

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

MINUTES

BUSINESS MEETING
Tuesday, August 4, 2015
4:30 pm

The monthly business meeting for the month of August 4, 2015 was held this day in the Mercer Elementary School Superintendent's Conference Room, 2nd Floor, 1020 Old Trenton Road, Hamilton, NJ.

The Board of Education took the following actions:

1. CALL TO ORDER: Board of Education President Camille Rainiero called the meeting to order at 4:31 pm.

OPEN PUBLIC MEETING STATEMENT: Ms. Rainiero read the following statement:

In accordance with the provisions New Jersey Open Public Meetings Law, the Board of Education has caused notice of this meeting to be posted in the Board Office and in the Mercer County Clerk's Office and mailed to the *Trenton Times*.

ROLL CALL:

Present: Camille Rainiero, Dr. Laura Morana (arrived at 4:35 pm), Samuel Floyd, Lisa Vena, Jan Lewis and Sally Gillespie.

Also Present: Dr. Kimberly Schneider, Superintendent, Tanya Dawson, Business Administrator/Board Secretary, Dana Hice DePugh, Assistant Superintendent, Christine MacDonald, Human Resource Manager and Walter Bliss, Board Attorney.

2. PLEDGE OF ALLEGIANCE: Ms. Rainiero led the assembly in the Pledge of Allegiance.

A moment of silence was held in recognition of Jack Leonard a 15 year old who passed away June 20, 2015, was a Mercer Elementary Student and currently a Robbinsville student.

- 3a. EXECUTIVE SESSION was held at the end.

- 3b. PUBLIC SESSION:

Dr. Schneider said I want to introduce to the Board a visitor in the audience I want you to meet the Interim Supervisor Paulette Bearer who will replace retired Supervisor Gail Roberts. Ms. Bearer is being approved on today's agenda. She has tons of experience and will be an asset to our District.

Ms. Bearer said I am thrilled to be here. I just served two (2) years in South Hunterdon where I worked with the Child Study Team. I love special education. I loved being a special education teacher as well as being a building principal.

4a. Approval of the July 1, 2015 Regular and Reorganization Board Meeting Minutes

A Motion by Jan Lewis and seconded by Sally Gillespie to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Abstain	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

4b. Approval of July 1, 2015 Executive Minutes

A Motion by Jan Lewis and seconded by Sally Gillespie to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Abstain	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

5. Bills To Be Approved totaling \$4,310,740.15 and authorization of transfers within program areas as approved by the Superintendent

A Motion by Jan Lewis and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

6. Board Secretary/Treasurer’s Report for June 2015

A Motion by Jan Lewis and seconded by Dr. Laura Morana to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

7. Correspondence & Communications

Dr. Schneider has provided a handout on Alternative Proficiency Assessment that Dana Hice DePugh will present.

Ms. Hice DePugh said this summarizes how our students performed in the Alternative Proficiency Assessment. The void column is present when there is no score available for not having enough information.

Ms. Rainiero asked when you say there wasn't enough data and it creates a void, what does that mean?

Ms. Hice DePugh said when the science binders are returned to us it will have comments as to what was wrong with it. Then we can address the issue.

Mr. Floyd asked how many students are in the twelfth grade. It looks like only two (2) students took the assessment.

Mr. Kozlowski explained Biology instruction is usually taught at the lower grades and not in twelfth grade. We only had two (2) twelfth grade students who needed to take it.

8. Committee Reports – None

9. Superintendent's Report - None

New/Special Projects: None

Recommend Board approve the following:

PERSONNEL & ADDENDUM

BE IT RESOLVED That the Board of Education does hereby approve the following appointments, reappointments, adjustments, resignations, terminations, retirements, leaves, transfers, suspensions, and requests for expedites, emergency certification for the School Year 2015 – 2016 as recommended by the Superintendent.

BE IT FURTHER RESOLVED That the Board of Education submit to the County Superintendent, as required, applications for emergency hiring and the applicants' attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq, or N.J.S.A. 18A:6-4.13 et seq.

Appointments, Re-Appointments, Resignations, Leaves, Retirements, etc., (Attachment A) and addendum.

A Motion by Lisa Vena and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Ms. Gillespie asked if the assistant percentage would be explained.

