

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, August 9, 2016

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of July 6, 2016 Board Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer's Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent's Agenda

SUPERINTENDENT'S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following:

Establishment of a Behavioral Disabilities Program at JFC (*Attachment A*)

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment B*)

MCSSETA Staff Revised Salaries for 2015-2016 (*Attachment B-1*)

MCSSETA Staff Revised Salaries for 2016-2017 (*Attachment B-2*)

MCSSETA Staff Revised Salaries for ESY 2015 (*Attachment B-3*)

MCSSETA Staff Revised Salaries for ESY 2016 (*Attachment B-4*)

MISCELLANEOUS:

Recommend Board approve the following:

Continuation of Policy 5512 Harassment, Intimidation and Bullying last approved on November 12, 2013 and Regulation 5512 Harassment, Intimidation and Bullying last approved on November 12, 2013 for the 2016-2017 school year.

2016-2017 Professional Development Plan(s) for: Mercer High, Mercer Elementary, Joseph Cappello Schools and the MCSSSD Plan (*Attachment C*)

2016-2017 & 2017-2018 District Mentoring Plan (*Attachment D*)

2016-2017 Nursing Services Plan (*Attachment E*)

2016-2017 District School Improvement Panel (SciP) Members (*Attachment F*)

Self-Assessment findings regarding the “Commissioner’s Program and Guidance for Determining Grades under the Anti-Bullying Bill of Rights Act” (P.L.2010,c.122), for each of the schools within MCSSSD for the 2015-2016 School Year. (*Attachment G*)

Revision(s)/New Policies/Regulations/ByLaws – **First Reading** – (*Attachment H*)

P3124	Employment Contract
P3125	Employment of Teaching Staff Members (M)
P3125.2	Employment of Substitute Teachers
P3141	Resignation
P3144	Certification of Tenure Charges
P3159	Teaching Staff Member-School District Reporting Responsibilities
P3231	Outside Employment as Athletic Coach
P3240	Professional Development for Teachers and School Leaders
P4159	Support Staff Member Reporting Responsibilities
P5305	Health Services Personnel
P5339	Screen for Dyslexia (M)
P5350	Student Suicide Prevention
P5460	High School Graduation (M)
P5514	Student Use of Vehicles on School Grounds
P8454	Management o Pediculosis
P8550	Outstanding Food Service Charges
P9541	Student Teachers-Interns
R3144	Certification of Tenure Charges
R3212	Professional Staff Attendance Review and Improvement Plan
R3240	Professional Development for Teacher and School Leaders
R4211	Support Staff Attendance
R5330	Administration of Medication (M)
R5350	Student Suicide

Revision(s)/New Policies/Regulations/By-Laws –**Second Reading**
(*no changes from First Reading*)

- P1140 Affirmative Action Program (M)
- P1523 Comprehensive Equity Plan (M)
- P1530 Equal Employment Opportunities (M)
- R1530 Equal Employment Opportunity Compliant Procedures (M)
- P1550 Affirmative Action Program for Employment Contract Practices (M)
- P2200 Curriculum Content (M)
- R2200 Curriculum Content (M)
- P2260 Affirmative Action Program for School and Classroom Practices (M)
- P2411 Guidance Counseling (M)
- R2411 Guidance Counseling (M)
- P2610 Educational Program Evaluation (M)
- P2622 Student Assessment (M)
- P5750 Equal Educational Opportunity (M)
- P5755 Equity in Educational Programs and Services (M)

Policies/Regulations – **Abolished** - *None*

REPORTS:

Fire and Security Drills for month of July 2016 (*Attachment I*)

Harassment, Intimidation & Bullying Report for July 2016

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
TOTAL	0	0	0	0

Enrollment Data as of July 31, 2016:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2015-2016	521	519	654	659	665	661	666	661	657	660	657	652
2016-2017	511											

	<u>06/30/16</u>	<u>07/31/16</u>
Mercer High School	302	234
Mercer Elementary School	216	182
Regional Day	12	7
J. F. Cappello School	<u>122</u>	<u>88</u>
<i>TOTAL:</i>	<i>652</i>	<i>511</i>

11. New Business

Recommend Board approve the following:

