

STUDIETRUST

2015 BURSARY APPLICATION – INFORMATION LETTER



Dear Applicant

Please read the instructions before completing the application form.

000-601 NPO
IT 3895/11

1. General Instructions

- 1.1 The completed application form must be submitted before 30 September 2014 if you want to be considered for a bursary for 2015.
- 1.2 Only application forms completed in full and accompanied by the required supporting documents will be considered.
- 1.3 Only application forms that are mailed to us by surface mail will be considered. Faxed or emailed forms will not be considered. Studietrust also has an online application facility that could be accessed from 15 July – 30 September through our website: www.studietrust.org.za.
- 1.4 Only applications from South African citizens will be considered.
- 1.5 Please apply timeously for admission for next year to the educational institution of your choice.
- 1.6 Please apply for Financial Aid when you apply for admission at tertiary institutions.
- 1.7 Career advice is available from SAQA Career Advice Services: Helpline Number: 0860 111 673; or sms / email your question to 0722045056 / help@careerhelp.org.za.
- 1.8 An application made on a Studietrust application form will be considered for all the bursaries we manage. Applicants thus only have to complete one form. However, applicants are advised to apply for as many other bursaries as possible. A list of available bursaries can be obtained from the SAQA Career Advice Services (see 1.7 above).

2. Documents to be submitted with the application form (if and where applicable)

- 2.1 A certified copy of this year's June exam results or an appropriate progress report if no examination was written.
- 2.2 A copy of your final results if you have completed your NSC (matric).
- 2.3 Your academic record if you are currently studying at a tertiary institution.
- 2.4 Two testimonials: The first by a responsible educational official (e.g. your principal or lecturer) and the other by a community leader (e.g. your spiritual leader, local civic leader, etc.). See Sections 5 and 6.
- 2.5 An essay on your life in Section 7. This essay must be written by you personally. Your parent / guardian / friend may include a letter of recommendation.
- 2.6 Proof of income/salary* of parent(s) or guardian. (*e.g. payslip or letter from employer or sworn statement or tax return statement).
- 2.7 A certified copy of your South African Identity Document (ID).

3. Selection Criteria

The main criteria used in the selection of successful applicants are financial need, academic potential and career-oriented study programmes. Preference is also given to applicants from rural areas and to female applicants. Other selection criteria are:

- 3.1 Full-time students at Further Education and Training (FET) Colleges and Agricultural Colleges are eligible for bursaries.
- 3.2 University of Technology and University students who study full-time, with a pass symbol in all their subjects, and who follow career-oriented programmes that are in demand in the labour market, are eligible. Agriculture, Commerce, Engineering and Education (with Mathematics and Science) are preferred study programmes.
- 3.3 Applicants for tertiary bursaries must please specify as clearly as possible the exact programme of study for which you need a bursary as well as the type and name of the educational institution where you plan to study and the year of study. Please differentiate clearly between "University of Technology" and "University". Study programme changes, after submitting your application forms, may lead to the cancellation of a bursary.
- 3.4 No bursaries are available for private tertiary institutions.

4. Bursary Amounts

Studietrust award three kinds of bursaries: access bursaries, partial bursaries and full cost bursaries.

- 4.1 Access bursaries are smaller bursaries that are intended to give access to tertiary education. Successful applicants will have to supplement the bursary with a loan or additional bursaries.
- 4.2 Partial bursaries cover around 50% of the total cost of studying per year. They are mostly sponsored by private sector companies, trusts or foundations. The balance of study-related costs must be covered from alternative means (e.g. a NSFAS loan).
- 4.3 Full-cost bursaries cover all study-related costs according to a formula prescribed by the donors.

5. Submitted Application Forms: Acknowledgement of Receipt and Outcome

- 5.1 Receipt: You will receive a sms or email confirming receipt of your completed application form. All properly completed applications received will be considered.
- 5.2 Outcome: You may expect a sms telling you whether your application was successful by 31 December. Please inquire only after 15 January next year if by that time you still have had no answer.

