

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, February 2, 2016

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of January 12, 2016 Board Minutes
- 4b. Approval of the Executive Minutes of January 12, 2016 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda

NEW/SPECIAL PROJECTS:

Recommend Board approve the following:

PERSONNEL:

Appointments, Resignations, Leaves, Retirements, etc. and addendum (*Attachment A*)

MISCELLANEOUS:

Recommend Board approve the following:

Approve Submission of NJEA Frederick L. Hipp Foundation for Excellence in Education Grant in the Amount of \$9,603.00, Grant Dates: 09/15/2016 - 06/01/2017.

Revision(s)/New Policies/Regulations – **Second Reading** (*No changes from First Reading*)

P1240	Evaluation of Superintendent (M)
R1240	Evaluation of Superintendent (M)
P3221	Evaluation of Teachers (M)
R3221	Evaluation of Teachers (M)
P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
P3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
R3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
P3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
R3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)

P3431.1 Family Leave (M)
 P4431.1 Family Leave (M)
 P5337 Service Animals

REPORTS:

Fire & Security Drills for January 2016 (Attachment B)

Enrollment Data as of January 2016

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014-2015	555	554	684	693	690	687	688	694	696	698	709	707
2015-2016	521	519	654	659	665	661	666					

	<u>12/31/15</u>	<u>1/29/16</u>
Mercer High School	308	311
Mercer Elementary School	222	222
Regional Day School	11	11
J. F. Cappello School	<u>120</u>	<u>122</u>
<i>TOTAL:</i>	<i>661</i>	<i>666</i>

Harassment, Intimidation & Bullying as of January 2016:

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	N/A
August	0	0	0	N/A
September	0	0	0	N/A
October	0	0	0	N/A
November	1	1	0	0
December	1	0	1	0
January	0	0	0	0
TOTAL	2	1	1	0

11. New Business

Recommend Board approve the following:

- a. Approve Realtime, Inc., to provide Professional Development training for the district's supervisors. The training is designed to maximize the current special education module currently in place as well as to explore programming enhancements relative to our school settings and the student population at MCSSSD. Training will be held on February 25, 2016 from 2:00 pm - 4:00 pm. The cost of the training will not exceed \$500.00. The GAAP account 11-000-223-390-02-DOCI.
- b. Approve Standard Solutions, LLC to provide Professional Development training for the district's test coordinators. The training is designed to assist administration in analyzing PARCC test results and how to effectively use the data. Training will be held on February 8, 2016 from 9:00 a.m. - 11:00 a.m. at no cost to the district.
- c. Approve CHOP - Pediatric Orthopedic Surgery Group to provide Professional Development training for the District's related services staff. Dr. Keith Baldwin and Dr. Jennifer Winell will present. The training is designed to discuss the treatment and orthopedic aspects of Cerebral Palsy. The training will be held on May 16, 2016 from 8:30 a.m. until 10:30 a.m. at no cost to the district.
- d. Approve to continue to use the services of Benefit Express Services, LLC for COBRA Retiree Administrative Services to be paid by Conner Strong & Buckelew on behalf of Mercer County Special Services School District year three (3) of five (5) for the period February 28, 2014 to February 28, 2017 originally Board approved February 11, 2014.
- e. Approve continuation to participate in a cooperative pricing agreement with Middlesex Regional Educational Services Commission of year four (4) of five (5) effective February 2013.
- f. Approve the following Affiliation Agreement(s) between Mercer County Special Services School District and (Attachment 11-f)
Philadelphia University
The College of New Jersey
- g. Approve to accept \$1,000 from Burlington County Insurance Pool Joint Insurance Fund for Financial Excellence Safety Incentive Program.
- h. Approve the Budget Planning Schedule for 2016/2017 (Attachment 11-h).
- i. Approve the Certified Tuition Adjustments for 2014/2015 school year (Attachment 11-i).
- j. Staff and Student Travel (Attachment 11-j).
- k. Approve Transportation Contract (s), Bids, Renewals & Addendums (Attachment 11-k).
- l. Miscellaneous Equipment for Disposal (Attachment 11-l).

- m. Use of Buildings and Grounds (Attachment 11-m).
 - n. Approve Workshop to be provided by The Center for Learning at the Garden State Discovery Museum for an Outreach Assembly Program called “Sensation” at Mercer Elementary School on March 17, 2016 in the amount of \$368 Gaap Account # 11-000-216-610-80-PT.
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- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment