



City of Alpine Building / Code Enforcement Dept
 309 W Sul Ross
 Alpine, TX 79830

(432) 837-3281 voice
 (432) 837-9468 fax

CODE ENFORCEMENT COMPLAINT FORM

It is the intent of the City of Alpine Building/ Code Enforcement Dept to resolve a complaint and/or achieve voluntary compliance in a timely manner. The property owner is ultimately responsible for bringing the property into compliance as per zoning, building, health and safety, and related codes, regulations and ordinances. In instances of disputes between tenants and landlords, this department encourages tenants to contact landlords/property owners in writing and allow a reasonable time for resolution prior to filing this complaint. Complaints pertaining to imminent health hazards that are brought to this department's attention may be immediately taken without a complainant's signature. All other complaints **MUST** be filled out completely **AND SIGNED** by the complainant.

Violation Location and Property Owner		
Street Address:		
Additional location information:		
Name of Property Owner:		Phone Number:
Property Owner's Mailing Address:		
Reporting Party Information (required)		
Reporting Party Name:		Phone Number:
Mailing Address:		
Complaint Type		
Property Maintenance Violations: <input type="checkbox"/> Injurious to Health <input type="checkbox"/> Housing/Bldg Codes <input type="checkbox"/> Weeds and/or Rubbish <input type="checkbox"/> Vacant/Abandoned Bldg <input type="checkbox"/> Maintenance/Use Violation <input type="checkbox"/> Visual Blight <input type="checkbox"/> Storage/Keeping of Materials	Building/Housing Violations: <input type="checkbox"/> Substandard <input type="checkbox"/> Electrical <input type="checkbox"/> Hazardous <input type="checkbox"/> Dev. w/o Permit <input type="checkbox"/> Plumbing	Zoning Violations: <input type="checkbox"/> Home Occupation <input type="checkbox"/> Fences <input type="checkbox"/> Signs <input type="checkbox"/> Recreational Vehicle
Vector Violations: <input type="checkbox"/> Rats/Mice <input type="checkbox"/> Cockroaches <input type="checkbox"/> Fleas <input type="checkbox"/> Other:	Vehicle Abatement Violations: <input type="checkbox"/> Private Property <input type="checkbox"/> Public Right-of-Way <input type="checkbox"/> Inoperative Vehicle <input type="checkbox"/> Abandoned Vehicle <input type="checkbox"/> Vehicle Parts/Shell <input type="checkbox"/> Burned <input type="checkbox"/> Other:	Other Violations:
Nature of Complaint		
If Tenant, attach documentation (letters, notes, etc.) describing your attempts to resolve complaint. Can you provide access to property? Yes No		
Signature of Reporting Party REQUIRED (Identity of reporting party is considered confidential):		Date of Complaint:
For Official Use Only		
Received by:	Date Rec'd:	Date Logged:
Date given to Inspector:	Circle one: Commercial Residential	
Response Date:	Zoning:	