

CTL Educator Development Events

FEBRUARY JANUARY

- 18** D2L #1 - Content & Communication Tools
2 - 4 pm | CTL Faculty Lab
- 20** D2L #2 - Managing Grades
2 - 4 pm | CTL Faculty Lab
- 23** D2L #3 - Discussions, Dropboxes, and Groups
2 - 4 pm | CTL Faculty Lab
- 25** D2L #4 - Managing Quizzes
2 - 4 pm | CTL Faculty Lab
- 27** Assignment Charrette
1 - 3 pm | McKibben 258
- 31** Teaching Circle Session #1
1:30 - 3 pm | CTL Seminar Rm
- 06** 10 Techniques to Make Your Class More Active
2:30 - 3:30 pm | CTL Seminar Rm
- 10** Mentoring Conversation Circle #1
12:30 - 1:30 pm | McKibben 258
Getting Started with Microsoft OneDrive and Office 365
1:30 - 2:30 pm | CTL Seminar Rm
- 14** Teaching Circle Session #2
1:30 - 3 pm | CTL Seminar Rm
- 15** Teaching Showcase
2 - 3 pm | BPSC Multimedia Rm
- 17** Perspectives Panel on Universal Design for Learning
2 - 3 pm | CTL Seminar Rm
Closed Captioning in YouTube
3 - 4 pm | CTL Seminar Rm
- 23** Introduction to Collaborate Ultra
3 - 4 pm | CTL Seminar Rm
- 24** D2L #1 - Content & Communication Tools
10 am - noon | CTL Faculty Lab
- 28** Teaching Circle Session #3
1:30 - 3 pm | CTL Seminar Rm
Safe Space Ally Training
2 - 3:30 pm | Wyatt Rm, Steen Lib

MARCH APRIL MAY

- 01** Panel & Roundtable: Group Projects
2:30 - 3:30 pm | Wyatt Rm, Steen Lib
- 02** Advanced Panopto Workshop
3 - 4 pm | CTL Seminar Rm
- 03** D2L #2 - Managing Grades
1 - 3 pm | CTL Faculty Lab
Mentoring Conversation Circle #2
12:30 - 1:30 pm | McKibben 258
- 22** Using D2L to Improve Student Success: 15 Tips and Techniques
2:30 - 4 pm | CTL Faculty Lab
- 24** D2L #3 - Discussions, Dropboxes, and Groups
10 am - noon | CTL Faculty Lab
Introduction to the Virtual Reality Lab
2 - 3:30 pm | CTL Seminar Rm
- 28** Teaching Circle Session #4
1:30 - 3 pm | CTL Seminar Rm
- 29** Safe Space Ally Training
1 - 2:30 pm | Wyatt Rm, Steen Lib
- 31** Introduction to Creating & Distributing Surveys with Qualtrics
2 - 3:30 pm | Wyatt Rm, Steen Lib
- 05** FAR (Faculty Activity Report) Workshop
3 - 4 pm | CTL Faculty Lab
- 06** Make and Take: Instructional Video
2 - 3:30 pm | CTL Seminar Rm
- 07** D2L #4 - Managing Quizzes
10 am - noon | CTL Faculty Lab
Mentoring Conversation Circle #3
12:30 - 1:30 pm | McKibben 258
Closed Captioning in YouTube
3 - 4 pm | CTL Seminar Rm
- 11** Teaching Circle Session #5
1:30 - 3 pm | CTL Seminar Rm
- 28** D2L Special Topics: Calculating and Releasing Final Grades
10 - 11 am | CTL Faculty Lab
- 04** D2L Special Topics: Calculating and Releasing Final Grades
3 - 4 pm | CTL Faculty Lab
- 12** D2L Express: Parts 1 & 2
8:30 - 11:30 am & 1 - 4 pm
CTL Faculty Lab

See back for details →

Event Descriptions

Unless otherwise noted, please register for sessions by logging into mySFA, choosing the Employee tab, selecting myTraining, and browsing for the training's title.

10 Techniques to Make Your Class More Active

Ready to dip your toe into the waters of active learning? Join us for an hour filled with simple strategies and activities to make your class more active, engaging, and learner-centered.

Advanced Panopto

This advanced workshop is designed for faculty who already know and use Panopto but want to learn more about integrating additional elements into recordings, editing recordings, and more.

Assignment Charrette

Borrowed from architecture, the word **charrette** refers to a collaborative event in which several individuals design a solution to an issue. For this workshop, each participant brings a specific assignment they want to improve, then collaborates with other faculty to modify the assignment and to springboard ideas for others' assignments.

