### Effort Report Form

1. Review the project(s) the individual has been paid from during the certification period (this includes reimbursed time, overload, and committed cost share)
2. W Days represents number of days worked within the certification period
3. CP Days represents number of days in the certification period
4. The percentages are calculated based on the submitted and approved reimbursed time forms and faculty special consultant pay forms. Review the percentages for accuracy
5. Print, sign, and return to ASC. Forms may also be returned via e-mail at sdawes@fullerton.edu