

STAR ARTS EDUCATION  
Board Of Directors Meeting  
December 14, 2013 10:00am  
Place: Elaine Long's home, Gilroy, Ca

Meeting called to order at 10:15 by Javier Hurtado.

Welcome

**Roll Call/ Quorum**

Present: Marilyn Abad Cardinalli, Joe Cardinalli, Javier Hurtado, Elaine Long, Barbara Graham, Estrella Esparza Johnson, Katie Hipol, Janine Mortan, Moira Casey, Carla  
\*\*Suggest moving Marilyn and Barbara to end, since we are not on Board.

**Additions/ Adjustments**

Move NEW BUSINES: BUDGET ITEMS, to first item.

**Approval of Minutes**

Motion to approve minute by E. Long, 2<sup>nd</sup> by M. Casey, passed unanimously.

**OLD BUSINESS**

**1. Board Handbook (discuss/approve)**

Edits were made to description of board positions.

Edits were made to application for board members.

Action: Janine will send Javier general language about how board members “set an example for giving donations of money and time...”

Description of board resources.

E. Long motions to approve board Handbook, 2<sup>nd</sup> by M. Casey, passed unanimously.

**2. By-law (discuss/approve)**

Review edits of by-laws from past meeting.

E. Long motions to approve board by-laws, 2<sup>nd</sup> by M. Casey, passed unanimously.

**NEW BUSINESS**

**1. BUDGET ITEMS**

Joe Cardinalli will act as interim treasurer.

Current Balance: \$5,332.92

December Storage Cost: \$109.00

Marilyn and Joe are donating \$109.00 to cover this cost.

**Action: Barbara will provide Joe with breakdown of new STAR Income.**

We need to pay \$250 to Choreographer from STAR SJB 2013. Paperwork was submitted, but Gavilan has not yet paid.

Action: Barbara will follow up with Gavilan Payroll.

Motion: If Gavilan will not pay, STAR Arts Education will pay. Motion made by E. Long, 2<sup>nd</sup> by J. Mortan, passed unanimously.

Donations should be made to All Arts Connect.

In notes put "STAR Arts Education."

Donations sent to:

All Arts Connect

PO Box 470

San Juan Bautista, Ca

Action: Barbara and Marilyn will type up a formal letter with tax id number asking for donations by the end of the month. Javier will also send out an electronic "Marry Christmas give us your money" email to STAR families

MISSION Statement (Discussion/Approval)

Action: Committee (Elaine, Katie, Javier, Janine, Estrella) will meet before next board meeting to come up with two mission statement options.

VENUE (Discussion)

Action: Keep this item on the agenda for next meeting. Marilyn will bring more information about real venue options.

SHOW SELECTION (Discussion)

Rights cannot be paid yet because it is contingent upon venue.

BOARD MEMBERSHIP DRIVE (Discussion)

M. Casey nominates K. Hipol to sit on the board. K. Hipol declines.

M. Casey nominates Estrella Esparza-Johnson to sit on the board as member at large, E. Long 2<sup>nd</sup>, Estrella Esparza-Johnson accepts the nomination, passed unanimously.

J. Mortan nominates Estrella Esparza-Johnson to be treasurer, E. Long 2<sup>nds</sup>, passed unanimously.

Public Comment

Katie will communicate with former staff about setting up a meeting to discuss new mission statement for STAR, talk about show selection reasons, and open up discussion about concerns and comments from staff perspective. Katie will share at next meeting.

Meeting adjourned at 12:30PM.