs, and pledges full support to the ideals and activities of this organization.

Article II –Objective

The objective of this club shall be to aid young musicians through the award of scholarships and to stimulate interest in music through the presentation of musical programs.

Article III –Membership

Section 1. Membership in the Club shall be based on interest in music, and willingness to support the activities of the Club.

Section 2. The membership chairman will notify candidates of their selection and enclose a copy of the Club's By-laws. Failure to accept within the prescribed two weeks shall be considered the equivalent of a declination.

Section 3. Honorary Members are selected by the Executive Board with the approval of the membership for their many years of outstanding service to the community in the field of music and are not required to pay dues to local, state, or national federation.

Section 4. Life Membership: Members who wish to pay a onetime fee of \$200 will be designated as life members and no longer will be required to pay annual dues.

Section 5. Charter Members: Are honored for their long service to the Club by this designation, and are not required to pay dues.

Section 6. Special Members: New or old members currently active in the field of music, or members having responsibilities or infirmities, which prevent their regular attendance, may be designated as Special Members. These members, so designated in the Yearbook, must pay full dues.

Section 7. The annual dues shall be twenty dollars (\$20.00), which includes a \$1.00 contribution to the National Federation Founders' Day. Dues are payable to the Treasurer in May for the next year. Any member joining after the February meeting shall pay one-half the dues of regular membership.

Section 8. Past-Presidents are required to pay an additional \$2.00 for a total of \$22.00 annual dues.

Article IV –Officers

Section 1. The officers of this Club shall be: President, Vice-President, Recording Secretary, Corresponding Secretary, and Treasurer.

Section 2. The term of offices shall be two (2) years, beginning at the close of the current term.

Section 3. In case of a vacancy in any office, the Executive Board shall have the power to appoint an officer for the unexpired term.

Section 4. Officers failing to perform the duties for which they are elected may be removed from the office by a majority vote of the Executive Board.

Article V –Duties of Officers

Section 1. The President shall preside at all meetings of the Club and the Executive Board, appoint all standing committees, and be ex-officio member of all committees, except the Nominating Committee.

Section 2. The Vice-President shall, in the absence of the President, perform all duties of the President and shall act as chair of the Program Committee.

Section 3. The Recording Secretary shall keep a record of all meetings of the Club and the Executive Board.

Section 4. The Corresponding Secretary shall notify all members of the Club meetings, and shall attend to the regular correspondence of the Club.

Section 5. The Treasurer shall be a member of the Finance Committee, be custodian of all funds of the Club, pay all bills approved by the President, keep an account of all disbursements, render a financial statement of receipts and disbursements at the annual Business meeting in May and present the book for audit at the end of the fiscal year.

Article VI –Nominations and Elections

Section 1. A Nominating Committee, consisting of three (3) immediate past presidents, the most recent past-president serving as chairman, shall submit names to be voted on at the March meeting of odd years. If any of the three (3) immediate past- presidents cannot serve, the vacancy shall be filled by the most recent past-president, with the newest past-president retaining chairmanship.

Section 2. The slate proposed by the Nominating Committee shall be presented to the membership thirty (30) days in advance of the election.

Section 3. Any member of the Club shall have the right to nominate from the floor any additional name (or names), providing the nominee is eligible for election and has consented to be a candidate.

Section 4. Voting shall be by ballot with a majority vote necessary for election. In the event of only one nominee for an office, the chairman may recommend election by acclamation.

Article VII –Executive Board

Section 1. The elected officers, together with the Immediate Past President, Ways and Means (Finance) Chair, National Federation Representative and SCFMC Board Representative shall constitute the Executive Board.

Section 2. The Executive Board shall arrange and control the affairs of the Club and transact business referred to it by the Club. If a one-time assessment is required, it shall be presented to the club membership for approval.

Section 3. Five (5) members of the Executive Board shall constitute a quorum.

Article VIII –Meetings

Section 1. The regular meetings of the Club will be held at 7 pm with the program at 7:30pm, from September to May, inclusive. Dates, times and number of meetings may be changed at the discretion of the Executive Board. Guests and prospective members are welcome.

Section 2. The place of meeting shall be decided upon by the Program Chair with the approval of the President.

Section 3. Election of officers shall be held at the March meeting of odd years.

Section 4. The annual business meeting for the year shall be held at the May meeting. New officers shall be installed at the May business meeting following the election.

Section 5. Special meeting of the Club may be held upon the call of the President.

Section 6. Two-fifths (2/5) of the regular members of the Club shall constitute a quorum for the transaction of business at all meetings of the Club.

Article IX –Committees

Section 1. Standing Committees: The Standing Committees shall be: Program, Membership, Way & Means (Finance), Publicity, Extension, Award, Federation, Yearbook, Public School Music, Junior Music Club and Hospitality.

Section 2. Ad Hoc Committees: Ad Hoc Committees may be added or removed at the discretion of the President.

Section 3. Finance Committee: The Finance Committee shall consist of the Ways and Means Committee Chair, Treasurer, President (ex officio) and one member to be appointed by the President. It shall be the duty of this committee to prepare the budget for the fiscal year, beginning the first day of June. The budget is subject to approval by a majority vote of the membership at the May meeting.

Section 4. Membership /Hospitality Committee: The Membership/Hospitality Committee shall consist of the Membership Chair, Hospitality Chair and selected members at large.

Article X –Fiscal Year

The membership year coincides with the fiscal year – June 1 to May 30.

Article XI –Amendments

These By-Laws may be amended at any regular meeting of the Club by a vote of three-fifths (3/5) of the regular members. Notice of the proposed amendment should be submitted in writing to regular members at least thirty (30) days prior to the votes.