Graduate Research
Good Practice Principles

The following good practice principles are considered to be essential for the development of graduate research programs.

1. Admission requirements and processes for entry to graduate research programs are transparent and clearly documented.

2. Support for graduate research candidates focuses on facilitating a successful completion within a reasonable timeframe.

3. Graduate research candidates are supported to undertake original research and scholarly activities while developing key research and employability skills.

4. Graduate research candidates have access to information on the resources required for the timely completion of a quality research project and have an opportunity to engage with scholarly communities both within the university and globally.

5. Supervisory teams are established to provide guidance to graduate research candidates in the design, conduct and timely completion of the research project, support in publication and dissemination of research findings, and advise on the acquisition of a range of research and other skills as appropriate to the discipline and the background of the candidate.

6. Thesis examination is conducted by at least two experts of international standing in the discipline who are external to the enrolling institution, independent of the conduct of the research, and without any real or perceived conflict of interest in reaching their decision.

1. **Principles of Graduate Research Selection and Admissions**

Key Principle

Admission requirements and processes for entry to a graduate research program are transparent and clearly documented.

Sub-principles

1.1 The University has a clear description of admission criteria for entry into each graduate research program.

1.2 The University has policies and procedures that are consistently applied and ensure the admission of candidates only where there is an appropriate fit between the applicant, research environment, available resources and supervision capacity.

2. Principles of Graduate Research Candidature

Key Principle

Support for graduate research candidates focuses on facilitating a successful completion within a reasonable timeframe.

Sub-principles

2.1 The University provides an induction to all new candidates that includes information about the expectations and responsibilities of supervisors and candidates, the degree requirements, progress procedures, research integrity and ethics, grievance procedures, health and safety procedures and the availability of support services.

2.2 The University has a formal procedure to review the progress of candidates against clear criteria and to identify and address issues that may require additional attention, resources or other support.

2.3 Regular structured feedback is sought from candidates on their experience in order to identify areas for improvement.

2.4 The University provides complaints resolution and grievance procedures that enable candidates to express their concerns in a safe, fair and equitable context.

2.5 The University provides appropriate levels of personal and pastoral support for candidates.

3. Principles for Graduate Research Candidate Development

Key Principle

Graduate research candidates are supported to undertake original research and scholarly activities whilst developing key research and employability skills.

Sub-principles

3.1 The University assists candidates to develop the attributes that will enable them to be competitive for and successful in, academic and non-academic careers.

3.2 The University offers relevant development opportunities that are aligned with each stage of the candidature and which are based on individual needs.

3.3 Supervisors support the development of discipline specific research skills, general academic skills and career planning.

3.4 Candidates should have opportunities to experience diverse research environments through collaboration, partnerships, internships, and national and international conference participation.

3.5 The University periodically and systematically reviews the processes and outcomes of developmental activities for candidates.

4. Principles for Resources and Intellectual Climate

Key Principle

Graduate research candidates have access to information on the resources required for the timely completion of a quality research project and have an opportunity to engage with scholarly communities both within the university and globally.

Sub-principles

4.1 The University has policies regarding resources, infrastructure, and support that are transparent and available to all current and prospective candidates.

4.2 The University provides the resources required for candidates to complete a high quality research project. The resources available are appropriate to the project and the location of the candidate and include library support, information services and IT infrastructure, workplace health and safety training, access to academic and personal counselling, access to appropriate mediation or grievance resolution procedures, and appropriate level of post-thesis submission support until graduation.

4.3 The University ensures that any third party arrangements that affect the candidate and the proposed research are stipulated prior to enrolment and that the candidate is advised of any changes that will impact on the conduct of the research project.

4.4 The University's policies and procedures for the allocation of domestic and international scholarships are widely available and include clearly defined eligibility and selection criteria as well as information regarding scholarship conditions.

4.5 The University provides opportunities for candidates to be actively involved with the intellectual culture and to interact with other researchers, both within their university and globally.

4.6 The University provides opportunities for candidates to engage socially with other candidates and academic staff.

5. Principles for Graduate Research Supervision

Key Principle

Supervisory teams are established to provide guidance to graduate research candidates in the design, conduct and timely completion of the research project, support in publication and dissemination of research findings, and advise on the acquisition of a range of research and other skills as appropriate to the discipline and the background of the candidate.

Sub-principles

5.1 Supervisory teams normally comprise at least two academic staff members for the duration of candidature.

5.2 Supervision is appropriately attributed and recognised as a specialised, workload-bearing academic function that has educational and research dimensions.

5.3 Supervisors are active researchers who possess relevant scholarly expertise.

5.4 The University has appropriate eligibility criteria for all categories of supervisors. All supervisors hold a research degree or equivalent professional or research attainments at the same level of the candidate's enrolment.

5.5 When appointing supervisors the University considers the expertise of the person, the duration of their appointment, other work tasks and any conflict of interest or privileged relationships.

5.6 The University has policies and procedures to manage the appointment and appropriate conduct of all supervisors.

5.7 The University provides professional development and performance review for supervisors.

6. Principles of Graduate Research Examination

Key Principle

Thesis[1] examination is conducted by at least two experts of international standing in the discipline who are external to the enrolling institution, independent of the conduct of the research, and without any real or perceived conflict of interest in reaching their decision.

Sub-principles

6.1 The thesis adheres to the principles of research integrity concerning plagiarism and research ethics as stipulated in the Australian Code for Responsible Conduct of Research. Theses include a statement of originality incorporating an acknowledgement of others' contributors, editorial assistance, and copyright provisions and approvals.

6.2 The University has clear and transparent procedures for the nomination and appointment of examiners, the identification of inappropriate examiners, a timely examination process, the evaluation of examiners' reports, and mechanisms for appeal.

6.3 The University ensures that examiners hold a degree equivalent to, or possess equivalent professional experience, the degree they are examining.

6.4 Where appropriate, confidentiality of the examination process should be maintained and the candidate and supervisor should avoid communication with examiners during the examination process except where a viva is involved.

6.5 Examiners provide written recommendations to the University on whether or not the thesis meets the award criteria.

6.6 The University's processes for the determining the outcome of the examination process are available to candidates, supervisors, examiners, and others, and include the opportunity for written communication between the candidate and committees involved with determining the examination outcome.

6.7 Normally, open access to the final thesis is provided by the University. There may be reasons including public interest, copyright, commercial-in-confidence, intellectual property or ethical sensitivities that require an embargo for a designated period of time.

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[1] The Thesis is defined as a substantial and intellectually coherent product or product(s) using one or more media such as a thesis, dissertation and artefacts, or exegesis and portfolio of creative works and/or performance.