

STAR ARTS EDUCATION
Board Of Directors Meeting
April 26, 2014
10:25 AM
Place: Gilroy Center For the Arts, Gilroy, CA

Meeting called to order at 10:25 by President, Javier Hurtado.

Proceedings

1. Roll Call/Quorum

Present: Javier Hurtado (President), Elaine Long (Vice-President), Estrella Esparza-Johnson (Treasurer), Janine Mortan (Secretary), Moira Casey (Member At-large), Marilyn Abad Cardinalli (Exec. Director and Member Ex Officio),

Absent:

Quorum? Yes

Others Present: No

2. Public Comment

3. Additions/Adjustments

- Move Director's Report to after Old Business.
- **MOTION: Janine Mortan motions to approve agenda. Moira Casey 2nds. Passed unanimously.**

4. March 22, 2014 meeting minutes were approved.

MOTION: Estrella Esparza-Johnson motions to approve minutes. Elaine Long 2nds. Passed unanimously.

5. Treasurer's Report

- *Discussion about how tuition is being process: STAR Admin collects credit info, credit cards processed at ETC (ETC keeps a 5% processing fee), ETC gives STAR a check, Estrella deposits.*
- *So far \$3300 in tuition has been collected.*
- *Special thanks to ETC for being our fiscal sponsor.*
- *Discussion about problems that have come up with Wells Fargo.*
- **TASK: Accounting software and financial institution need to be merged and Estrella is looking for a pro bono accountant to consult with. Still looking for insurance. There are problems with Wells Fargo and after Spring STAR Staff are paid we will consider switching banks if problems are not resolved. Estrella will research new banks.**

6. Old Business
 - A. Sponsorship Packet
Barbara is still working formatting. We need to add current donors.
TASK: Javier will work with Barbara and send completed PDF to Board.
 - B. Approval of Completed Board Manual and By-Laws
MOTION: Elaine Long motions to approve By-Laws. Moira Casey 2nds. Passed unanimously.
MOTION: Elaine Long motions to approve Board Manual that includes the By-Laws and Board Application. Moira Casey 2nds. Passed unanimously.
 - C. Board Support for Dutchman's Fundraiser
We will wait to discuss during Executive Director's report.
 - D. Coffee with Don Gage- Dates/Board Members interested in representing
Posting about Coffee with Don Gage in Dispatch was removed. Discussion about how to introduce STAR to Mayor Don Gage. TASK: Estrella will follow up with her neighbor who has a connection to the Mayor's office.

7. Executive Director's Report
 - *STAR Arts was awarded \$5000 from Gilroy Foundation under the umbrella of Gilroy Arts Alliance. Thank you Kevin Heath! The money is to have STAR at The Gilroy Interim Center for the Arts.*
 - *Enrollment for Second Session of Spring STAR-10 Kids.*
 - *Enrollment for Summer STAR-19 Kids.*
 - *Discussion about how to brand our new downtown location.*
 - *Discussion about Staff recruitment.*
 - *Payroll service is working, moved into Brownell STAR Office, Katie and Barbara have keys to SJB office at 27 Monterey Road.*
 - *May 3rd Fundraiser. After final Spring STAR Boot Camp. Silent Auction Raffle.*
 - *Discussion about Camp Insurance & Directors/Officers Insurance.*

MOTION: Estrella motions to adjourn meeting before New Business and have the rest of the meeting just be informational about future fundraising options. Elaine Long 2nds. Passed unanimously.

8. New Business
 - A. 503 Status Lead-Lawyer?
 - B. STAR Arts Friend-raiser

9. Meeting adjourned at 11:46 PM

10. Minutes submitted by Secretary, Janine Mortan.

11. Next Meeting: May 10, 2014