

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, June 2, 2015

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of April 28 & May 5, 2015 Regular Board Minutes
- 4b. Approval of the Executive Minutes - None
5. Bills to be Approved and Transfer Report - handout
6. Board Secretary/Treasurer's Report
7. Correspondence & Communications –
8. Committee Reports -
9. Superintendent's Agenda

SUPERINTENDENT'S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: (None)

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Non-Renewals, Leaves, Retirements, Addendum etc. (*Attachment A*)

2015 Extended School Year Contracted Employees (*Attachment A-1*)

2015 Extended School Year Hourly Employees (*Attachment A-2*)

Amendment to the contract (July 1, 2013 - June 30, 2017) for Dr. Kimberly J. Schneider, Superintendent, effective July 1, 2015 through June 30, 2016 as part of the Interlocal Services Agreement with Mercer County Technical School District, pursuant to the approval by the Executive County Superintendent on May 26, 2015. (*Attachment A-3*)

Agreement between the Board of Education and Dana Hice DePugh, Assistant Superintendent for Curriculum & Instruction, for the period July 1, 2015 through June 30, 2016 shared with Mercer County Technical School District, pursuant to the approval by the Executive County Superintendent on May 26, 2015. (*Attachment A-4*)

Amendment to the contract (July 1, 2014 - June 30, 2017) for Tanya Dawson, Business Administrator/Board Secretary, effective July 1, 2015 through June 30, 2016 as part of the Interlocal Services Agreement with Mercer County Special Services School District, pursuant to the approval by the Executive County Superintendent on May 28, 2015. (*Attachment A-5*)

Job Description

- Senior Accountant (*Attachment B*)

MISCELLANEOUS:

Recommend Board approve the following:

Revision(s)/New Bylaws/Policies/Regulations – *First Reading (None)*

Revision(s)/New Policies/Regulations – *Second Reading & Adoption*
(Attachment C - *Changes made from First Reading)

Bylaws:

B0152 Board Officers

Policies:

P3212 Attendance
P4212 Attendance
P3218 Substance Abuse (M)
P4218 Substance Abuse (M)
P5460 High School Graduation (M)
P5465 Early Graduation (M)
P8630 Bus Driver/Bus Aide Responsibility (M)

Regulations:

*R3218 Substance Abuse (M)
*R4218 Substance Abuse (M)
R8630 Emergency School Bus Procedures (M)

REPORTS:

Recommend Board approve the following:

Fire and Security Drill(s) for month of May 2015 (*Attachment D*)

Harassment, Intimidation & Bullying Report for May 2015

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	1
December	0	0	1	0
January	0	1	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0

Enrollment Data as of May 2015:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2013-2014	559	543	656	663	672	676	694	694	701	713	708	708
2014-2015	555	554	684	693	690	687	688	694	696	698	709	

11. NEW BUSINESS

Recommend Board approve the following:

- a. Approve donation by Frederick D. Wingate in the amount of \$3,000 to purchase one of the shredders for the proposed shredding program to be held at RDS.
- b. Approve Lease Agreement between Mercer County Special Services School District and Hamilton YMCA for the 2015/16 school year (Attachment 11-b).
- c. Approve Letter of Agreement between Mercer County Special Services School District and Hamilton YMCA After Care Programming for the 2015/16 school year (Attachment 11-c).
- d. Approve the subscription agreement between Netchemia, LLC and Mercer County Special Services School District for TalentEd Recruit & Hire Professional Online Training beginning June 2015 through June 2016 in the amount of \$ 2,400 GAAP account # 11-000-251-340-00-BUS (Attachment 11-d).

- e. Approve the Agreement of the Sodexo School Services contract for 2015/16 for the Management Fee of \$21,210 and the Administrative Fee of \$24,240, Guarantee break even up to 100% of Management Fee. (Attachment 11-e). Breakfast, Lunch and Milk Prices per the following schedule:

Breakfast, Lunch & Milk Prices with Sodexo School Services for 2015/2016:

Breakfast	2014-2015		2015-2016
	<u>Student</u>		<u>Student</u>
Mercer High	\$1.60		\$1.60
Regional Day	\$1.60		\$1.60
Joseph F. Cappello	\$1.60		\$1.60
Mercer Elementary	\$1.60		\$1.60

Reduced Price Breakfast for all schools will be \$.30

Lunch	2014-2015		2015-2016
	<u>Student</u>	<u>Adult</u>	<u>Student</u>
Mercer High	\$2.85	\$4.00	\$2.85
Regional Day	\$2.70	\$4.00	\$2.70
Joseph F. Cappello	\$2.70	\$4.00	\$2.70
Mercer Elementary	\$2.70	\$4.00	\$2.70

