

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, December 1, 2015

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
 - Presentation of Comprehensive Annual Financial Report for June 30, 2015
by Michael Andriola, CPA, Wiss & Co, LLC
- 4a. Approval of November 2, 2015 Board Minutes
- 4b. Approval of the Executive Minutes of November 2, 2015 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda

NEW/SPECIAL PROJECTS:

Recommend Board approve the following:

PERSONNEL:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment A*)

Abolishment of the following position: (1) Secretary (due to re-organization)

MISCELLANEOUS:

Recommend Board approve the following:

Revision(s)/New Policies/Regulations – **First Reading** (*Attachment B*)

P5516	Use of Electronic Communication and Recording Devices (ECRD) (M)
P7460	Energy Conservation
R7460	Energy Conservation

Revision(s)/New Policies/Regulations – **Second Reading** – *None*

Policies/Regulations – **Abolished** - *None*

REPORTS:

Fire & Security Drills for November 2015 (Attachment C)

Enrollment Data as of November 2015:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014-2015	555	554	684	693	690	687	688	694	696	698	709	707
2015-2016	521	519	654	659	665							

	<u>10/30/15</u>	<u>11/30/15</u>
Mercer High School	310	311
Mercer Elementary School	219	221
Regional Day School	12	12
J. F. Cappello School	<u>118</u>	<u>121</u>
<i>TOTAL:</i>	<i>659</i>	<i>665</i>

Harassment, Intimidation & Bullying as of November 2015:

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	N/A
August	0	0	0	N/A
September	0	0	0	N/A
October	0	0	0	N/A
November	1	0	0	1
TOTAL	1	0	0	1

11. New Business

Recommend Board approve the following:

- a. Comprehensive Annual Financial Report, Summary of Fiscal Year 2014 Audit Report as required under NJSA 18A:23-4 the Synopsis of Audit and Single Audit Report from Wiss & Company LLC for the fiscal year ended June 30, 2015 (Handout of draft to Board Members only).
- b. Approve the MCSSSD Revised Budget Planning Schedule (Attachment 11-b).

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- c. Approve the Affiliation Agreement between Statewide Parent Advocacy Network (SPAN) and Mercer County Special Services School District (Attachment 11-c).
 - d. Approve to award Bid No. 16-01 Fire Alarm Services to Allied Fire and Safety Equipment in the amount of \$36,482.50 (Attachment 11-d).
 - e. Approve 48 month rental of a Sharp B/W Copier, MX-M754N, under NJ State Contract #M-0053 @ \$414.88 per month, located in the High School Office, GAAP 11-000-240-440-30-COP, for the period of 1/1/2016 through 1/30/2020.
 - f. Approval of Transportation Contract (s), Bids, Renewals & Addendums (Attachment 11-f).
 - g. Staff and Student Travel (Attachment 11-g).
 - h. Miscellaneous Equipment for Disposal (Attachment 11-h).
 - i. Use of Building and Grounds (Attachment 11-i).
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- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment