



APPLICATION AND CONTRACT FOR BOOTH SPACE

AEG•2015 – 58TH ANNUAL MEETING
Association of Environmental & Engineering Geologists
Wyndham Grand, Pittsburgh, PA
September 19-26, 2015



IMPORTANT: PLEASE PRINT CLEARLY!!

Date of Application: _____

Applicant Company Name: _____

On-Site Contacts and email addresses: _____

Street Address: _____

City, State / Province: _____

Country / Postal Code: _____

Authorized Signature (required): _____

Print full name and title of signatory: _____

Telephone: _____ Fax number: _____

Company Web Address _____ Contact's E-mail Address: _____

Number of booth spaces needed: _____

Booth Choice: (list top 3) 8' deep x 10' wide booth \$1,275.00 each. **Sign up by April 1, 2015 and receive the discounted price of \$1,175.00 as well as one complimentary ticket to the Annual Banquet.**

#1 _____ #2 _____ #3 _____ #4 _____ #5 _____

Product/services description (for listing in program guide and website). Please note: the final program copy will read exactly as you have typed it below; please limit your description to 25-50 words.

To help us assign you the best booth location, please list the names of competitors you **do not** wish to be near.

Mail this copy with full payment to: AEG•2015 Annual Meeting, 1100 Brandywine Blvd Suite H, Zanesville, Ohio 43701. If you have any questions, please call: 303-518-0618 and ask for Heather Clark, Meeting Manager Note: This is a binding contract. Applicant implies that the exhibitor will abide by the AEG's show rules. Booth space cannot be guaranteed unless application is accompanied by full payment.

Included with your 8'x10' booth charge of \$1, 275.00 is:

- One 6-foot by 2-foot skirted table, two chairs, one wastebasket and lettered company sign
- Electricity and Complimentary Wireless Internet
- Ice Breaker on 9/22, 2015, Exhibitors' Lunch on 9/23, 2015
- Two full meeting registrations
- One copy of attendee list (emailed 1-2 weeks after the annual meeting)

New Annual Meeting App Sponsorships - Complete Separate Sponsor Form if you would like to purchase an App Sponsorship

AEG is creating a new Annual Meeting App to give our attendees instant and updated meeting information all at their fingertips. Information includes schedules, exhibitor lists, sponsors, maps, and all sorts of interactive and social features — right on their phones and tablets! Communicating effectively with attendees is crucial to making our event a success. Increase awareness of your company by purchasing an ad on the Annual Meeting App. Sponsorship options are for full meeting (September 19-26, 2015) unless otherwise stated. **Don't wait to become a mobile app sponsor! All mobile app sponsorships have limited availability!**

- **Sponsored Maps** - \$250 - Exhibit Hall Map, \$250 - Conference Center floor plan(s), \$50 – *Exhibitors only!* Add your logo to your booth location on the exhibit hall map!
 - Add your name, logo and 1 line of text to the conference center maps, used by meeting attendees to get around!
- **QR Code Scavenger Hunt** – (*Exhibitors Only!*) - \$100 – 1 QR code (limit one per booth).
 - Our mobile app includes a unique in-app game which drives engagement at your exhibit booth! Users scan QR codes placed throughout the event and at sponsor booths to complete a secret pass phrase and win a prize.
 - Ensure they'll visit your booth by sponsoring a QR code!

