

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Monday, April 4, 2016

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of March 1, 2016 Board Minutes
- 4b. Approval of the Executive Minutes of March 1, 2016 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer's Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent's Agenda

NEW/SPECIAL PROJECTS:

Recommend Board approve the following:

PERSONNEL:

Appointments, Resignations, Leaves, Retirements and addendum, etc. (*Attachment A*)

MISCELLANEOUS:

Recommend Board approve the following:

2016-2019 Comprehensive Equity Plan and Statement of Assurance (*Attachment B*)

Approval to submit SFY 2017 Special Child Health Services, Case Management, Grant Application, in the amount of \$198,858.00 (*Attachment C*)

Approval to submit SFY 2017 Special Child Health Services Early Identification and Monitoring, Grant Application, in the amount of \$64,120.00 (*Attachment D*)

Fire & Security Drills for March 2016 (*Attachment E*)

REPORTS: (continued)

Enrollment Data as of March 2016

| YEAR | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|-----------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2014-2015 | 555 | 554 | 684 | 693 | 690 | 687 | 688 | 694 | 696 | 698 | 709 | 707 |
| 2015-2016 | 521 | 519 | 654 | 659 | 665 | 661 | 666 | 661 | 657 | | | |

| | <u>02/26/16</u> | <u>03/31/16</u> |
|--------------------------|-----------------|-----------------|
| Mercer High School | 309 | 307 |
| Mercer Elementary School | 220 | 217 |
| Regional Day School | 11 | 11 |
| J. F. Cappello School | <u>121</u> | <u>122</u> |
| <i>TOTAL:</i> | <i>661</i> | <i>657</i> |

Harassment, Intimidation & Bullying as of March 2016:

| Month | Investigations | HIB | Non-HIB | Pending |
|--------------|----------------|----------|----------|----------|
| July | 0 | 0 | 0 | N/A |
| August | 0 | 0 | 0 | N/A |
| September | 0 | 0 | 0 | N/A |
| October | 0 | 0 | 0 | N/A |
| November | 1 | 1 | 0 | 0 |
| December | 1 | 0 | 1 | 0 |
| January | 0 | 0 | 0 | 0 |
| February | 0 | 0 | 0 | 0 |
| March | 0 | 0 | 0 | 0 |
| TOTAL | 2 | 1 | 1 | 0 |

11. NEW BUSINESS

Recommend Board approve the following:

- a. Approval for Regalena "Reggie" Melrose, Ph.D. to provide Professional Development training to the District's educational staff. The training is for the purpose of Professional Development and Brain Charge Curriculum with site license to be held on September 7, 2016 from 8:00 a.m. - 5:00 p.m. The cost of the training not exceed \$5,000.00. GAAP account # 11-000-223-390-02-DOCI.

- b. Approval for PCG Education to provide a Professional Development Training session for the District's related therapy services providers. The purpose of the training is to give service providers a thorough introduction to EasyTrac functionality through the lens of a direct service provider. The staff will review service documentation tools, service logs and running reports of services logged. Training to be held on Thursday, April 21, 2016 beginning at 8:30 a.m. There is no cost to the District for the training.
- c. Approval of Mercer Cooperative Transportation System Agreement for the 2016/2017 school year (Attachment 11-c).
- d. Approve the use of the Hamilton Police for the safety and security of students and staff at Mercer High School and Mercer Elementary School during 2016/17 school year as needed by the Principal at the Township extra duty hourly pay rate Gaap account # 11-000-262-340-00-PATR.
- e. Resolution to adopt the 2016/17 Mercer County Special Services School District Budget (Attachment 11-e).
- f. Approval to submit the Regional Day School Budget for the 2016/17 school year in the amount of \$_____ to the New Jersey Department of Education (Attachment 11-f). HANDOUT
- g. Approve to contract with Systems 3000 Visual Payroll to continue the employee portal for on line access to pay stubs and W2's for July 2016 through June 2017 in the amount of \$6471 not to exceed \$XXXX Gaap account #11-000-251-340-00-BUS
- h. Approval of Consulting Service Fee Agreement with Connor Strong & Buckelew for Consulting Financial Reporting Services for the period July 1, 2016 to June 30, 2017 at a rate of \$1,450 per month not to exceed \$17,400 (same rate as last year) Gaap Accounts # 11-000-291-270-00-MED (Attachment 11-h).
- i. Approval to accept \$1,000 reimbursement from BCJIF for the 2014-15 Safety Incentive Program (Attachment 11-i).
- j. Approve the Model Written Indoor Air Quality Program complying with the Public Employees Occupational Safety and Health (POESH) Program, Indoor Air Quality (IAQ) Standard (N.J.A.S. 12:100-13) (Attachment 11-j).
- k. Staff and Student Travel (Attachment 11-k).
- l. Miscellaneous Equipment for Disposal (Attachment 11-l).
- m. Use of Buildings and Grounds (Attachment 11-m).

- n. Approve the following competitive contract responses for Speech Therapy Services (cc 17-01) for the 2016/17 school year:

All American
ARDOR
INVO
General Healthcare
OT Consultants
Staffing Plus
Therapy Source

- o. Approve the following competitive contract responses for Occupational Therapy Services (cc 17-02) for the 2016/17 school year:

All American
ARDOR
General Healthcare
INVO
Staffing Plus
OT Consultants
Oxford Consulting
Therapy Source

- p. Approve the following competitive contract responses for Physical Therapy Services (cc-17-03) for the 2016/17 school year:

All American
ARDOR
General Healthcare
INVO
Oxford Consulting
Staffing Plus
Therapy Source

12. Public Session

The Board adopted the following resolution: " Resolved, that the Board affirms the determination by the Superintendent that the allegations in HIB Incident 20-002-2015 do not satisfy the criteria for a HIB violation because there is nothing to indicate that the challenged conduct was motivated by the student's disability or other discriminatory motive, subject to adoption of a formal decision with findings at the Board's next meeting." In accord with this, I will follow with a proposed Resolution to be considered by the Board in executive session and adopted publicly at the May meeting in HIB Incident 20-002-2015.

13. Executive Session
14. Adjournment