

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, May 5, 2015

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of April 1, 2015 Regular Board Minutes
- 4b. Approval of the Executive Board Minutes: None
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications - None
8. Committee Reports - None
9. Superintendent’s Agenda

**NEW/SPECIAL PROJECTS:**

Recommend Board approve the following: (None)

**PERSONNEL:**

Recommend Board approve the following:

Appointments, Resignations, Non-Renewals, Leaves, Retirements, etc. and addendum.  
(Attachment A)

**MISCELLANEOUS:**

Recommend Board approve the following:

2014-2015 Revised MCSSSD School Calendar - (Attachment B)

2015 Governor’s Educators of the Year Participation and Recipients (Attachment C)

2015 Para-Professional of the Year Recipients (Attachment D)

Approval to submit SFY 2016 Special Child Health Services, Early Hearing Detection and Intervention, Grant Application in the amount of \$58,465.00 (Attachment E)

Revision(s)/New Policies/Regulations – ***First Reading*** (*Attachment F*)

*Bylaws:*

B0152 Board Officers

*Policies:*

P3212 Attendance  
P3218 Substance Abuse (M)  
P4212 Attendance  
P4218 Substance Abuse (M)  
P5460 High School Graduation (M)  
P5465 Early Graduation (M)  
P8630 Bus Driver/Bus Aide Responsibility (M)

*Regulations:*

R3218 Substance Abuse (M)  
R4218 Substance Abuse (M)  
R8630 Emergency School Bus Procedures (M)

Revision(s)/New Policies/Regulations – ***Second Reading*** (*no attachments*)

*Policies:*

P2622 Student Assessment (M)

*Regulations:*

None

Policies/Regulations – **Abolished**

*Bylaws:*

B0134 Board Self Evaluation

*Policies:*

P4211 Attendance

**REPORTS:**

Recommend Board approve the following:

Fire and Security Drill(s) for month of April 2015 (*Attachment G*)

Harassment, Intimidation & Bullying Report for April 2015

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	1
December	0	0	1	0
January	0	1	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0

Enrollment Data as of April 2015:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2013-2014	559	543	656	663	672	676	694	694	701	713	708	708
2014-2015	555	554	684	693	690	687	688	694	696	698		

11. New Business

Recommend Board approve the following:

- a. Approval for the 2015/16 school year for the services of David N. Sharlin, P.O., F.A.A.P. as the School Medical Director in the amount of \$49,940 Gaap Account # 11-000-213-340-00-HLTH (Attachment 11-a).
- b. Contract with Eastern Armored Services, Inc. to transport District deposits from Mercer High School to PNC Bank per scheduled dates for the period July 1, 2015 thru June 30, 2016 at \$29.12 per diem not to exceed \$2,800 Gaap Account # 11-000-251-590-00-ARM-6071 (Attachment 11-b).
- c. Approval of Consulting Service Fee Agreement with Connor Strong & Buckelew for Consulting Financial Reporting Services for the period July 1, 2015 to June 30, 2016 at a rate of \$1,450 per month not to exceed \$17,400 (same rate as last year) Gaap Accounts # 11-000-291-270-00-MED (Attachment 11-c).
- d. Approval to continue year 2 of 2 the Horizon Blue Cross Blue Shield Dental Plans for staff for the 2015/16 school year per attached renewal summary prepared by Conner Strong & Buckelew (Attachment 11-d)

- e. Approval to renew the Benecard Prescription Plan for staff for the 2015/16 school year per attached renewal summary prepared by Conner Strong & Buckelew (Attachment 11-e).
- f. Approval to go out to bid for HVAC Services for the 2015/2016 school year.
- g. Approval to remove two (2) vertical unit ventilators in classroom 218 and 230 located in Mercer Elementary School as part of the Long Range Facility Plan (LRFP) HVAC Mechanical Upgrades (Attachment 11-g).
- h. Approval to contract with ALL AMERICAN HEALTHCARE SERVICES, INC., for the period of July 1, 2015 - August 31, 2015 on an as needed basis for therapy services GAAP Account #11-221-100-500-00-ESY (Attachment 11-h).
- i. Approval to contract with ALL SOURCE RECRUITING GROUP d/b/a ARDOR HEALTH SOLUTIONS for the period of July 1, 2015 - August 31, 2015 on an as needed basis for therapy services GAAP Account #11-221-100-500-00-ESY (Attachment 11-i).
- j. Approval to contract with GENERAL HEALTHCARE RESOURCES for the period of July 1, 2015 - August 31, 2015 on an as needed basis for therapy services GAAP Account #11-221-100-500-00-ESY (Attachment 11-j).
- k. Approval to contract with EBS HEALTHCARE (STAFFING) SERVICES for the period of July 1, 2015 - August 31, 2015 on an as needed basis for therapy services GAAP Account #11-221-100-500-00-ESY (Attachment 11-k).
- l. Approval to contract with PEDIATRIC THERAPY SOLUTIONS, LLC, for the period of July 1, 2015 - August 31, 2015 on an as needed basis for therapy services GAAP Account #11-221-100-500-00-ESY (Attachment 11-l)..
- m. Approval to contract with THERAPY SOURCE, INC. for the period of July 1, 2015 - August 31, 2015 on an as needed basis for therapy services GAAP Account #11-221-100-500-00-ESY (Attachment 11-m).
- n. Approval to contract with TINY TOTS THERAPY for the period of July 1, 2015 - August 31, 2015 on an as needed basis for therapy services GAAP Account #11-221-100-500-00-ESY Attachment 11-n).
- o. Approval for Ms. Karen Velocci to provide professional development training to the Mercer Elementary School staff entitled "Technology for Life - iPad Training" on May 7, 2015. Training will provide staff with the iPad functionality overview with special attention to settings, restrictions and accessibility features used to manage successful integration of technology for IEP goals. Cost of two hour PD presentation plus travel is not to exceed \$345.00. The GAAP account #11-000-223-390-02-DOCI.
- p. Approval for Interactive Kids of Marlton, NJ to provide professional development training to the Mercer High School staff. Training will be held on May 7, 2015 to provide staff with training on the topics of Behavioral Management (non-certified staff) and Team Building (certified and non-certified staff). Trainings are being held at no cost to the district.

- q. Staff and Student Travel (Attachment 11-q).
  - r. Approval of Transportation Contracts(s) and Addendum (Handout).
  - s. Miscellaneous Equipment for Disposal (Attachment 11-s).
  - t. Approve Cynthia McKenna from the Mercer County Technical School District as a confidential Administrative Assistant to the Business Administrator on an as needed basis beginning May 6, 2015 through June 30, 2015 at an hourly rate of \$30 not to exceed \$3,000. Mercer County Special Services School District will pay 100% as per the Inter-local Services Act, N.J.S.A. 40:8A-1 et sq. Gaap Account # 11-000-251-340-00-BUS.
  - u. Community Resource/Assessment Service Fee Schedule - 2015/2016 school year  
Community Resource - Professional Hourly Rate - 2015/2016 school year  
Project Child Clinic Grant Services Fee Schedule - 2015/2016 school year  
Project ADULTS Grant Services Fee Schedule - 2015/2016 school year (Attachment 11-u).
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- 12. Public Session
  - 13. Executive Session
  - 14. Adjournment