

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

MINUTES

BUSINESS MEETING  
Wednesday July 6, 2016  
4:30 pm

The monthly business meeting for the month of July 7, 2016 was held this day in the Mercer Elementary School Superintendent's Conference Room, 2nd Floor, 1020 Old Trenton Road, Hamilton, NJ.

The Board of Education took the following actions:

1. **CALL TO ORDER:** Board of Education Vice President Russell White called the meeting to order at 4:44 pm.

**OPEN PUBLIC MEETING STATEMENT:** Mr. White read the following statement:

In accordance with the provisions New Jersey Open Public Meetings Law, the Board of Education has caused notice of this meeting to be posted in the Board Office and in the Mercer County Clerk's Office and mailed to the *Trenton Times*.

**ROLL CALL:**

Present: Russell White, Dr. Laura Morana, Samuel Floyd, Lisa Vena, Jan Lewis and Sally Gillespie.

Also Present: Dr. Kimberly Schneider, Superintendent, Tanya Dawson, Business Administrator/Board Secretary, Dana Hice DePugh, Assistant Superintendent, Deborah Donnelly, Assistant Business Administrator, Christine MacDonald, Human Resource Manager and Jean Durbin, Board Attorney.

2. **PLEDGE OF ALLEGIANCE:** Suspend
- 3a. **EXECUTIVE SESSION:** None
- 3b. **PUBLIC SESSION:** None
- 4a. **Approval of the June 6, 2016 Board Meeting Regular Minutes:**

A Motion by Jan Lewis and seconded by Samuel Floyd to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Abstain	Dr. Morana -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Absent
	Ms. Gillespie -	Yes		

4b. Approval of the June 6, 2016 Board Meeting Executive Minutes:

A Motion by Samuel Floyd and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Abstain	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

5. Bills To Be Approved totaling \$ 3,987,872.80 and authorization of transfers within program areas as approved by the Superintendent

A Motion by Jan Lewis and seconded by Sally Gillespie to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

6. Treasurer’s Report for May 2016

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

7. Correspondence & Communications – None

8. Committee Reports – None

9. Superintendent’s Report - None

New/Special Projects: None

Recommend Board approve the following:

PERSONNEL & ADDENDUM

BE IT RESOLVED That the Board of Education does hereby approve the following appointments, reappointments, adjustments, resignations, terminations, retirements, leaves, transfers, suspensions, and requests for expedites, emergency certification for the School Year 2016 – 2017 as recommended by the Superintendent.

BE IT FURTHER RESOLVED That the Board of Education submit to the County Superintendent, as required, applications for emergency hiring and the applicants' attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq, or N.J.S.A. 18A:6-4.13 et seq.

Appointments, Re-Appointments, Resignations, Leaves, Retirements, etc., (Attachment A) and addendum.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Ms. Vena asked; I have a question about interns, have we always had them?

Ms. Dawson said yes, for different reasons but mainly for hours needed to complete degree requirements for different colleges/universities.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

2016-2017 Substitute Renewals (*Attachment A-1*)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

Agreement with Dr. Kimberly J. Schneider, Superintendent, effective July 1, 2016 through June 30, 2020 as part of the Interlocal Services Agreement with Mercer County Technical Schools, pursuant to the approval by the Executive County Superintendent on March 10, 2016 (*Attachment A-2*)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

Memorandum of Agreement between the Board of Education of the Mercer County Special Services School District (MCSSSD) and the Mercer County Special Services Educational and Therapeutic Association (MCSSETA) covering the period July 1, 2015 thru June 30, 2018. (*Attachment A-3*)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

Continuation of Charlotte Danielson Group Model for Teacher, Therapist, Child Study Team and support staff evaluation per code N.J.A.C. 6A.10., effective: 07/01/2016 to 06/30/2017.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

Continuation of Stronge Leader Evaluation Model for Principals and Supervisors per code N.J.A.C. 6A.10., effective :07/01/2016 to 06/30/2017.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

MISCELLANEOUS:

Recommend Board approve the following:

2016-2019 Appendix C: Comprehensive Equity Plan Corrective Action Plan  
(Attachment B)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