Dr HM Hofmeyr, National Director

Postal Address: PO Box 29192, Melville, 2109

E-mail enquiries: apply@studietrust.org.za

www.studietrust.org.za

Studietrust is a Bursary Organisation that joins forces with young people who have the resolve and determination to become winners, assisting them to empower themselves through further education and training in the struggle against poverty, ignorance and exploitation.

Carry each other's burdens, and in this way you will fulfil the law of Christ (Gal.6:2)

STUDIETRUST

Bursary Application Form 2015

PLEASE READ THE INFORMATION LETTER CAREFULLY BEFORE COMPLETING THIS FORM.



000-601 NPO
IT 3895/11

Mail the completed application form with supporting documents to Studietrust, PO Box 29192, Melville 2109

Section 1: Personal Information

Id no											Are you a South African citizen?		No	Yes
Surname					First names									
E-mail address					Date of birth		D	D	M	M	Y	Y	Y	Y
Cell numbers	Your own:				Relative:									
Home tel number					Province									
Postal address														
Postal code					Is your family home in a rural area?			No	Yes	Describe your house	Formal/ permanent	Informal/ shack		
Population group	African		Asian		Coloured		White		Gender			Female	Male	
Do you suffer from any disability?	No	Yes	If "yes", please specify											

Section 2: Academic Information

What are you doing this year?	Gap year	School	Full time tertiary studies	Full time work	If employed full-time, provide monthly income	R	
Highest educational qualification already obtained (e.g. Grade 11 or Grade 12 or N4)				Name of the institution or school you're currently studying at			
Provide full details of your current study course (e.g. Grade 12; B Com Finance 1 st year)							
Have you participated or are you participating in any project aimed at improving school results (e. g. ProMaths, Living Maths, etc.?)		Yes	No	If Yes, please name the project			

- School results:** Provide your results in the relevant spaces below (Grade 11; June 2014, Pre-lim (if available) and Final Grade 12 (NSC) (if applicable). Please note: **Mathematics:** The difference between "Mathematics" and "Mathematical Literacy" is important. Applicants who do/did mathematical literacy must leave the Mathematics space blank.

Physical Science: Learners who do not present Physical Science as subject will leave the Physical Science space blank.

Other subjects: Use the spaces for your other subjects. Provide the subject name and results. Please list your best subjects first.

Please submit proof of results with the completed form.

Subjects			Final Grade 11 Results		June Grade 12 Results		Pre-Lim Grade 12 Results		Final Grade 12 Results (NSC/matric)	
English	Home Language (HL)	First Additional Language (FAL)								
Mathematics										
Physical Science										
Life Orientation										
Other Language:		HL	FAL							
Mathematics Paper 3 (if applicable)										
Mathematical Literacy (if applicable)										
Other subjects:										
1										
2										
3										
4										

• Latest University or College Results (e.g. First year June university results)

Subjects	%	Subjects	%

Proposed study course next year: (Diploma or Degree, e.g. ND Chemical Engineering / B Com Marketing)

Type of institution where you intend studying full-time next year	Agricultural College	FET College	University of Technology	University
Name of university, college or school where you intend studying full-time next year				Campus:
Grade or year of study next year (e.g. 1 st or 2 nd or 3 rd or Hons)			Provide your student number (if available)	
Which career do you intend following on completion of your studies?				
Mention any other bursaries you have applied for as well as any bursary grants which have already been confirmed	Applied: Confirmed (state amount):			
Where have you heard about Studietrust?	"Bursary Register"	Study institution	Internet	Newspaper
		Teacher	Community leader	Radio
			Magazine	Relative or Friend