Ms. MacDonald said the one one-on-one aides are at 89% because they are not needed when the students are not here. So they are released when the student leaves.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes*
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

*Note: Dr. Morana abstains from Emergent hire.

MISCELLANEOUS:

Recommend Board approve the following:

Continuation of Policy 5512 Harassment, Intimidation and Bullying last approved on November 12, 2013 and Regulation 5512 Harassment, Intimidation and Bullying last approved on November 12, 2013 for the 2015-2016 school year.

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

Self-Assessment findings regarding the “Commissioner’s Program and Guidance for Determining Grades under the Anti-Bullying Bill of Rights Act” (P.L.2010,c.122), for each of the schools within MCSSSD for the 2014-2015 School Year. (*Attachment B*)

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

2015-2016 Nursing Services Plan (*Attachment C*)

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

REPORTS:

Ms. Rainiero called for approval for a motion to approve the following:

Fire and Security Drills for month of July 2015 (*Attachment D*)

A Motion by Lisa Vena and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Dr. Morana - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

Harassment, Intimidation & Bullying Report for July 2015

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	N/A
TOTAL	0	0	0	N/A

A Motion by Lisa Vena and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Dr. Morana - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

Enrollment Data as of July 31, 2015:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014-2015	555	554	684	693	690	687	688	694	696	698	709	707
2015-2016	521											

	<u>06/30/15</u>	<u>07/31/15</u>
Mercer High School	305	243
Mercer Elementary School	255	179
J. F. Cappello School	<u>147</u>	<u>99</u>
<i>TOTAL:</i>	<i>707</i>	<i>521</i>

A Motion by Lisa Vena and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Dr. Morana - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

10. Old Business: – None

11. New Business:

Ms. Rainiero called for approval for a motion to approve the following:

- a. Approve the Mercer County Special Services School District Purchasing Manual for 2015/2016 Attachment 11-a).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- b. Approval to contract with Systems 3000 Visual Payroll to continue the employee portal for on line access to pay stubs for July through December 2015 In the amount of \$2,602.80 and January through June 2016 to include W2's not to exceed \$4,200 Gaap account # 11-000-251-340-00-BUS

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- c. Approve contract between Mercer County Special Services School District and Bernie Environmental for the Mercer High School Annual Field Trip to Camp Bernie, Port Murray, NJ; dates: May 11, 2016 thru May 13, 2016; at a cost of \$152 per person for an approximate total of \$5,871.00 Gaap Account # 11-403-100-610-30-XTRA (Attachment 11-c).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- d. Genevieve Koval, RN, to attend Camp Bernie with Mercer High School students and staff on May 11, 2016 through May 13, 2016 at a rate of \$800 Gaap Account 11-403-100-101-30-AMPE.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- e. Approve the continuation of Agreement between Mercer County Special Services School District and TEC Elevator Incorporated thru Mercer County Co-Op # 2011-08 for annual Preventative Maintenance and Service of the elevator beginning July 1, 2015 thru June 30, 2016 Gaap Account # 11-000-261-420-05-MES in the amount of \$2,060.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Dr. Morana - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- f. Approve the continuation of the Penn Center System (PCS) Service Maintenance for \$1,006 for the cash register system at Chuck's Place Mercer High School Gaap account 69-990-320-890-00-CP.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Dr. Morana - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- g. Approval of Resolution for the use of NJ State Contract Vendors needed for Fiscal Year 2015 (Attachment 11-g).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Dr. Morana - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- h. Approve dues for the New Jersey School Boards Association for the 2015/16 school year in the amount of \$6,120.85 Gaap account # 11-000-230-895-01-DFB.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Dr. Morana - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- i. Approve renewal of BCIPJIF for insurance coverage for 2015/16: Property, Automobile, General, Workers’ Compensation, Educator’s Legal, and Boiler and Machinery for a total \$1,445,352 which includes reduction of \$144,219 credit of surplus Board approved July 1, 2015.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- j. Approve the contract services of Master Disc Jockey Entertainment for the Mercer High School Prom on May 6, 2016 for \$550.00 Gaap account #11-403-100-610-30-XTRA (Attachment 11-j).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- k. Approval to the revised contract with Monmouth Ocean Educational Services Commission (M-OESC) for the period July 1, 2015 to June 30, 2016 on an as needed nursing basis for nursing services Gaap account #11-000-213-340-00-HLTH (Attachment 11-k).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- l. Approve the continuation of the following Mercer County Grant Programs during the period of July 1st, 2015 through June 30th, 2016, Year 2 of the two year agreement:

