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Instructions for Preparing a Medinfo 2013 Panel Proposal ← 14pt, bold

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Abstract and Objective ← 10pt, Times bold

The abstract should be clear, descriptive and less than 250 words in length. It should provide a brief introduction to the panel and its learning objectives. Abstracts are written in 10 pt Times Italic.

Keywords¹: ← 10pt, Times italics

Instructions for a Medinfo panel, Medinfo 2013.

Panel description

This author kit is designed to assist you in preparing your submission. A template in Microsoft Word is available on the Medinfo 2013 World Wide Web server at <http://www.medinfo2013.dk>. This example provides all the information you require to comply with the Medinfo 2013 submission standards for panels.

The official language of the Medinfo 2013 Congress in Copenhagen, Denmark is English. Values should be in *International System* units.

To ensure that the greatest opportunity for participation in Medinfo 2013 is made available to researchers and institutions, authors may appear in multiple submissions but may have only ONE submission per category considered where they are the primary or first author.

Submissions for panels should include an outline of the objectives of the panel and an overview of the discussion topic. Topics for panels should include an in-depth analysis of an issue or identification of emerging issues in health informatics. Panels should include not more than four presenters. Preference will be given to panels with presenters from multiple countries or perspectives. All speakers on the panel must be listed on the **three page submission**. Strategies to engage the audience in panel discussion are encouraged.

Panel organizer and participants ← 12pt, Times bold

Please add a brief description of each panelists presentation and include

- The names, academic degree(s), affiliations, and locations (city, state, and country, if international) of the panel organizer and all participants

Document length restrictions

Panel submissions are limited to **three pages** of two-column format as in this document.

Statement of the panel organizer ← 12 pt, Times Bold

A statement from the panel organizer that all participants have agreed to take part on the panel at the conclusion of the proposal.

Deadlines

Panels conforming to these guidelines must be submitted electronically through the Medinfo 2013 Web site by 10 January 2013.

First authors of panel submissions will be notified by Mid-March 2013 of acceptance or rejection.

Panel submissions should be prepared as Microsoft Word .doc files and should be submitted online according to the instructions available on the Medinfo 2013 web site at:

<http://www.medinfo2013.dk/>

¹ Keywords should, preferably, be drawn from the MeSH thesaurus