

# REGISTRATION FORM

Course Name: \_\_\_\_\_

Date(s): \_\_\_\_\_ Location: \_\_\_\_\_

Course Fee: \_\_\_\_\_

## Participant Information

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Country / Region: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Personal Email: \_\_\_\_\_

## Company Information

Company Name: \_\_\_\_\_

Work Address 1: \_\_\_\_\_

Work Address 2: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Work Fax: \_\_\_\_\_

Work Email: \_\_\_\_\_

## Payment Information\*

Pay Via:  Check  Credit Card

Date Mailed: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Bill my Organization for: \_\_\_\_\_ Attention: \_\_\_\_\_

Charge Amount: \_\_\_\_\_ (minimum 50% deposit)

Date Submitted: \_\_\_\_\_ Security Code: \_\_\_\_\_

Charge to:  VISA  MC Expiration Date: \_\_\_\_\_ / \_\_\_\_\_

Card Holder's Name: \_\_\_\_\_  
month year

Authorized Payer Email: \_\_\_\_\_

Billing Address for Credit Card: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Card Phone #: \_\_\_\_\_

## Dietary

Dietary Restrictions: \_\_\_\_\_

Dietary Preferences: \_\_\_\_\_

## Continuing Education Credits

License # (for CE units): \_\_\_\_\_

\* **Cancellation Policy:** Cancellation date is determined by the date that written notice of cancellation is received by Relationships That Work® (RTW). RTW issues refunds for course registrations according to the following schedule:

- 6 months out or more: full refund less \$50 processing fee
- 5 - 6 months: 90% refund
- 2 - 4 months: 80% refund
- 1 - 2 months: 50% refund
- within 1 month: registration fee may be applied to a future course with a \$100 change fee.

# Relationships That Work®

## PRINT FORM

or

## SUBMIT BY EMAIL

(via Outlook or Apple Mail. Please fill out in Adobe Reader 8.0 or newer)

For early bird registration discount or for referral bonus, contact [Judith](#).

approved discount

Relationships That Work®  
448 Ignacio Boulevard PMB 180  
Novato, CA 94949

Phone: 415.883.5600  
Fax: 415.883.5544

[www.RelationshipsThatWork.com](http://www.RelationshipsThatWork.com)