Project Child Clinic Grant Program - \$19,329.00
 Project ADULTS Grant Program - \$100,000.00
 Special Child Health Services Program - \$104,345.00

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes

Ms. Gillespie - Yes

- m. Approve to contract with Handle With Care for the 2015/2016 school year. Training to be held Wednesday, October 7th, 2015, amount including expenses, tolls & mileage) not to exceed 2,400.00 GAAP account#11-000-223-390-02-DOCI.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- n. Approval for Lorraine Sgarlato, AuD, CCCA , RWJ Health System to provide professional development training for district staff. Training to be held Monday, November 2nd, 2015 from 3:15 pm - 4:15 pm. The training "Children and Hearing Aids" will teach staff how hearing aids help children in the classroom as well as include hands-on hearing aid exercises to teach basic mechanics such as how to change the batteries, know that the aid is working and when to recommend a visit to a hearing specialist. There is no cost to the District.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- o. Approval for Angela Caccibaudo, MCSSSD PE teacher to provide professional development training for district nurses, physical education teaching staff, and Special Olympic coaches. Training to be held Monday, August 10th, 2015 from 3:00 p.m. - 4:30 p.m. The purpose of the training is to provide recertification training of American Red Cross CPR/AED. The training will be limited to no more than thirty (30) staff members and the cost will not exceed \$600.00. GAAP account #11-000-223-390-02-DOCI.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- p. Approval for Interactive Kids to provide Professional Development one-day training on September 2nd, 2015 for the staff at Mercer High School, the training is three (3) hours. The topic is Classroom Management Strategies at a cost of \$500.00 GAAP account# 11-000-223-390-02-DOCI.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- q. Approve the Affiliation Agreement between Alvernia University students and Mercer County Special Services School District at no cost to the District (Attachment 11-q).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Pending Board attorney review of insurance clause.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- r. Approve the Affiliation Agreement between Rider University Students and Mercer County Special Services School District at no cost to the District (Attachment 11-r).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Pending Board attorney review of insurance clause.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- s. Approval to accept a donation in the amount of \$616.14 from the Knights of Columbus Council #6213 to the Mercer Elementary School.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- t. Approval of Transportation Contract(s), Bids, Renewals and Addendum (Attachment 11-t)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

u. Staff and Student Travel (Attachment 11-u).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

v. Approve a donation from Hamilton Elks Lodge No. 2262 to Joseph Cappello School in the amount of \$1,000 to purchase additional mounted Apple TV's for the classrooms.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

w. Approve the agreement between Mercer County Special Services and Mercer County Technical Schools for local education agencies consolidation of school nutrition programs for the 2015-16 school year (Attachment 11-w).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

x. Approve Cynthia McKenna from Mercer County Technical School District as a Confidential Administrative Assistant to the Business Administrator on an as needed basis beginning August 5, 2015 through June 30, 2016 at an hourly rate of \$30 not to exceed \$5,000. Mercer County Special Services School District will pay 100% as per the Inter-Local Services Act, N.J.S.A 40:8A-1at sq. Gaap Account #11-000-251-340-00-BUS.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

12. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discussion certain matters, now therefore

BE IT RESOLVED, that the Mercer County Special Services Board of Education shall recess to executive session for the purpose of discussing:

Miscellaneous Matters and a Grievance

BE IT FURTHER RESOLVED, that the discussion of such subject matter in closed session will be disclosed to the public when the need for confidentiality no longer exists, unless such is otherwise prohibited by law.

On a Motion by Lisa Vena and Seconded by Jan Lewis the Board unanimously voted to go into Executive Session at 4:47 PM.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

On a Motion by Jan Lewis and Seconded by Lisa Vena the Board unanimously voted to return to the open meeting at 5:44 PM.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

13 ADJOURNMENT

A Motion by Lisa Vena and Seconded by Jan Lewis to adjourn the meeting passed by unanimous voice vote, (6) aye’s (0) nay’s. Meeting was adjourned at 5:45pm.

Respectfully submitted by:

Tanya Dawson
Business Administrator/Board Secretary