Reaffirming of the 2016-2019 Comprehensive Equity Plan and Statement of Assurance  
(Available for review in Administrative Offices)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Yes	Dr. Morana -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Absent
	Ms. Gillespie -	Yes		

2016-2017 Affirmative Action Team Members (Attachment C)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Yes	Dr. Morana -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Absent
	Ms. Gillespie -	Yes		

2016-2017 DEAC Committee Members (Attachment D)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Yes	Dr. Morana -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Absent
	Ms. Gillespie -	Yes		

Schools Codes of Conduct (Available for review in Administrative Offices)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Yes	Dr. Morana -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Absent
	Ms. Gillespie -	Yes		

Dave Baldwin, District Photographer for School Year 2016-2017

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie – Yes	

Revision(s)/New Policies/Regulations/ByLaws – **First Reading** (*Attachment E*)

P1140	Affirmative Action Program (M)
P1523	Comprehensive Equity Plan (M)
P1530	Equal Employment Opportunities (M)
R1530	Equal Employment Opportunity Compliant Procedures (M)
P1550	Affirmative Action Program for Employment Contract Practices (M)
P2200	Curriculum Content (M)
R2200	Curriculum Content (M)
P2260	Affirmative Action Program for School and Classroom Practices (M)
P2411	Guidance Counseling (M)
R2411	Guidance Counseling (M)
P2610	Educational Program Evaluation (M)
P2622	Student Assessment (M)
P5750	Equal Educational Opportunity (M)
P5755	Equity in Educational Programs and Services (M)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie – Yes	

Revision(s)/New Policies/Regulations/By-Laws – **Second Reading**

*None*

Policies/Regulations – **Abolished**

P3244	In-Service Training (M)
R3244	In-Service Training (M)

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

**REPORTS:**

Fire and Security Drill(s) for month of June 2016 (*Attachment F*)

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:     Mr. Floyd -    Yes                     Mr. White -    Yes  
                   Ms. Vena -     Yes                     Dr. Morana -   Yes  
                   Ms. Lewis -    Yes                    Ms. Rainiero - Absent  
                   Ms. Gillespie - Yes

Enrollment Data as of June 2016

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014-2015	555	554	684	693	690	687	688	694	696	698	709	707
2015-2016	521	519	654	659	665	661	666	661	657	660	657	652

	<u>05/31/16</u>	<u>06/30/16</u>
Mercer High School	304	302
Mercer Elementary School	216	216
Regional Day School	12	12
J. F. Cappello School	<u>125</u>	<u>122</u>
TOTAL:	657	652

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Mr. White said I am still not happy to see the enrollment count down 50 students

Ms. Dawson said remember we graduated a lot of students the past few years.

Dr. Morana said there is going to be a commission and a recommendation from my office to look at where students are being placed to see what the needs are for our County.

Mr. White asked will this involve Trenton? Someone needs to meet with Trenton.

Dr. Morana said we will schedule a meeting with Trenton.

Roll Call:     Mr. Floyd -    Yes                     Mr. White -    Yes  
                   Ms. Vena -     Yes                     Dr. Morana -   Yes  
                   Ms. Lewis -    Yes                    Ms. Rainiero - Absent  
                   Ms. Gillespie - Yes

Harassment, Intimidation & Bullying as of June 2016:

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	N/A
August	0	0	0	N/A
September	0	0	0	N/A
October	0	0	0	N/A
November	1	1	0	0
December	1	0	1	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	1	1	0	0
May	0	0	0	0
June	0	0	0	0
TOTAL	3	2	1	0

A Motion by Jan Lewis and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes                      Mr. White - Yes  
               Ms. Vena - Yes                         Dr. Morana - Yes  
               Ms. Lewis - Yes                         Ms. Rainiero - Absent  
               Ms. Gillespie - Yes

11. New Business

Recommend Board approve the following:

- a. Approve IMX Medical Management Services Fit for Duty Exams for the 2016/17 school year up to \$700.00/per evaluation and up to \$2,000.00/per evaluation for specialty doctors.

