



Reaching All Minds Academy 504 Process

Section 504 of the Rehabilitation Act of 1973 is designed to prohibit discrimination based on disability in any program or activity receiving Federal money. This statute obligates most public schools to provide equal access and equal opportunity to otherwise qualified persons with disabilities. For a student to be eligible for a 504 plan, the student must meet all three of the following criteria. It must be because of this disability that the student is unable to gain equal access and benefit from school programs and services.

- A physical or mental impairment (has a history of having a physical or mental impairment)
- That substantially limits
- One or more major life activities

Evaluation and Placement Procedures

When a written referral is made by teacher or a parent/guardian the 504 coordinator will begin the 504 process. When a student is referred to a 504 team, A group of individuals will meet to discuss the procedures and evaluations needed. The 504 team is comprised of, but is not limited to the following: 504 Coordinator, LEA representative, parent of the student, and the general education teacher. The 504 team will meet to discuss the next steps in the process and if the 504 team decides additional testing is required, the parent/guardian of the student will sign a consent authorizing the conduction of evaluations.

Examples of evaluations are but are not limited to the following:

- Educational evaluations
- Intellectual evaluations
- Psychological evaluations
- Medical evaluations
- Adaptive evaluations
- Observations
- Speech/Language

The 504 team will convene after the evaluation process is concluded. The 504 team will utilize a multiple of resources and documentation in addition to the results of the evaluations to assist with deciding the student's placement.

Additional information regarding the 504 Process, procedures and parental rights can be found at:

<http://www.dpi.state.nc.us/parents/disabilities/section504/>