



American Indian Model Schools

171 12th Street Oakland, CA 94607

REGULAR BOARD MEETING MINUTES

Tuesday, October 16, 2012 at 7:00 PM

171 12th Street, Suite 300

Oakland, CA 94607

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The American Indian Model Schools (“AIM Schools”) Board of Directors welcomes your participation at the AIM Schools Board meetings. The purpose of a public meeting of the Board is to conduct the affairs of AIM Schools in public. Your participation assures us of continuing community interest in our schools. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. Speaker Cards are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. The Board cannot respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.
3. You may also complete a Speaker Card form to address the Board on Agenda items. Please specify that agenda item on your Speaker Card and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all or a majority of all of the Board members shall be available for public inspection at **171 12th Street Suite 300 Oakland, California 94607.**

In compliance with the Americans with Disabilities Act (ADA) and upon request, American Indian Model Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the School office at (510) 893-8701.



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Staff present: Mr. Jason Chu, Mrs. Claudia Walker, Ms. Jennifer Avelino, Mrs. Dianne Hatcher, Mrs. Mercedes Askew, Ms. Alice Atienza, Ms. Karely Ordaz and Mrs. Bernadette Coleman

Guests present: Mrs. Charlotte Green and Mrs. Renee Williams

Prior to the commencement of the meeting, Ms. Ordaz announces that Board packets, agendas and minutes are available to the audience.

I. CALL TO ORDER

a. Meeting was called to order by the Board Chair at 7:01 P.M.

II. ROLL CALL

	Present	Absent
Ms. Jean Martinez, Chair	<u> x </u>	<u> </u>
Mr. Nedir Bey	<u> x </u>	<u> </u>
Mr. Ronald Grant	<u> </u>	<u> x </u>
Mr. Steven Leung	<u> x </u>	<u> </u>
Mr. Jordan Locklear, Secretary	<u> x </u>	<u> </u>

III. APPROVAL OF MINUTES: President Martinez makes the first motion to approve the minutes of the Special Meeting of Friday, August 31, 2012. Mr. Locklear seconds the motion. Minutes are approved 4-0.

IV. PUBLIC COMMENTS: The public may address the Board on any agenda item and any item not on the agenda. The board president will only call on those who have filled out comment cards before the meeting, and each speaker will be allotted three (3) minutes. The Board will not respond or take action on any non-agenda. The item may be added at a later date (Ed. Code 35145.5). The comments shall be made from the podium. In accordance with Government Code 54954.2 - *No action or discussion* shall be undertaken on any item not appearing on the posted agenda.

a. Mrs. Renee Williams, a parent of an AIPCS II student, inquires about the status of the Notice of Violation (NOV) and date AIM Schools will submit their response to the NOV to Oakland Unified School District.

V. NON ACTION ITEMS

a. Family Advisory Committee Update: Mrs. Bernadette Coleman
i. Mrs. Coleman, President of the Family Advisory Committee, states that the Back to School Night held at AIM Schools on October 9, 2012 was a success. She notes that parents were thrilled to speak to teachers and learn more about their children's education. Mrs. Coleman thanks the AIM Schools Board for taking time to meet teachers, parents and students. She also thanks Mr. Chu, AIMS Acting Director, Mrs. Walker, AIPHS Site Administrator and Ms. Avelino,



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AIPCS II Site Administrator, for helping and supporting the Family Advisory Committee (FAC). She introduces Mrs. Charlotte Green as the Vice Chair of the FAC and Mrs. Renee Williams as the Fund Raiser Coordinator of the FAC. Mr. Bey thanks the FAC and President Martinez praises Mrs. Coleman for her hard work and dedication.

- b. Financial Update: Mrs. Dianne Hatcher, Financial Administrator
 - i. Mrs. Hatcher introduces herself as the Financial Administrator of AIM Schools. She states that she has over 30 years of experience and has worked as a controller among other positions. She introduces Mrs. Mercedes Askew as the Staff Accountant. Mrs. Hatcher notes that Mrs. Askew has over 20 years of accounting experience. Next, Mrs. Hatcher introduces Ms. Alice Atienza, the AIMS Bookkeeper, who has 15 years of bookkeeping experience. Mrs. Hatcher states that the AIM Schools Financial Department is working to submit all reports to the district in a timely manner. She notes that AIM Schools have submitted all reports to the new independent auditor, Vavrinek, Trine, Day & Co., LLP. Mrs. Hatcher explains that AIM Schools is now starting to receive state and federal funds. Mr. Bey praises the Financial Department for doing a good job.
- c. Director's Report: Mr. Jason Chu, Acting Director
 - i. Mr. Chu, Acting AIM Schools Director, begins by stating that AIM Schools have new API scores. He states that AIPCS has a new API of 974, AIPCS II has an API of 981 and AIPHS has an API of 928. Both AIPCS and AIPCS II are number one in OUSD and AIPHS was in *Newsweek* as one of the top high schools in the United States. Mr. Chu notes that AIPCS has 285 students, AIPCS II has 642 students and AIPHS has 243 students. Furthermore, he mentions that the Back to School Night was very successful and thanks the AIMS Board for taking the time to meet parents and teachers. In addition, Mr. Chu states that Mrs. Hatcher is working on updating the protocols for the finance office to ensure that AIMS is following the Generally Accepted Accounting Principles (GAAP). He states that AIMS facilities are up to code and that in the next few weeks Nurse Ruby Darroughs from OUSD will provide AIMS students health screenings. Last, he states that Ms. Guo, one of the AIPCS II Administrative Assistants, is working on a new AIMS website and will present it to the Board at the next board meeting for approval. Mr. Locklear states that at the October OUSD Board