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes                      Mr. White - Yes  
               Ms. Vena - Yes                         Dr. Morana - Yes  
               Ms. Lewis - Yes                         Ms. Rainiero - Absent  
               Ms. Gillespie - Yes

- b. Approve the services of Med-Flex, Incorporated, as medical waste disposal and transport company for the District for 2016/17 school year in the amount of \$150 GAAP Account # 11-000-213-610-XX-HLT.

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.



Roll Call: Mr. Floyd - Yes Mr. White - Yes  
 Ms. Vena - Yes Dr. Morana - Yes  
 Ms. Lewis - Yes Ms. Rainiero - Absent  
 Ms. Gillespie - Yes

- c. Approve renewal of System 3000 software for human resources, personnel, accounting, invoicing and inventory for the 2016/17 school year for a total of \$22,214 billed semiannually Gaap Account # 11-000-251-340-00-BUS (Attachment 11-c).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes  
 Ms. Vena - Yes Dr. Morana - Yes  
 Ms. Lewis - Yes Ms. Rainiero - Absent  
 Ms. Gillespie - Yes

- d. Approve the annual maintenance and support of the District's Policy and Regulation Manuals and annual subscription to New Jersey School Digest for the 2016/17 school year to Strauss Esmay Associates, LLP for \$4,040 Gaap account # 11-000-230-340-00-CON (Attachment 11-d).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes  
 Ms. Vena - Yes Dr. Morana - Yes  
 Ms. Lewis - Yes Ms. Rainiero - Absent  
 Ms. Gillespie - Yes

- e. Approve the agreement with Elizabeth Garcia of Parker McCay, P.A. as Special Labor Counsel for the 2016/17 school year for legal services not to exceed \$26,000 Gaap account #11-000-230-331-00-NEG (Attachment 11-e).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes  
 Ms. Vena - Yes Dr. Morana - Yes  
 Ms. Lewis - Yes Ms. Rainiero - Absent  
 Ms. Gillespie - Yes

- f. Approve agreement with Paul's Commodity Hauling, Inc. to provide delivery of State Food Commodities to be managed and invoiced through Sodexo for the 2016/2017 school year per agreement (Attachment 11-f).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- g. Approve renewal of contract with Software Advantage, Inc., for the microTRIPS software transportation service for 2016/2017 school year for \$ 4,000 (same rate for 5 years) from Gaap account # 65-990-270-340-06-TECH (Attachment 11-g).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- h. Approve Agreement for Local Education Agencies (LEA-Mercer County Special Services School District) Consolidating School Meal Programs with Mercer County Technical Schools MCTS) in order to support the MCTS full-time Health Science Academy and Rubino Academy students for the 2016/17 school year (Attachment 11-h).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- i. Approve to contract with Frontline Technologies MLP Oasys Annual Subscription Instructional Users Danielson 2011/2013 Rubric for school year 2016/17 at estimated cost per year of \$6,039 Gaap account #11-000-230-340-00-CON (Attachment 11-i).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- j. Approve the following student affiliation agreements between Mercer County Special Services School and (Attachment 11-j).

Steinert High School  
 Stockton University  
 Adelpia University

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- k. Approve dues for the New Jersey School Boards Association for the 2016/17 school year in the amount of \$6,120.85 Gaap account # 11-000-230-895-01-DFB.

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- l. Approve Comegno Law Group as Special Counsel specializing in Special Education beginning July 1, 2016 through June 30, 2017 on an as needed basis at the rate of \$175 an hour for an amount not to exceed \$5,500 GAAP account #11-000-230-331-01-LEG (Attachment 11-l).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- m. Approve resolution authorizing member participation of the Frankford Township Board of Education School District with Mercer County Special Services School District as the lead agency for a Cooperative Pricing Agreement for the purchase of goods and services (Attachment 11-m).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- n. Approve month to month rental including maintenance of Sharp #15005649 located in Mercer Elementary School originally under NJ State Contract M-0053 @ \$436.66 per month, Gaap #11-000-240-440-80-COP for the period of 7/1/2016 through 12/30/2016.

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- o. Approve year 5 of 5 year lease of Xerox #XEH757892 located in the High School Career Center under NJ State Contract #64042 with Stewart Business Systems for maintenance @ \$130.00 per month and \$183.03 per month to Municipal Capital for financing, Gaap #11-000-240-440-30-COP for the period 7/1/2016 through 4/30/2017.

