

Invitation to Serve

Epecially created for: Potential Board Members

Whereas YOUR NONPROFIT'S mission is to _____,
_____, and

Whereas the Board of Directors guides the organization in policy making, and ensures the agency's financial security,

You are invited to serve on the Board of Directors of this agency for a one year term.

Responsibilities:

- Possess and express a desire to embrace and support the mission of YOUR NONPROFIT.
- Attend 80% of Board Meetings.
- Identify and help recruit additional Board Members who are "people of influence".
- Participate in establishing the policies and structures needed to advance the mission of YOUR NONPROFIT.
- Assist YOUR NONPROFIT in building its mailing and contact lists.
- Advocate for YOUR NONPROFIT to friends, colleagues, congregants, and associates.
- Attend Board training and/or strategic planning sessions as needed.
- Participate in fundraising activities in each fiscal year.
- Secure annual financial donations from others within your own circle of influence.
- Personally support the organization through the contribution of your time, talent and treasure.

Reassurances:

- An annual report of YOUR NONPROFIT'S overall wellbeing
- Annual external audit or financial review
- Regular program reports
- Monthly financial reports
- Board member liability insurance coverage
- Training as needed or requested
- Support from YOUR NONPROFIT'S staff

Rewards: (Restate your mission here to demonstrate the rewards of serving)

Your signature (*indicating acceptance*)

Date

Board Chair Signature

Date