Closed Captioning in YouTube

In this workshop, you'll learn tools, techniques, and best practices for accurately and efficiently adding closed captions to your videos on YouTube.

D2L #1 – Content and Communication Tools

In this workshop, participants learn how to upload, create, and organize D2L course content. Other topics include using D2L email, posting News announcements, viewing student progress, and using the Classlist tool.

D2L #2 – Managing Grades

In this workshop, participants learn how to set up their D2L gradebook, understand grading systems and schemes, enter grades and feedback, and release final course grades.

D2L #3 – Managing Discussions, Dropboxes, and Groups

In this workshop, participants will learn how to create, manage, and grade discussions; create, manage, and grade dropbox assignments; and create and manage groups.

D2L #4 – Managing Quizzes

In this workshop, participants will learn how to create a variety of quiz questions, manage their Question Library, create quizzes, and manage quiz options and settings.

D2L Express: Parts 1 & 2

The two parts of the D2L Express training allow faculty to learn the fundamental skills of D2L in a streamlined way. Part 1 covers D2L email and using the Classlist, Content, and Grades tools. In Part 2, participants learn how to use the Discussions, Dropbox, and Groups tools, and more.

D2L Special Topics: Calculating and Releasing Final Grades

The end of the semester is the perfect time to review important D2L gradebook settings, how to ensure that grades are calculating as expected, and how to release final grades.

Getting Started with Microsoft OneDrive and Office 365

Learn how to get started using Microsoft Office 365, available to all faculty and staff through mySFA. This session will also include information on how to use OneDrive to save and share files on the go. Offered in collaboration with the Perkins College of Education and Information Technology Services.

Introduction to Collaborate Ultra for Web Conferencing

In this hands-on session, participants will learn about Collaborate Ultra, a multimedia web conferencing tool that integrates with D2L.

Introduction to Creating and Distributing Surveys with Qualtrics

This session introduces participants to Qualtrics, including the creation and distribution of surveys. Qualtrics is free for all faculty, staff, and students. Offered in collaboration with the Perkins College of Education.

Introduction to Panopto for Lecture Capture

In this workshop, participants will be introduced to Panopto, a lecture capture system integrated with D2L that can be used to record lectures in your classroom and at your desk.

Introduction to Virtual Reality

Join us for a tour of the lab, a chance to use the equipment, and a roundtable discussion with faculty currently integrating virtual reality experiences into their courses. Offered in collaboration with the Steen Library Virtual Reality Team.

Make and Take: Instructional Video

Interested in weaving instructional video into your online courses or using instructional videos to free up class time for application and practice? Join CTL staff and Dr. Nina Ellis-Hervey to learn the pedagogical and logistical basics of quality instructional video and then to make your own video!

Mentoring Conversation Circles

These three events are designed to help new and newer faculty team with tenured faculty to develop strategies for work-life balance, directing one's research agenda, and selecting service tasks and projects wisely.

Panel and Roundtable: Group Projects

Join us for a roundtable discussion about how to make group projects function more effectively and efficiently in your classes. Leading the discussion will be faculty who have facilitated group work that has yielded specific instances of student success.

Perspectives Panel on UDL

Universal Design for Learning (UDL) is a framework of principles and guidelines that support multiple means of representation of the material to be learned, student action and expression, and student and faculty engagement. This panel discussion will feature faculty who have insight to share about their own experiences incorporating UDL principles into their own courses.

Safe Space Ally Training

A safe space is a welcoming, supportive, and safe environment for all, regardless of gender, sexual orientation, sexual preference, ethnic background, age, and ability. One of the most effective ways to create a safe space is to be a supportive ally; join us to learn how! Offered in collaboration with the Office of Student Affairs. **No registration required.**

Teaching Circle - Building Better Writers: Implementing Writing Across the Disciplines

Faculty members Perry Moon and Courtney Wooten are leading this five-part circle that will help participants think about their expectations for student writing, develop assignments and students' writing skills, respond to students' writing, and develop essay exams. The main book used will be **The Elements of Teaching Writing**.

Teaching Showcase

Join us for this fast-paced hour of ten presentations from faculty colleagues about best practices and innovative teaching methods! **No registration required.**

Using D2L to Improve Student Success: 15 Tips and Techniques

Whether you use D2L a little or a lot, there are numerous ways you might use it to build greater student engagement and improve student success. This fast-paced workshop will feature 15 tips and techniques you can put to use in your own courses.

Facilitator information and a full description of each event is available at ctl.sfasu.edu.