

STAR ARTS EDUCATION
Board Of Directors Meeting
Dec. 6, 2014, 10:00am
Old City Hall, Gilroy CA

Meeting called to order at 10:00 AM by President, Elaine Long

Welcome

1. Roll Call/Quorum

Present: Elaine Long (President), Estrella Esparza-Johnson (Treasurer), Janine Mortan (Secretary), Moira Casey (Member At-large), Diana Mugno, Marilyn Abad Cardinalli (Exec. Director and Member Ex Officio), Deborah Africa (Member At-large)

Absent: Mark Masoni (Member At-large)

Quorum? Yes

Others Present: No

2. Public Comment: None

3. Additions/ Adjustments: None

4. Approval of Minutes

MOTION: Moira Casey motions to approve 11/15/14 minutes. Estrella Esparza-Johnson 2nds. Passed unanimously.

5. Executive Directors Report

A. Nonprofit Update

Discussion: Marilyn recommends that we do the long form because our total income this year s \$49,593.09.

MOTION: Diana Mugno motions to do the long form. Moira Casey 2nds. Passed unanimously.

B. Proposed Operating Budget-2015

TASK: Marilyn will give Deborah the finalized budget for the grant application.

C. Revising the vision of STAR ARTS Education (from *Summer Camp* to ?)

Discussion: Marilyn wants to put this topic on the retreat agenda.

D. Performing venues for 2015

Discussion about past and future venues.

TASK: Moira is going to continue to investigate San Juan School as a possible venue

E. SAE Staff

Discussion about staffing issues to be on the retreat agenda

6. Treasurer's Report

Discussion about needing to revisit SAE's fiscal policies, look into getting an accountant, and making a more detailed description of treasurer responsibilities. There was a proposal that we review ALL description of board duties at the retreat as well.

7. OLD BUSINESS

A. GoFundMe

Our page has been taken down so Elaine can make some edits and changes. She will work on it after the holidays.

B. Grants (including, Gilroy Foundation)

Elaine and Deborah met with the Gilroy Foundation. There are two \$20,000 grants we can apply for: one for performing arts and the other for technology. We can apply for so we can buy a computer for editing and admin, support software, etc. Gilroy Assistance League (GALs) also has a grant we can apply to.

TASK: Deborah needs two separate budgets from Marilyn: One for technology needs and one for the performing arts aspects of our program. Marilyn will have a budget ready before December 31, 2014.

C. Board Vacancy (Vice-president?)

MOTION: Deborah Africa nominates to Moira Casey to be the vice president. Diana Mugno 2nds. Passed unanimously. Moira Casey accepts.

D. Retreat (January 11, 2014)

Board Retreat- Sunday, January 11, 2015

9:00-10:00 Board Check In

10:00-3:00 Retreat (Board + Invited Guests)

3:00-4:00 Cocktails ☺

Retreat Goals:

Select 2015 Season

Staffing Issues

Marketing Plan

TASK: Marilyn will send proposed agenda to the board to review before January.

Discussion about future staff development needs, including how to work with special needs participants.

TASK: Send evite for retreat. Janine will work with Marilyn to get invitation sent out. They plan to meet on Dec 22.

8. NEW BUSINESS

A. STAR Leadership Camp

Discussion about new kinds of apprenticeship programs we might provide. Maybe the kids that participate in this kind of program can be a year-long touring group and arts advocates. Table more discussion of leadership camp.

B. Scholarships

C. Improve volunteers from STAR parents, etc

Discussion about adding a parent survey about volunteering to the registration forms. We need to have someone to organize parent volunteers.

MOTION: Estrella Esparza-Johnson motions to name Diana Mungo as the SAE Parent Liaison in order to begin coordinating parent volunteers and communication. Moira Casey 2nds. Passed unanimously.

D. Misc.

Discussion about how to thank 2014 volunteers in February.

Board plans to have a **"Board Appreciation Night"** on **February 6, 2015** to thank 2014 volunteers. Time and place TBD.

TASK: Determine locations. Possible locations are Elaine's home, Marilyn's home, Old City Hall Restaurant.

TASK: Put together list for people to thank and invite (Kevin Heath, Tom Chargin, who else?)

9. Adjournment

MOTIONS: Moira Casey motions to adjourn meeting. Elaine Longs 2nds. Passed unanimously.

Next Meetings are scheduled for:

Sunday, January 11, 2015 (9:00AM-4:00PM) Old City Hall Restaurant

Saturday, February 7, 2015 (10:00AM-12:00PM) Old City Hall Restaurant