Section 3: Family Information

• Father or stepfather	Surname:					Full names:				
Marital status	Married		Divorced / Separated			Never married		Deceased	Widowed	
Employed?	No	Yes	Pensioner?	No	Yes	Highest academic qualification?				
Total income (salary, wages, pension, etc.) per month? (before deductions)	R								Please include proof of income	
• Mother or stepmother	Surname:					Full names:				
Marital status	Married		Divorced / Separated			Never married		Deceased	Widowed	
Employed?	No	Yes	Pensioner?	No	Yes	Highest academic qualification?				
Total income (salary, wages, pension, etc.) per month? (before deductions)	R								Please include proof of income	
• Guardian (if applicable)	Surname:					Full names:				
Marital Status	Married		Divorced / Separated			Never married		Deceased	Widowed	
Employed?	No	Yes	Pensioner?	No	Yes	Highest academic qualification?				
Total income (salary, wages, pension, etc.) per month? (before deductions)	R								Please include proof of income	
• Provide the names and surnames of other members of your family who are living at your home (not mentioned above):										
Name	Relationship (e.g. grandmother)		Which category does the person fall under? (pre-school / school learner / Tertiary student / adult)			Does the person have any income from any source? (provide rand per month)		What kind of income is this? (e.g. wages / salary / grant / pension)		
1										
2										
3										
4										
5										
6										
7										
8										

Section 4: Supporting Documents: Checklist

The following supporting documentation must accompany your application

Please check the box on the right of each item that is included. Your application will not be considered without the relevant documentary proof.

1. A certified copy of this year's June results or your latest results if you are not studying this year. (Tertiary students have to include their complete academic record.)
2. A certified copy of your NSC / matric results (if you have completed school).
3. A certified copy of your ID document.
4. Certified copies of pay-slips of your parent(s) / guardian.
5. A copy of the latest audited financial statements or a sworn affidavit if your parent(s) / guardian is / are self-employed.
6. Sworn affidavits as well as UIF cards if your parent(s) / guardian is / are unemployed.
7. A certified death certificate or a sworn affidavit in the case of deceased parent(s) / guardian / spouse.
8. A certified pay-slip of your guardian if you reside with your guardian even though your parent(s) is / are still alive.
9. A certified copy of the divorce certificate if your parents are divorced.
10. If your parents are separated a sworn statement from one of them confirming their separation.

Section 5: Testimonial by Educational Official

I, the undersigned, testify as follows concerning the bursary applicant:

Academic potential of applicant: _____

Personality and leadership qualities: _____

I recommend this applicant for a bursary because: _____

Name: _____ Position: _____ Institution: _____

Cell No: _____ Tel No: _____ Email address: _____

Signature: _____ Date: _____

Official stamp

Section 6: Testimonial by Community or Religious Leader

I, the undersigned, testify as follows concerning the bursary applicant whom I've known for the last (number of) year / years:

Describe the applicant's home circumstances: _____

Describe the applicant's involvement and participation in the activities of your church / organisation: _____

I recommend this applicant for a bursary because: _____

Name: _____ Position: _____ Institution: _____

Cell No: _____ Tel No: _____ Email address: _____

Signature: _____

Date: _____

Official stamp
(if available)

SECTION 7: Essay on Your Life

Write this essay in your own hand and -

1. Tell us about yourself and your family, including your family's current circumstances.
2. Tell us about yourself:
 - 2.1 How would your friends describe you?
 - 2.2 What is your greatest passion?
 - 2.3 What are your major strengths?
 - 2.4 What are your major weaknesses?
3. Give a short overview of your school (and, if applicable, your post-Matric / tertiary) career thus far.
4. If you have not studied for a year or more, tell us what you did during that time.
5. Mention the committees / organisations you belong(ed) to and any community service projects you've been involved with.
6. What leadership positions have you served in and what impact have you had as a leader?
7. Mention any books that you have read that have impressed you.
8. Tell us about one event or person that/who influenced you deeply.
9. Tell us about your further study plans and ideals for the future.
10. Describe the South Africa you want to see in the next 10 years.

Use additional pages if necessary.

I hereby declare that all the information given in this form and the included documents is true and accurate.

Applicant's signature: _____ *Date:* _____

Insert the required documents in the application form, fold them all together and place in an envelope. Mail it to: The National Director, Studietrust, PO Box 29192, Melville, 2109. **Closing date: 30 September 2014.**