



SUBSTANTIAL DEVELOPMENT PERMIT

City of Colfax
400 N. Mill St.
Colfax, WA 99111

PROPOSED DEVELOPMENT NAME _____ FILE No. _____

APPLICANT

YOUR NAME(Please write above this line)		PHONE#
BUSINESS NAME		FAX#
MAILING ADDRESS		
CITY	STATE	ZIP
E-MAIL ADDRESS		
SIGNATURE (ORIGINAL REQUIRED)		DATE
Note: I consent to an on-site inspection by an employee(s) of the City of Colfax		

PROPERTY OWNER

(If different than applicant)

YOUR NAME(Please write above line)		PHONE#
BUSINESS NAME		FAX#
ADDRESS		
CITY	WA	ZIP
E-MAIL ADDRESS		
SIGNATURE (ORIGINAL REQUIRED)		DATE
Note: I consent to an on-site inspection by an employee(s) of the City of Colfax		

SUBMITTAL REQUIREMENTS

A complete application is required before the City of Colfax can proceed with technical analysis and make an informed decision on a substantial development application. Below is a list of materials that are required for an application to be considered complete. The City of Colfax will not process any application until all the items on the list have been submitted. Please consult with the Building & Community Development Associate if you have any questions. All application materials become public information.

Required Application Materials

- Complete application form signed by the property owner(s).
- Maps and Site plans (see page 3 for requirements).
- Legal description and map of the parcel(s) or territory.
- Assessor maps of surrounding properties.
- Completed SEPA environmental checklist.
- Substantial development permit fee.
- Applicant and Notary Signatures.

1. Location of Proposed Project (use section, to the nearest quarter section, township, and range):

2. Name of water area and/or wetlands within proposed development:

3. Current use of property with existing improvements:

4. Proposed use of property:

5. Nature of existing shoreline:

6. (To be completed by local official) If any of the proposed buildings or structures will exceed a height of 35 feet above grade level, indicate approximate location of the number of residential units, existing and potential, that will have an obstructed view:

7. Project Diagrams: Draw all site plans and maps to scale. Attach site plans and maps to Exhibit A of this application. In order for application to be reviewed, diagrams must be complete and must include the following:

A. Site plan with:

- Site boundary
- Property dimensions
- Ordinary high water mark
- Cross sections showing
 - Existing ground elevations
 - Proposed ground elevations
 - Height of existing structures
 - Height of proposed structures
- Dimensions and locations of existing structures
- Dimensions and locations of proposed structures.
- Source, composition, and volume of any fill material
- Composition and volume of any extracted materials. Identify disposal area
- Proposed utilities (sewer, septic tanks & drain fields, water, gas, electricity)
- Shoreline designation according to master program.
- Show shorelines

B. Vicinity Map:

- Indicating site location with natural points of reference
- If development involves removal of any soils by dredging or otherwise, identify proposed disposal site on map.
- Brief narrative description of the general nature of the improvements and land use within one thousand feet in all directions from the development site.

EXHIBIT A

MAPS AND SITE PLANS

PROPOSED DEVELOPMENT NAME _____ FILE No. _____

*Please attach maps and site plans to this page. See previous page for requirements.

EXHIBIT B

LEGAL DESCRIPTION OF PROPERTY

PROPOSED DEVELOPMENT NAME _____ FILE No. _____

*Please attach legal description to this page

EXHIBIT C

ASSESSOR MAPS OF SURROUNDING AREAS

PROPOSED DEVELOPMENT NAME _____ FILE No. _____

*Please attach maps of surrounding areas to this page.

EXHIBIT D

SEPA CHECKLIST

PROPOSED DEVELOPMENT NAME _____ FILE No. _____

*Please attach completed SEPA checklist to this page

Signatures and Notary Seal

I (We) certify that all of the above statements and statements on any documents or drawings submitted herewith are true to the best of my (our) knowledge and belief.

Name of Applicant

Signature of Applicant and Date

Name of Property Owner

Signature of Property Owner and Date

SIGNATURE BY THE APPLICANT INDICATES THAT HE/SHE HAS READ AND UNDERSTANDS THE REQUIREMENTS AND PROCESS OF A SUBSTANTIAL DEVELOPMENT PERMIT APPLICATION

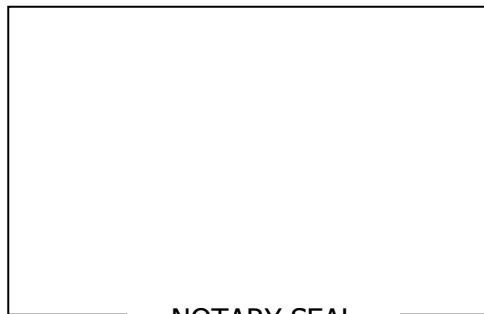
NOTARY _____

STATE OF _____)

COUNTY OF _____)

I, the undersigned, a Notary Public, in and for said County, in the State aforesaid, DO HEREBY CERTIFY THAT _____ is/are personally known to me, that said person(s) appeared before me this day in person and severally acknowledged that he/she/they signed and delivered the forgoing owners authorization above as his/her/their free and voluntary act for the uses and purposes herein set forth.

Given under my hand and Notary Seal, this _____ day, of 20_____ .



NOTARY SEAL

Signature of Notary Public