



## SHORELINE EXEMPTION INSTRUCTIONS

The City of Colfax Shoreline Master Program requires a Substantial Development Permit for all substantial developments within shoreline jurisdictions in the City of Colfax.

Some developments may be exempt from a substantial development permit, but still require the submittal of a Shoreline Exemption Application. Although exempt from a substantial development permit, some developments may still require a variance or conditional use permit. A list of projects exempt from a substantial development permit is shown below. Please see WAC 173-27-040 for a full detailed description of exempt projects.

### **Projects exempt from substantial development permit**

1. Any development of which the total cost does not exceed five thousand dollars (\$5,000) if it does not materially interfere with the normal public use of the water or shoreline of the state;
2. Normal maintenance or repair of existing structures or developments;
3. Construction of the normal protective bulkhead for a single-family residence;
4. Emergency construction necessary to protect property from damage by the elements, but does not include new permanent protective structures where none previously existed;
5. Construction and practices normal or necessary for farming, irrigation, and ranching activities; 6. Construction or modification of navigational aids such as channel markers and anchor buoys;
7. Construction on shore lands by an owner, lessee or contract purchaser of a single-family residence and related appurtenances for their own use or for the use of their family;
8. Construction of a dock, including a community dock, designed for pleasure craft only, for the private noncommercial use of the owner, lessee, or contract purchaser of a single family or multi-family residence. This exception applies if the fair market value of the dock does not exceed ten thousand dollars (\$10,000). However, if subsequent construction having a value exceeding two thousand five hundred dollars (\$2,500) occurs within five (5) years of completion of the prior construction, the subsequent construction shall be considered a substantial development.
9. Operation, maintenance, or construction of canals, waterways, drains, reservoirs, or other facilities that now exist or are hereafter created or developed as a part of an irrigation system for the primary purpose of making use of system waters;
10. The marking of property lines or corners on state-owned lands;
11. Operation and maintenance of any system of dikes, ditches, drains, or other facilities existing on September 8, 1975 which were created, developed or utilized primarily as part of an agricultural drainage or diking system;
12. Any project with a certification from the governor pursuant to chapter 80.50 RCW; Site exploration and investigation activities that are prerequisite to preparation of an application for development authorization under City of Colfax's Master Program and as conditioned by WAC 173-27-040(m)(I-V);
13. The process of removing or controlling aquatic noxious weeds as defined in RCW 17.26.020; 14. Watershed restoration projects as defined in WAC 173-27-040(2)(o) 15. A public or private project that is designed to improve fish or wildlife habitat or fish passage as conditioned in WAC 173-27-040(2)(p);



## SHORELINE EXEMPTION APPLICATION

City of Colfax  
400 N. Mill St.  
Colfax, WA 99111

PROPOSED DEVELOPMENT NAME \_\_\_\_\_ FILE No. \_\_\_\_\_

### APPLICANT

<b>YOUR NAME(Please write above this line)</b>		<b>PHONE#</b>
<b>BUSINESS NAME</b>		<b>FAX#</b>
<b>MAILING ADDRESS</b>		
<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
<b>E-MAIL ADDRESS</b>		
<b>SIGNATURE (ORIGINAL REQUIRED)</b>		<b>DATE</b>
Note: I consent to an on-site inspection by an employee(s) of the City of Colfax		

### PROPERTY OWNER

(If different than applicant)

<b>YOUR NAME(Please write above line)</b>		<b>PHONE#</b>
<b>BUSINESS NAME</b>		<b>FAX#</b>
<b>ADDRESS</b>		
<b>CITY</b>	<b>WA</b>	<b>ZIP</b>
<b>E-MAIL ADDRESS</b>		
<b>SIGNATURE (ORIGINAL REQUIRED)</b>		<b>DATE</b>
Note: I consent to an on-site inspection by an employee(s) of the City of Colfax		

