

STAR Arts Education
Board Meeting Minutes
January 18, 2014
10:13 a.m.
Home of Elaine Long

Board Members

Present: Javier Hurtado (President), Elaine Long (Vice President), Estrella Esparza-Johnson (Treasurer), Janine Mortan (Secretary), Moira Casey (Member At-large), Marilyn Abad-Cardinalli (Exec. Director and Member Ex Officio)

Absent:

Quorum? Yes

Others Present

Barbara Graham and Katie Hipol (Volunteer Staff), Carla McEwen

Proceedings

- Meeting called to order at 10:13 by President, Javier Hurtado.
- December 2013 meeting minutes were approved.

MOTION: Elaine Long motions to approve minutes. Estrella Esparza-Johnson (Treasurer) 2nds. Passed unanimously.

- The following additions and adjustments to today's agenda:
 1. Under New Business (1) Committee Formation, (2) Grants, and (3) Board Recruitment were added.
 2. Public comment will be at the end of the meeting.

MOTION: Elaine Long motions to approve agenda. Estrella Esparza-Johnson (Treasurer) 2nds. Passed unanimously.

- Executive Director's Report
 1. STAR Arts Education has a POBox

Address:
777 1st Street PMB199
Gilroy, CA 95020

Notes:
This counts as a physical address.
Located in Nob Hill.

2. Marilyn Abad Cardinalli asks Katie Hipol to report back about a meeting she lead with former STAR Staff.

Notes:

Staff base would like to be kept in the loop about venue options. Staff hopes that new venue is big enough to support the program. Staff likes having classroom space to support rehearsal process. Staff is asking the best way to communicate new plans to community members that ask about the future of STAR Arts Education.

Tabled Topics: In discussion the topic of potentially adding a new board position for a staff liaison was brought up. This topic was tabled for future discussion.

3. Possible Relocation Options

- A. Gavilan Theatre

Gavilan would charge us as non-profit.

Approx. cost for 4-day rental of theatre and adjacent rooms: \$7,500-\$10,000

Paul Skelton could be hired as a contractor for additional cost.

- B. Gilroy High

Contact- Ethan Stocks

Possible place for classroom space.

Theatre space not available because of renovation.

- C. Brownell Middle School

Contact-Gregory Camacho-Light

Marilyn has meeting scheduled.

More info to come.

- D. Power School Summer Camp

Possible collaboration.

Marilyn has meeting scheduled.

More info to come.

- E. Rucker

Information Liaison- Katie Booth

New facility.

Possible collaboration and sharing of resources.

Cost unknown.

- F. Gilroy Center for the Arts

Contact-Kevin Heath

Marilyn has meeting scheduled.

Possible venue for Spring STAR and STAR Video.
More info to come.

4. STAR Arts Education now has a Tax ID and EIN number.

Tax ID: 942214186
EIN Number: 46-4515815

Notes:
Paperwork filed with Janine Mortan.

- Old Business

1. Board Handbook and Bylaws

TASK: Moira Casey and Marilyn Abad-Cardinalli will proofread. Estrella Esparza-Johnson will train people on how to use Google drive as a collaborative too.

2. SJB Choreographer Update

Notes: Gavilan sent check.

3. Mission Statement Committee Report Back

Proposed Mission Statement:

The mission of STAR Arts Education is to provide excellent arts programming to youth that is fun, engaging, and educational. STAR Arts Education builds community by celebrating the creative process. Through positive experiences on stage, screen, and behind the scenes STAR Arts Education exposes youth to the joy of making art.

Board discussion to amend to proposed mission statement.

Amended Mission Statement:

The mission of STAR Arts Education is to provide excellent arts programs to young people that are fun, engaging, and educational. Through positive experiences on stage, screen, and behind the scenes STAR Arts Education celebrates diverse communities and exposes young people to the joy of participating in the creative process.

MOTION: Elaine Long motions to pass amended mission statement. Estrella Esparza-Johnson (Treasurer) 2nds. Passed unanimously.

- New Business

1. Committee Formation

A. Finance Committee

Members: E. Espraza-Johnson (Chair), Marilyn Abad-Cardinalli, Barbara Graham

B. Operations Committee

Members: Javier Hurtado, Marilyn Abad-Cardinalli, Katie Hipol, Estrella Esparza-Johnson

C. Programming & Curriculum Committee

Members: Janine Mortan, Javier Hurtado, Marilyn Abad-Cardinalli, Katie Hipol

D. Grants, Contracts, and Fundraising Committee

Members: Javier Hurtado, Estrella Esparza-Johnson, Marilyn Abad-Cardinalli, Elaine Long

MOTION: Janine Mortan motions to approve 4 proposed committees. Elaine Long 2nds. Passed unanimously.

2. Grants

A. Gilroy Foundation Grant

Deadline January 31, 2014, 3:00 p.m.

MOTION: Elaine Long motions to approve enter into a collaborative partnership with Gilroy Arts Alliance so to apply to a Gilroy Foundation Grant for Spring STAR. E. Esparza-Johnson. Passed unanimously.

B. Intero Foundation Grant

MOTION: Elaine Long motions that Marilyn Abad-Cardinalli will apply for the Intero Foundation Grant. Janine Mortan 2nds. Majority approved. Opposed by J. Hurtado

3. Board Recruitment

Javier Hurtado notes that we have 3 open spaces on the board.

TASK: Javier will send out communications re board meetings to the community along with board applications.

Tabled Topics: During discussion Estrella Esparza-Johnson brought up the need to hire an administrative assistant. This topic was tabled for future discussions.

- Public Comment
No public comment.
- Meeting adjourned at 12:25 p.m.
Moir Casey motions to adjourn meeting. Elaine Long 2nds. Passed unanimously.
- Minutes submitted by Secretary, Janine Mortan.
- Next Meeting: Saturday, February 22, 2014