____ MasterCard ____ Visa ____ Discover ____ Check Amount of \$ _____

Account Number for charge card (INCLUDE ALL DIGITS) _____

Expiration Date: _____ CVC Code: _____ Name on Card (PLEASE PRINT): _____

Address your credit card is billed to: _____

Signature: _____

**AEG•2015
ASSOCIATION OF ENVIRONMENTAL & ENGINEERING GEOLOGISTS ANNUAL MEETING
CONTRACT TERMS AND CONDITIONS**

1. **Purpose:** The exhibition is coordinated by the Association of Environmental & Engineering Geologists (AEG) for the scientific, technical, business, and educational advancement of the AEG and affiliated personnel.
2. **Applications:** Application for booth space must be made on the form entitled "Application and Contract for Booth Space," completed as requested and accompanied by the full booth rent. Application made on behalf of several independent companies which will occupy the space must be so indicated. By such application, each is jointly and severally responsible pursuant to Application Contract. Products and services to be displayed must be specified on the application. The AEG reserves the absolute right to decline any application for space if, in the AEG's judgment, the products or services to be shown or demonstrated are unrelated to the conference's purpose.
3. **Exhibition Floor Plan:** The exhibition space floor plan normally will be maintained substantially as initially offered. The AEG reserves the right to modify the plan to the extent necessary for the best interests of the Conference and Exhibition.
4. **Assignment of Space:** The AEG will offer available alternate space for acceptance in the event an Applicant's choices have been previously assigned, on a first-come first-served basis.
5. **Booth Space Rent:** The rent for each booth is \$1,275 (US\$). The booth rent includes a standard booth background of draped back wall and side rails, an exhibitor's name sign, one skirted table, two chairs, one wastebasket, electricity and wireless internet. No rent allowance is made if this standard booth package is not desired.
6. **Cancellation and Withdrawal:** Any Applicant who cancels or withdraws from the Exhibition must formally notify the AEG by letter and is subject to the following penalties:
 - (1) If prior to July 22, 2015, 25% of the total rent of the space assigned is retained by the AEG as liquidated damages.
 - (2) If on or after July 22, 2015, the entire rent paid and/or due for the assigned space is retained by the AEG as liquidated damages, and the applicant agrees that it is legally obligated to remit any unpaid balance for such assigned space.

Further, should the rent due not be paid on or after July 1, 2015, the AEG reserves the right to declare the assigned space cancelled and the right to rent to another Applicant, or to eliminate, or to maintain vacant the canceled booth space without obligation to the original Applicant, who hereby agrees that it is legally obligated to remit any unpaid balance for the originally assigned space.
7. **Subletting Booth Space:** No Applicant shall assign, sublet, or apportion the whole or part of the space allotted, or display equipment or materials or services from other than his/her own firm or joint Applicant in said space without consent of the AEG.
8. **Limitation of Liability:** The Applicant covenants, and agrees to protect, indemnify and hold harmless the AEG (Group), its employees, its services contractors, and Doubletree Scottsdale (Hotel) from any and all liability, damage, or expense arising out or connected with any injury to any person while in the Applicant's exhibition area, or loss, theft, damage, or injury to property, resulting directly or indirectly from any act or commission of the Applicant, or failure of the Applicant to comply with any of the Terms and Conditions of the Application and Contract, or of the Rules and Regulations, or of the terms of the contract entered upon by and between the AEG and the Wyndham Grand Pittsburgh (Hotel), or the rules and regulations, of the Lessor, or of the ordinances of the city/state/province in which the Exhibition Hall is located, and of the United States and Canada, except when such loss, theft, damage, or injury is caused by the willful gross negligence of the AEG, its service contractors, or the Wyndham Grand Pittsburgh(Hotel), or the employees of any of them.

Except for cancellations or withdrawals as set forth in Paragraph 6 above, the Applicant is responsible for the total rent for booth space irrespective of the reason for such cancellation and withdrawal, including cancellation and withdrawal by the Applicant because of failure of exhibit material to arrive for any reason, or cancellation by the Group as the result of action by the Hotel or the results of strikes, lockouts, act of God, inability to obtain labor or materials, government action of whatever nature, war, civil disturbance, fire, unavoidable casualty, or other causes whether similar or dissimilar beyond the control of the AEG. In the event of cancellation by the AEG as a result of aforementioned causes, the Applicant expressly waives such liability and releases the AEG of and from all claims for damages and agrees that the AEG shall have no obligation to the Applicant.
9. **Inclusion of Rules and Regulations and of Master Lease:** The Applicant expressly understands and agrees to be bound by the terms, conditions, rules, and regulations contained in the following documents, copies or pertinent extracts of which the Applicant represents it has received, examined, read, and accepted and the originals of which are on file with the AEG and available for inspection during usual business hours, such documents being made an integral part of this Application and Contract between Applicant and the AEG for this reference and to the same extent as if said documents were set forth in full text in this Application and Contract.
10. **Violations:** Interpretation and application of these Terms and Conditions and documents included herein by reference are the sole responsibility of the AEG. Violation by the Applicant of any of these Terms and Conditions and documents included herein by reference shall subject the Applicant to cancellation of its contract to occupy booth space and to retention by the AEG of all moneys paid, as liquidated damages. Upon due notice to Applicant of such cancellation, the AEG will have the right to take possession of the Applicant's space, remove all person and properties of the Applicant, and hold the Applicant accountable for all risks and expenses incurred in such re-entry and removal.
11. **Amendments:** In the event of any unforeseen events renders it necessary, the AEG may amend these Terms and Conditions and documents included herein by reference. All said amendments will be published and copies made to each Applicant, who shall be bound thereby.

2015 EXHIBIT HALL FLOOR PLAN