Reduced Price Lunch for all schools will be \$.40

Milk Prices (flavored and un-flavored) will be at \$.50

- f. Approve the services of Med-Flex, Incorporated, as medical waste disposal and transport company for the District for 2015/2016 school year in the amount of \$150 GAAP Account # 11-000-213-610-XX-HLT.
- g. Approve year 3 of 3 for Bid # 13-05-00942 for Waste and Recycling Services to Republic Services of NJ d/b/a Midco Waste for the 2015/16 school year in the amount of \$24,506.72, and approve unit pricing for bulk waste container rental and disposal at fees proposed in the above referenced bid. GAAP account # 11-000-262-420-XX-XXXX.
- h. Approve renewal 3 of 3 of Bid 13-05-00941(2) for HVAC Time and Material Services to C & C Campano HVAC, L.L.C. for the 2015-2016 school year, at an increase of 1.34% per the CPI escalator clause in the above referenced bid, not to exceed \$183,498.59 GAAP account #'s 11-000-261-420-XX-XXX and 11-000-262-420-XX-XXX.
- i. Approve year 2 of 3 for Bid ER20142017-Telco for Telecommunication Circuits and Services to Windstream in the amount of \$19,398.50 for circuits, plus usage at the unit prices noted in the above referenced bid, not to exceed \$22,800 GAAP account # 11-000-230-530-XX-XXX
- j. Approve year 3 of 5 for RFP 13-00945 for Teacher Evaluation Software to Teachscape for the 2015/2016 school year in the amount of \$10,565 GAAP account #11-000-223-390-02-DOCI.

- k. Approve year 4 of 5 for RFP 11-00-3-0878 for Student Database Management System, Cafeteria Pont of Sale system and Emergency Notification System to Realtime in the amount of \$16,906.20 GAAP account #'s 11-000-221-590-07DRSS, 11-0000-251-590-00-ARM and 11-000-262-600-XX-XXXX.
- l. Approve to renew Cooperative Purchasing Agreements in 2015/2016 with the following:
Hunterdon Educational Services Commission, Middlesex Regional Education Services Commission and Mercer County (Attachment 11-l).
- m. Approval to issue a bid for the following services:
 - 16-01 Fire/Life Safety Alarm Inspection, Maintenance and Repair
 - 16-02 Kitchen Repairs – Time and Materials
 - 16-03 Integrated Pest Management Services
 - 16-04 Maintenance and Ground Materials
- n. Approve the use of the Hamilton Police for the safety and security of students and staff at Mercer High School during 2015/16 school year as needed by the Principal at the Township extra duty hourly pay rate Gaap account # 11-000-262-340-00-PATR.
- o. Approve to contract with Attorney Walter R. Bliss, Jr. for legal services as Board Attorney for the period beginning July 1, 2015 through June 30, 2016 at a rate of \$48,000 Gaap account # 11-000-230-331-01-LEG (Attachment 11-o).
- p. Approve the resolution to transfer \$800,000 into the Capital Reserve Account for future needed Capital repairs and or projects (Attachment 11-p).
- q. Approve Resolution authorizing contracts with certain approved State contract vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a (Attachment 11-q).
- r. Approve Joanna Koreyva from the Mercer County Technical School District to assist the Business Office on an as needed basis beginning June 2015 through September 2015 at a rate of \$50 stipend per day not to exceed \$2,000. Mercer County Special Services School District will pay 100% as per the Inter-local Services Act, N.J.S.A. 40:8A-1 et sq. Gaap Account # 11-000-251-340-00-BUS.
- s. Approve the Bloodborne Pathogens Exposure Control Plan in accordance with the OSHA Bloodborne Pathogens Standard (Attachment 11-s).
- t. Student Travel (Attachment 11-t).
- u. Miscellaneous Equipment for Disposal (Attachment 11-u).
- v. Use of Building and Grounds (Attachment 11-v).

- w. Approval the following Student Work Sites for 2015/2016 School year:

Allies @ MCSSSD
1072 Old Trenton Road
Hamilton, NJ 08690

Conference Center @ MCCC
1200 Old Trenton Road
West Windsor, NJ 08550

County of Mercer
640 Broad Street
Trenton, NJ 08609

Gershen Apartments
1655 Klockner Road
Hamilton, NJ 08619

Kelsey Theatre
Mercer County Community College
1200 Old Trenton Road
West Windsor, NJ 08550

Mercer ARC @ MCSSSD
1070 Old Trenton Road
Hamilton, NJ 08690

Mercer County Community College
1200 Old Trenton Road
West Windsor, NJ 08550

Pennington Quality Market
25 Route #31S Suite #10
Pennington, NJ 08535

Storage Depot
800 Route #206
Bordentown, NJ 08505

Texas Roadhouse
1305 Hwy #33
Hamilton, NJ 08690

12. Public Session
13. Executive Session
14. Adjournment