

TERRELL TIGER ATHLETIC HALL OF FAME

ORGANIZATIONAL PLAN

- I. The Superintendent will form an anonymous committee to make the selection of inductees.
 - a. The committee will be made up of eight committee members to review and make selections. An additional member may be appointed as historian for a total of nine voting members to review and make selections.
 - b. This committee will be anonymous.
 - c. Two members will step down each year and make a recommendation for a replacement to take their place. The other members will vote on the new members each year.
 - d. Names of prospective inductees are to be submitted by the patrons of the community. Notice of acceptance of applications is put into the local newspaper and posted on the TISD website. Applications are mailed to the Superintendent's office and must be postmarked by a deadline date set each year by the Superintendent. The deadline date will vary depending on the date of the Hall of Fame.
 - e. The committee will determine the new inductees each year (no more than six).
 - f. Current school board members are not eligible to serve on the selection committee.

- II. Date, time and place for activities
 - a. Terrell's athletic department will set the date and time for the induction.
 - b. Associated activities may include:
 - Luncheon for all inductees (including former ones) on Friday. Induction ceremony will take place at that time.
 - Recognition at the High school pep rally in the afternoon.
 - Reception at the stadium for inductees before the game.
 - Football game in the evening. Inductees and Hall of Fame alumni are recognized in ceremonies.

- III. Duties
 - a. Superintendent or designee will contact (or, when appropriate, their family) to notify them that they have been selected.
 - b. Mail each inductee a letter of official notification.
 - c. Order individual plaques for each inductee and for memorial in Athletic Complex foyer.
 - d. Select the site for the luncheon, the menu, prepare programs and schedule of events of the day.
 - e. All Hall of Fame inductees and members will receive at least two passes to the

football game.

Each new inductee will receive:

- a. Individual plaque
- b. Monogrammed jacket
- c. Hat
- d. At least two passes to the football game
- e. Copies of newspaper articles and a DVD of induction ceremony for keepsake

V. Eligibility for former athletes and requirements for

induction a. Graduate of Burnett or Terrell High School

- b. Minimum of 10 years since graduation
- c. Attended Burnett or Terrell High School for a minimum of three years
- d. Be present at halftime induction ceremonies (if nominee is deceased, a family member may represent them)
- e. Possess good character throughout their life
- f. An outstanding athlete while attending Burnett or Terrell High School
- g. No felony convictions

VI. Eligibility for coaches, sports editors, etc.

- a. Coached in or contributed to Terrell ISD
- b. No felony convictions

VII. Final Details

- a. Letters will be mailed to all Hall of Fame members informing them of the current inductees and schedule of events of the Hall of Fame Day.
- b. Programs, decorations, PR, etc. will be planned
- c. Arrange for photographer and video person
- d. Invite local dignitaries and guests