

Ste. Anne Catholic High School CSAC Meeting Minutes
September 18, 2013
(minutes taken by Brenda Verkoeyen)

Attendance: Kelly Rosaasen, Brenda Verkoeyen, Sharon Haskell, Ann Marie Silva, Rosemary LoFaso, Andrea Mason, Kay Brown, Janice Labreche, Sheila O'Donoghue, Joanne Laforet, Rick Rosassen

Kelly welcomed everyone and introductions were made.

Prayer read by Rosemary LoFaso.

Student Council Report deferred.

Sheila O'Donoghue moved to accept the minutes from the May 29, 2013 meeting and seconded by Sharon Haskell.

Chairperson's Report –Kelly Rosaasen

- Everyone looked over the new Constitution (updated in August) and there were no questions.
- Fundraising: the Lottery is the major fundraiser, we net about \$25,000 a year and money is used for many different things throughout the year .
We sell hoodies for \$40 and make \$16 per hoodie. We sell half-zip pullovers for \$40 and make \$8 per pullover. We will have these for sale at grade 9 night on September 25th.
We made \$4241 on the used uniform sale in July.
Some teachers are asking about Ste. Anne track suits. This type of item would have to be pre-ordered, Kelly will look into prices. Discussed getting different patches for different school teams, clubs, etc.
We can put advertising signs on the fence around the field, we need sponsors for the signs and need a big sponsor for the back of the scoreboard. The signs would have a set price and would have a contract. We have to decide what type of sign (plastic, wood, etc.) The advertising has to be appropriate for students.
- We will have a CSAC brochure made up and can use funds from Parent Engagement for that. It will be handed out at grade 8 night, parent-teacher interviews, etc. Sharon and Ann Marie will work on it and contact Robin Lachance about printing it.
- Our office hours as of now are Fridays at lunch.
- This is our year to have the OPP drunk driving presentation in the spring, before prom.

Principal's Report-Rosemary LoFaso

- On Sept. 25th there is a Special Education open house from 5:30-7:00 and Grade 9 night at 7:00.
- Grade 8 open house will be on Dec. 4th at 7:00
- Chairs have been ordered for the LCC, there are also study carrels and a laptop corner. Eventually would like to have benches along the windows, inside the LCC and out in the atrium. Students are now allowed to eat lunch in the LCC.
- The Terry Fox walk on Sept. 26th will be dedicated to Mikaela Scurto, a student who passed away this month. Frank Lepain (tech dept.) has been asked to construct a bench in memory of Mikaela.
- Grade 9 spirit day went well.
- Honour Roll night will be held on Oct. 23rd. In second semester a grade 9 "Great Start" breakfast will be held based on first semester marks.
- Some parents asked about being charged admission to a junior football game.
- Prayer service went well last week and mass will be held on Oct. 10th.
- School population is down to 1320.

Teacher's Report – Rick Rosaasen

- Melissa Cavallin sent a note mentioning how she enjoyed being the teacher rep last year.
- Danielle Chevalier is in charge of Student Council this year. They are planning a charity basketball game on Oct. 24th in memory of Mikaela Scurto.
- Rick suggested we get a Ste. Anne CSAC sign to display at special evenings and events.

Trustee's Report- Deferred

Treasurer's Report- Ann Marie Silva

- Ann Marie passed out a summary of what CSAC has purchased for the school from Sept. 2007- July 2013. It was broken down by dept./ club/sport.
- Our fiscal year goes from Aug. 1 – July 31.
- We have three accounts: regular, lottery, bursary/investment.
- Ann Marie explained the history of the bursary account. CSAC is paying back the money borrowed from the account to purchase the bleachers. The school is paying back the money borrowed from the account to purchase the chairs. CSAC has paid back most of their debt, still owes \$649.89. The school still owes approx. \$10,000. We will annually take \$10,000 from the bursary account to pay for the graduation bursaries. We will not start our own bursary fund until the \$87,000 that remains in the existing account is depleted (in approx. eight years).
- Ann Marie went over the CSAC income & expenses 2012-2013.
- The proposed budget for 2013-2014 was looked at, but the key to our spending depends on what is brought in by the lottery. Funds are limited right now, we are waiting for money from the lottery.
- Three staff requests were approved by the executive tonight: \$250 to Jim Nehmetallah for ad in the yearbook, \$1664 to Dino Spadafora for laptop/projector for the Social Sciences dept. and \$450 to Diane Gyemi for laptop for the Catholic Studies dept.

French Immersion Advisory Committee Report – Brenda Verkoeyen

- In May 2013 there were 11 students registered for the French Immersion program, more may have registered over the summer
- Kim Koekstat is head of the French dept. and is hoping for a French Immersion feeder school in Lakeshore but that is unlikely to happen with the board's financial situation and while it is under supervision. It is hard to recruit students to the program because she cannot go into the public schools or the French Catholic schools to advertise our program.

Volunteer Report – Sharon Haskell

- Volunteers are needed for grade 9 night on Sept.25th, for Honour Roll night on Oct. 23rd and for grade 8 night on Dec. 4th.

New Business

- Our Pro Grant proposal was approved and will focus on Grade 10, we will look for a speaker on mental health.
- We are in need of people on the Lottery Committee, people who can be at the school during the day when the tickets and money are coming in. The date for the draw is Nov. 13th and we will send the tickets home on Oct. 9th. We need a kick-off assembly and incentive prizes for students. Ideas for the assembly were discussed (flash mob in the atrium). We will meet on Oct. 3rd at 5:00 to put together the lottery packages.
- Elections were held and the results are as follows:
Chairperson: Kelly Rosaasen (acclaimed) Vice Chair: Sheila O'Donoghue
Secretary: Kay Brown Treasurer: Ann Marie Silva (acclaimed)
French Immersion Rep: Brenda Verkoeyen (acclaimed) Volunteer Coordinator: Sharon Haskell (acclaimed)
Positions not yet filled: Community Rep, Parish Rep, PICC Rep.

Meeting adjourned at approx. 10:00. Next meeting Oct. 16, 2013 at 7:00.

