



SUMMER CAMP POLICIES 2014

- **Registering:** A \$200 deposit is required to hold your camp weeks and location preference. Without a deposit your registration is not confirmed, and based on the nature of our program's low counselor to camper ratios, we will do our best to take last minute registrations, but cannot guarantee your space without a deposit.

Payment Methods: We accept all major credit cards, checks, electronic bank transfers.

- **Cancellation policy:** You may cancel your registration any time **prior to three weeks** before your start date, and receive a full refund, minus a \$50 administration fee. If canceling three weeks before your start date you will be refunded your fees minus the \$200 deposit. If canceling two weeks or less before your start date you will not be given a refund.
- T-shirt fee: \$15
- **Missed Days:** We do not give refund or make-ups for camp missed days. There is no camp July 4th.
- **Partial Camp Weeks:** We do not offer this option, but we suggest you consider signing up for our ongoing series of classes. Please inquire if this interests you.
- **Unclear About Your Camp Weeks?:** Holding Special Offers: As long as you put down a \$200 deposit you will receive any special discounts we are offering. Then do let us know as soon as you know which weeks you want (which will be based on availability at the time you decide). If the weeks are not available at the location you want you will receive your deposit back as long as you are letting us know three weeks prior to the summer season start date of June 9th.

Switching weeks/locations: Once registered you may switch camp dates and locations without incurring additional fees. We will do our best to accommodate all requests, on a first come first served basis, based upon availability.

Last Minute Registrations: If you need to register on-line for a Monday start, you must put your request in to us by the Saturday before 12pm and bring a check with you Monday morning if we confirm with you there is space. Please call or text 323-309-8420 letting us know you are registering and would like a space, leave your contact number as well.

Last Minute Registrations Additional Fees: We do our best to accommodate any last minute requests to begin a camp week over the weekend. Please note if you do contact us the weekend before the start of camp there is an additional charge of \$50 for rushed registration requests.

Finalizing Registration: Please allow at least 48 hrs for us to respond to your registration request and to send you your invoice and final instructions for registering.

Holding Specials: Early bird specials end on April 30th. All we require to keep your special rates and discounts active for you is a \$200 deposit and registration form. You can supply actual week dates to us by May 20th and **half of payment at that time must be made in full to keep your specials.**

Payment Due Dates: Final full payment for all camp weeks must be made by June 15th, unless you make special arrangements before this time. In some cases we can set up automatic deductions.

Daily Health Reports: We require you to alert us of any injuries or health issues that campers come to camp with daily.

Location Changes: Kallpachay Camp reserves the right to cancel a location based on our minimum enrollment of ten children. You will be notified within three weeks of your camp date, if due to low enrollment a site will not be offered, and given an option to switch to an alternate location of your choosing, or be given a full refund.

Communication: Kallpachay Camp reserves the right to dismiss campers from participation based on an inability to show respect for safety rules, and consistent inability to take direction and instruction from counselors (given that Spanish is new to some children when we need to tell a child something that we must be sure they understand right away counselors will speak in English). Parents will be notified if their child physically and intentionally hurts another camper, and child will not be allowed to camp the following day (no refunds are given), but may return and try again after that rest day away. If students are not able to be redirected easily by counselor, parent will be notified and child will be given the next day to show progress. If no progress is displayed, and the child is disruptive to the goals of the camp for everyone to have fun together, child will be asked to take one day away from camp with no refund options available. It is important that parents communicate to us any special approaches that counselors must be aware of.