**1. Application#** \_\_\_\_\_ **Fee**\_\_\_\_\_ **See fee Schedule**

**2. Property Address/Location:** \_\_\_\_\_

**3. Zone:** \_\_\_\_\_

**4. Shoreline designation:** \_\_\_\_\_

**5. Estimated Construction Cost:** \_\_\_\_\_

**6. Year constructed:** \_\_\_\_\_

**7. Shoreline Frontage (feet):** \_\_\_\_\_

**8. Bank fill quantities (If applicable):** \_\_\_\_\_

**9. Description of work:** \_\_\_\_\_

**10. Name of shoreline water body within 200 feet of proposed development:**

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**11. Current use of property with existing improvements:**

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**12. Proposed use of property. (Including all activities necessary to accomplish the project):**

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**13. Nature of existing shoreline.**

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**14. Environmental Impacts (potential impacts to water, habitat, soil stability, etc.)**

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**15. Other Impacts**

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**Project Diagrams: Draw all site plans and maps to scale. Attach site plans and maps to Exhibit A of this application. In order for application to be reviewed, diagrams must be complete and must include the following:**

**A. Site plan with:**

- Site boundary
- Property dimensions
- Ordinary high water mark
- Cross sections showing
  - Existing ground elevations
  - Proposed ground elevations
  - Height of existing structures
  - Height of proposed structures
- Dimensions and locations of existing structures
- Dimensions and locations of proposed structures.
- Source, composition, and volume of any fill material
- Composition and volume of any extracted materials. Identify disposal area
- Proposed utilities (sewer, septic tanks & drain fields, water, gas, electricity)
- Shoreline designation according to master program.
- Show shorelines

**B. Vicinity Map:**

- Indicating site location with natural points of reference
- If development involves removal of any soils by dredging or otherwise, identify proposed disposal site on map.
- Brief narrative description of the general nature of the improvements and land use within one thousand feet in all directions from the development site.

**Legal Description: Please attach a full legal description of development property to Exhibit B.**

EXHIBIT A

**MAPS AND SITE PLANS**

PROPOSED DEVELOPMENT NAME \_\_\_\_\_ FILE No. \_\_\_\_\_

\*Please attach maps and site plans to this page. See previous page for requirements.

EXHIBIT B

**LEGAL DESCRIPTION OF PROPERTY**

PROPOSED DEVELOPMENT NAME \_\_\_\_\_ FILE No. \_\_\_\_\_

\*Please attach legal description to this page

## Signatures and Notary Seal

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I (We) certify that all of the above statements and statements on any documents or drawings submitted herewith are true to the best of my (our) knowledge and belief.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Signature of Applicant and Date

\_\_\_\_\_  
Name of Property Owner

\_\_\_\_\_  
Signature of Property Owner and Date

**SIGNATURE BY THE APPLICANT INDICATES THAT HE/SHE HAS READ AND UNDERSTANDS THE REQUIREMENTS AND APPLICATION PROCESS FOR A SUBSTANTIAL DEVELOPMENT PERMIT EXEMPTION**

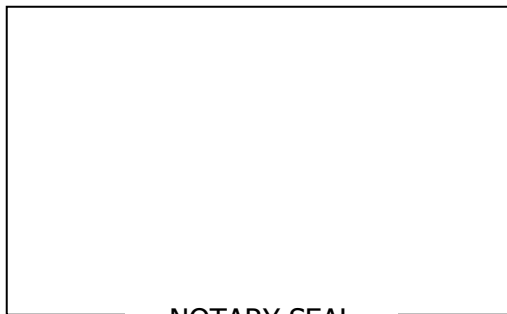
**NOTARY** \_\_\_\_\_

STATE OF \_\_\_\_\_)

COUNTY OF \_\_\_\_\_ )

I, the undersigned, a Notary Public, in and for said County, in the State aforesaid, DO HEREBY CERTIFY THAT \_\_\_\_\_ is/are personally known to me, that said person(s) appeared before me this day in person and severally acknowledged that he/she/they signed and delivered the forgoing owners authorization above as his/her/their free and voluntary act for the uses and purposes herein set forth.

Given under my hand and Notary Seal, this \_\_\_\_\_ day, of 20\_\_\_\_ .



NOTARY SEAL

\_\_\_\_\_  
Signature of Notary Public