

(B.B.Y.U.P.) Boise Business Youth Unity Project
Job Application

Student Information:

Name: _____

Address: _____ City _____ OR _____ Zip _____

Phone: _____ Cell: _____

Phone: _____ Age: _____

Parent's Name: _____ Phone
number: _____

School: _____ School
Phone: _____ Fax: _____

School Advocate: _____ Email: _____

Job Skills:

Please indicate your abilities for the following skills (high, medium, low):

Word _____ Internet _____ Outlook/Email _____

Excel _____ Graphics _____ Windows _____

Filing _____ Customer Service _____ Initiative _____

Power Point _____ Dependability _____

Career Objectives: List your long term goals and how summer employment
would help you reach your career objectives.

Special Interests and skills:

Personal Achievements: List educational, leadership, community, and volunteer accomplishments. List awards, honors, and professional organizations and certifications, etc.

Supplemental Questions:

1. What do you want to gain from your internship experience?

2. How would you describe yourself? Personality, life history, life goals.

Application due Postmarked June 5, 2014
No late or incomplete applications accepted.

Send completed applications and reference letters to:
Leigh Rappaport
717 N. Killingsworth Ct.
Portland OR 97217

Fax (503)285-4415

Boise Employment - Reference from a Teacher or Supervisor

ATTENTION APPLICANTS – This completed reference sheet in a signed, sealed envelope must be turned in with your application. You must have at least one reference to be considered for the position. Give this form to a teacher or supervisor to fill out and make sure they put it in a sealed envelope with signature over the envelope flap.

Attention Teacher or Supervisor:

PLEASE PRINT

Applicant's Name: _____

Reference's Name: _____

Organization: _____

Phone #: _____

Email: _____

The Boise Youth Employment Project is a paid internship for teens who have an interest in developing positive work skills. The teens we select should show a desire and ability to work in a team environment and be willing to develop new skills.

We would appreciate your candid responses, which will be kept confidential. Once you have completed the form, please seal it in an envelope and sign the back of the envelope and give it back to the applicant. Thank you for your valuable time and assistance.

When did you last work with the applicant? _____

In what capacity and for how long have you known the applicant? _____

Which best describes the applicant's relationship with her/his peers?

___ shows leadership and takes charge ___ is easily accepted by peers ___ reserved
___ prefers to be alone

Do you know of any special interests, qualities, abilities, disabilities, or experiences of this applicants which would be helpful for us to be aware of?

Please evaluate the applicant

Scale: 1 =outstanding 2=excellent 3=good 4=average 5=fair 6=below average u=unknown

Oral communication skills	1	2	3	4	5	6	u
Dependability	1	2	3	4	5	6	u
Responsible	1	2	3	4	5	6	u
Self motivated	1	2	3	4	5	6	u
Ability to work independently	1	2	3	4	5	6	u
Reaction to criticism	1	2	3	4	5	6	u
Cooperation	1	2	3	4	5	6	u
Ability to follow directions	1	2	3	4	5	6	u

I recommend this person to the Boise Youth Employment Project with:

__great enthusiasm __confidence __some confidence __reservations