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- p. Approve Pitney Bowes Lease Agreement for DM475 Mailing Machine for months 22 Through 33 of a 39 month lease @ \$756 per quarter, Gaap #11-000-230-530-00-POS.

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- q. Approve Prior Nami Business Systems to cover maintenance on the following Sharp Machines; Serial #05002485 @ \$1100 per year w/ Gaap #11-000-240-440-30-COP, Serial #8506123X @\$168 per year w/ Gaap #20-293-219-530-16-SCHS, Serial #8506093 @ \$168 per year w/Gaap #11-000-251-440-00-COP. (Attachment 11-q).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- r. Approve Heritage Business Systems to cover maintenance on the Canon Machine, Serial #LTA00508 @ \$120 per month for the 2016/17 school year w/ Gaap #11-000-240-440-40-COP.

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- s. Approve Complete Document Solutions to cover maintenance on Xerox Machine, Serial #XKP068909 located in Regional Day School @ \$0.009 b/w and \$0.0059 color cost per copy with a \$25 base charge using for the 2016/17 school year with Gaap #61-000-240-440-05-COP.

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- t. Approval of Transportation Contract(s) Addenda, Bids and Evacuation Drills per N.J.A.C. 6A:27-11.2 (Attachment 11-t).

A Motion by Jan Lewis and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- u. Staff and Student Travel (Attachment 11-u).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- v. Miscellaneous Equipment for Disposal (Attachment 11-v).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- w. Approve Black Box Network Services for monthly telephone system maintenance & support beginning July 1, 2016 through June 30, 2017 in the amount of \$14,022.72 Gaap Account #11-000-252-600-03-TEL (attachment 11-w).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- x. Approve renewal of software agreement with School Dude.com Incorporated for State mandated automated work order system, as required by N.J.A.C. 6A:23A-6.9 for the period August 1, 2016 through July 31, 2017 renewal amount not to exceed \$3,920.80 Gaap Account # 11-000-262-420-05-XXXX and IT work Order System in the amount of \$4,980 Gaap Account 11-000-252-330-03-IT.

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- y. Approve to accept a donation in the amount of \$500.00 to Mercer Elementary School from Robbinsville Hamilton Rotary, PO Box 9297, Trenton NJ 08650

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- z. Approve the resolution to accept a \$141,162 surplus distribution from the BCIPJIF to be applied as follows: \$141,162 towards 2016/17 premium (Attachment 11-z).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- aa. Approve the Federal Non-procurement suspension and debarment listing (Handout).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- bb. Approve Lease Agreement between Mercer County Special Services School District and Camelot Educational Resources, LLC for 2016/17 educational programs at the Alfred Reed School (Attachment 11-bb).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Yes	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Absent
	Ms. Gillespie - Yes	

- cc. Approve Lease Agreement between Mercer County Special Services School District and Allies NJ for 2016/17 educational programs at the Joseph F. Cappello School (Attachment 11-cc).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:     Mr. Floyd -    Yes                    Mr. White -    Yes  
                  Ms. Vena -     Yes                    Dr. Morana -   Yes  
                  Ms. Lewis -    Yes                    Ms. Rainiero - Absent  
                  Ms. Gillespie - Yes

- dd. Approve Lease Agreement between Mercer County Special Services School District and Mercer ARC for 2016/17 educational programs at the Joseph F. Cappello School (Attachment 11-dd).

A Motion by Samuel Floyd and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:     Mr. Floyd -    Yes                    Mr. White -    Yes  
                  Ms. Vena -     Yes                    Dr. Morana -   Yes  
                  Ms. Lewis -    Yes                    Ms. Rainiero - Absent  
                  Ms. Gillespie - Yes

13     ADJOURNMENT

A Motion by Lisa Vena and Seconded by Jan Lewis to adjourn the meeting passed by unanimous voice vote, (6) aye’s (0) nay’s. Meeting was adjourned at 5:32 pm.

Respectfully submitted by:

Tanya Dawson  
Business Administrator/Board Secretary