

**CITY OF AMERICUS
APPLICATION FOR PERMIT TO HOLD A SPECIAL ACTIVITY**

NOTE: A \$50.00 non-refundable application fee must accompany each request for a permit to hold a special activity on city-owned property. This application should be submitted forty-five (45) days prior to the date of the event so that City personnel will have adequate time to review the request.

No permit will be issued for the closing of Jackson Street between Forsyth and Lamar Streets on any Friday before 6:00 PM.

Name of Person submitting application: _____

Name of Organization: _____

Is this organization a non-profit or for-profit entity: Yes or No _____

Mailing Address: _____

Telephone Number: _____

Exact Location of event: _____

Type of Activity, Program or Event(Provide details): _____

Will a fee be charged or donations accepted at this event? _____

If so, what is the estimated amount to be received? _____

Date and time of Activity: _____

Number of people and vehicles expected to attend: _____

Do you need a street closed? _____

If so, give hours to be closed: _____

Give specific location on the street to be closed: _____

Will this event affect the neighbors at the location? _____

Have the plans for this event been discussed with the adjoining property owners? _____

Please check the following services you will need from the City of Americus (You may be billed for additional costs associated with providing these services.)

- Traffic Control _____
- Security patrol _____
- Garbage/Trash pickup _____
- Emergency Medical Serv. _____ (This is not provided by the City.)
- Fire protection on site _____
- Water service _____
- Sewer Service _____
- Other _____

If considered necessary, are you willing to provide liability insurance with the City listed as a named insured ? _____

(The insurance will be in an amount to be determined by the Mayor and Council, with the advice of the City Attorney and the City's insurance carrier.)

You may be asked to sign an Indemnification Agreement for the use of real property owned by the City. This agreement will hold the City harmless from any damages, loss, or injury that occurs in relation to this event. If this is required, you will be notified.

Applicant signature

Date

FOR CITY USE ONLY

Permit Application No.: _____

Date application was received: _____

Name of person receiving application: _____

Application fee received: _____

Liability insurance requirements: _____

Date review initiated: _____

Date review completed: _____

Date notification sent/called: _____