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meeting a parent mentioned that AIM Schools did not have Native American students. Mr. Locklear notes that there is a demographic breakdown that clearly shows that AIM Schools do in fact have Native American students. He states that this is important information that all AIMS employees need to know and asks Mr. Chu to require all AIM Schools employees to learn. Mr. Chu states that he will require all AIM Schools staff to know the data. Mr. Bey congratulates Mr. Chu for doing an excellent job.

VI. ACTION ITEM

- a. Next Board Meeting Date: November 13, 2012
 - i. President Martinez states that the scheduled board meeting date of November 20, 2012 is during the AIM Schools Thanksgiving break. As a result, the board meeting date will be rescheduled for November 13, 2012. Mr. Locklear makes the first motion to approve the item. Mr. Bey seconds the motion. Item is approved 4-0.
- b. Employees/Contract Approval (AIPCS, AIPCS II, AIPHS)
 - i. Ms. Avelino states that Mrs. Cai is now working as a part-time teacher's aid and Mr. Flores and Ms. Obligar are new elementary school teachers teaching kindergarten and fourth grade. Mr. Chu notes that Ms. Avelino, AIPCS II Site Administrator, and Mrs. Palmore, AIPHS Assistant Site Administrator, have been promoted. As a result, their contracts have changed. Mr. Bey makes the first motion to approve the item. Mr. Locklear seconds the motion. Item is approved 4-0.
- c. AIM Schools Updated Enrollment Application
 - i. Mr. Chu states that the enrollment application has been updated. Mr. Bey makes the first motion to approve the item. Mr. Locklear seconds. Item is approved 4-0.
- d. AIM Schools Family Handbook & Staff Handbook
 - i. Mr. Chu states that the Family Handbook for AIM Schools is similar for every campus with variations in traffic procedures. The AIM Schools Staff Handbook was simplified and has included standardized procedures. Mr. Bey makes the first motion to approve the item. Mr. Locklear seconds the motion. Item is approved 4-0.
- e. 2011-2012 AIM Schools Unaudited Financials
 - i. The 2011-2012 AIMS Unaudited Financials were submitted by Mrs. Hatcher and available to the public. Mr. Locklear makes the first motion to approve the item. Mr. Bey seconds the motion. Item is approved 4-0.



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- f. Single Plan for Student Achievement (SPSA) 2012-2013 (AIPCS & AIPHS)
 - i. Mr. Chu explains that every SPSA is updated yearly and outlines the way each school will work to improve student achievement. Mr. Bey makes the first motion to approve the item. Mr. Locklear seconds the motion. Item is approved 4-0.
- g. New AIM Schools Officers
 - i. Mr. Bey states that due to the current status of the AIM Schools organization, two people have been interested in joining the AIM Schools Board. These people are: Ms. Toni Cook, a former OUSD Board Member, and Dr. Laura Armstrong, Director of East Oakland Leadership Academy (EOLA). Mr. Bey explains that Ms. Cook has a background in education and politics. She has worked for Jimmy Carter's campaign and is currently the Dean of the College of Alameda. Moreover, Mr. Bey states that Dr. Armstrong has been in education for over 26 years and has worked to improve the academic performance of EOLA. Both women, Mr. Bey notes, are ready to help AIMS surpass the NOV and the FCMAT report. Mr. Locklear makes the first motion to approve the new AIM Schools Officers. Mr. Bey seconds the motion. Item is approved 4-0.
- h. AIM Schools Financial Specialist Committee
 - i. Mr. Bey notes that since the release of the NOV, the AIMS Board has reached out to establish a Financial Specialist Committee to advise the board similar to the one OUSD has implemented. The AIM Schools Financial Specialist Committee will consist of Mr. Clay Akiwenzi, Mrs. Chaula Pandya and Mr. Vincent Brown, all of whom have deep financial backgrounds. Mr. Bey states that unlike the Charter School Specialist who wanted to bring in people to run the organization at a price of over a quarter million dollars a year, the Financial Specialist Committee will be coming in free of charge. Mr. Bey makes the first motion to approve the AIM Schools Financial Specialist Committee. President Martinez seconds the motion. Item is approved 4-0.

VII. ADJOURNMENT TIME: President Martinez makes the first motion to adjourn the meeting. Mr. Bey seconds the motion. Motion is approved 4-0. Meeting adjourns at 7:57 P.M.