



## CONFERENCE CENTER RENTAL AGREEMENT

4-15

Complete the form and send with a deposit of 50% of the rental cost. Final payment is due 2 weeks prior to rental date. Mail to: VJ Scarbrough, PO Box 354, Grant, MI 49327  
Call for date availability 616-780-2322 [vjscarbrough@gmail.com](mailto:vjscarbrough@gmail.com)  
Make check(s) payable to "Whispering Pines Camp".

Anyone renting the conference center and other camp facilities must agree to leave the facilities in better shape than you found them. Repair costs for any negligent damage will also result in the forfeiture of the damage deposit and additional charges will be invoiced for reimbursement if necessary.

Name of Organization/Group:		Name of Director:	
Address:			
City:	State:	Zip Code:	
Phone Number:	e-mail address:		
Number of Rooms:	Need Handicap Room: (circle one) Yes No	Check-in Date:	Check-out Date:

**Insurance waiver for individuals:** I hereby agree that my personal/church's insurance policy will be the primary insurance used in any personal injury claim during my time on the campgrounds and the insurance policy for the North Michigan District of the Wesleyan Church will be a secondary carrier.

Waiver Acknowledgement Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Individual Room Rental (5 persons maximum per room)

\$50	First Night	<b>\$ 50.00</b>
\$35	Each Additional Consecutive Night	\$ _____
		Total Cost \$ _____

### Exclusive Use of the Conference Center

<b>Entire Building Rental:</b>	\$300	First Night	\$ _____
	\$200	Each Additional Consecutive Night	\$ _____

### Conference Meeting Room Rental

\$150	X the # of days _____	\$ _____
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**Damage Deposit** (\$80) returned if rooms/building are damage free **\$ 80.00**

**Total Charges** \$ \_\_\_\_\_

### **Definition Of A Rental Day**

Days are figured on a 3PM Check-in through 2PM Check-out the following day. If Check-in is prior to 3PM or Check-out is later than 2PM, there is a \$10.00/hour charge.

**By Renting the Whispering Pines Conference Center you are agreeing to abide by all camp regulations. (see separate sheet) Each renter is responsible to pay for any damages to camp property.**

Signature of the Director: \_\_\_\_\_ Date: \_\_\_\_\_

### YOU WILL NEED TO FURNISH:

- Bedding, towels, personal items
- All kitchen supplies  
(WARMING KITCHEN ONLY)

### WE WILL FURNISH

- Dish soap, bleach, cleaning supplies, toilet paper, and hand soap in bathrooms



## WHISPERING PINES CAMP RULES

### Camping Health and Safety

- Children must be accompanied by an adult in the pond area
- Swimming is not allowed in the pond
- Do not bring alcohol, tobacco, drugs or fireworks to camp
- Fires in the fire pits or rings only
- Electric heaters are against fire code in the dorms
- Pets are welcome but are not allowed in buildings with carpet. They need to be on a leash and their waste needs to be picked up and disposed of properly
- Catch all waste from trailers in solid container and dispose of properly
- Park vehicles in designated areas and observe the 10mph limit on the grounds
- Seniors and the handicap may use golf carts and quads to assist travel around the grounds
- Four wheel motorized units are not allowed to be driven on the Campground. Such as, four wheelers, Gators, Rhinos, and etc... except for the purpose of helping and maintaining the campground
- No hunting on the campground

### Courtesy Decisions

- Quiet time extends from 11:00 pm to 7:00am
- Wear modest clothing while on the camp grounds
- Ride bicycles and scooters on roads only between 6:00am and 9:30pm
- Play music at respectful levels
- Throw trash into proper containers

### Administrative Logistics

- Whispering Pines Camp Board is not liable for personal injuries, damages or theft while on the camp grounds
- By state law, Whispering Pines is a travel trailer campground. All trailers **MUST** have a current Michigan License, and be road worthy