- a. Approve County of Mercer, Department Of Human Services to provide mandated two 2-hour Professional Development Training sessions for district staff on Suicide Prevention including awareness, identification and prevention. Training to be held September 6, 2016 at no cost to the District.
- b. Approve Roxey Ballet Company, Inc. to provide dance performance and curriculum to the students at Mercer Elementary School. Roxey Ballet Company, Inc. is sponsored through Young Audiences and The Dodge Foundation. Roxey Ballet will provide twenty (20) classes during ten (10) sessions/visits over a five week period. The Roxey Ballet Company, Inc., works with the classroom teachers to incorporate curriculums and providing transfer of movement using energy, speed, etc. to promote learning in the classroom. Projected performance dates are February and March 2017, not to exceed \$2,500.00. GAAP account(s) to be used are 11-214-100-890-80-AUT, 11-209-100-890-80-BD and 11-212-100-890-80-MD/cost to be split equally.
- c. Approve Bright Star Children’s Theatre, LLC to present “The Life of Dr. King Show” on February 16, 2017 at Mercer High School GAAP account # 11-212-100-500-30-MD in the amount of \$953.
- d. Approve one (1) year service agreement between Penn Center Systems Inc. and Mercer County Special Services School District for the terminal located in Chuck’s Place in the amount of \$1,010 GAAP account 69-990-320-890-00-CP.
- e. Approve contract between Mercer County Special Services School District and Bernie Environmental for the Mercer High School Annual Field Trip to Camp Bernie, Port Murray, NJ; dates: May 11, 2016 thru May 13, 2016; at a cost of \$152 per person for an approximate total of \$5,871.00 Gaap Account # 11-403-100-610-30-XTRA (Attachment 11-c).
- f. Approve the continuation of Agreement between Mercer County Special Services School District and TEC Elevator Incorporated thru Mercer County Co-Op #2015-12 for annual Preventative Maintenance and Service of the elevator beginning July 1, 2016 thru June 30, 20167Gaap Account # 11-000-261-420-05-MES in the amount of \$2,080 and \$3,000 for parts and labor as needed.
- g. Approve the following student affiliation agreement with Mercer County Special Services School District at no cost to the District (Attachment 11-g).
Rider University
University of Kansas
- h. Approve Resolution for the use of NJ State Contract Vendors needed for Fiscal Year 2016/2017 (Attachment 11-h).

- i. Approve contract between Mercer County Special Services School District and Bernie Environmental for the Mercer High School Annual Field Trip to Camp Bernie, Port Murray, NJ; dates: May 10, 2017 thru May 12, 2017; at a cost of \$157 per person for an approximate total of \$6,330 Gaap Account # 11-403-100-610-30-XTRA (Attachment 11-i).
- j. Approve the Mercer County Special Services School District Purchasing Manual for 2016/2017 Attachment 11-j).
- k. Approve to accept a donation of a Roller Racer Scooter Model 5000i from parents of a current student to be used in the Mercer Elementary School.
- l. Approve Project ADULTS Travel/Meeting schedule October 2016 through December 2016 (Attachment 11-l).
- m. Approve agreement between New Jersey Principals and Supervisors Association and Mercer County Special Services School District for the service of obtaining a qualified individual to serve as Interim Supervisor of Special Services in the amount of \$750 GAAP Account #11-000-230-590-01-ADV(Attachment 11-m).
- n. Approve the payment to Mercer Oaks Catering in the amount of \$2,425 for the Mercer High School Prom being held on May 19, 2017 Gaap Account #11-403-100-610-30-XTRA (Attachment 11-n).
- o. Approve Handle With Care Behavioral Management System, Incorporated for the purpose of providing recertification training for district staff members who will turnkey train staff in proper restraint handling of students. Training scheduled for October 5, 2016 GAAP account #11-000-223-390-02-DOCI. Cost not to exceed \$2,600.00 which includes \$2,400.00 for training and \$200.00 for additional expenses (mileage, tolls etc.) (Attachment 11-0).
- p. Approve the donation of 25 bicycles from the Hamilton Police Department to Mercer High School.
- q. Agreement to contract with Dr. Charles Martinson & Associates of Alexander Road Associates in Psychiatry, Psychology & Counseling, Princeton, NJ, for assessment services in the 2016/2017 school year at a rate of \$595 per evaluation Gaap account # 11-000-216-320-XX -CONT (Attachment 11-q).
- r. Approve the contract services of Master Disc Jockey Entertainment for the Mercer High School Prom on May 19, 2016 for \$550.00 Gaap account #11-403-100-610-30-XTRA (Attachment 11-r).
- s. Staff and Student Travel (Attachment 11-s).
- t. Approval of Transportation Contract(s), Bids, Renewals and Addendum (Attachment 11-t)
- u. Use of Building and Grounds (Attachment 11-u).

v. Miscellaneous Equipment Disposal List (Attachment 11-v).

12. Public Session
13. Executive Session
14. Adjournment