

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, October 6, 2015

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of September 1, 2015 Regular Board Minutes
- 4b. Approval of the Executive Minutes of September 1, 2015: None
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent’s Agenda

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: (None)

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, and addendum etc. (*Attachment A*)

MISCELLANEOUS:

Recommend Board approve the following:

Week of Respect, October 5-9, 2015 and School Violence Awareness Week,
October 19-23, 2015 (*Attachment B*)

Continuation of Memorandum of Agreement between MCSSSD and the Hamilton Township
Police Department

Dave Baldwin, District Photographer for School Year 2015-2016.

Schools Codes of Conduct (*Available for review in Administrative Offices*)

MCSSSD Emergency Management Plan (*Available for review in Administrative Offices*)

New Curriculum Guide (*Available for review in Administrative Offices*)

Technology Curriculum: Grade 8

Revision(s)/New Policies/Regulations – **First Reading** – (*Attachment C*)

- P5339 Screening for Dyslexia (M)
- P5615 Suspected Gang Activity
- P5756 Transgender Students
- P8540 School Nutrition Programs
- P8550 Outstanding Food Service Charges (New)
- P8820 Opening Exercises/Ceremonies

Revision(s)/New Policies/Regulations – **Second Reading** – (*no changes from First Reading*)

- P3322 Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
- P4322 Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
- P5330 Administration of Medication (M)
- R5330 Administration of Medication (M)

Policies/Regulations – **Abolished** - *None*

REPORTS:

Fire and Security Drills for month of September 2015 (*Attachment D*)

Harassment, Intimidation & Bullying Report for September 2015

| Month | Investigations | HIB | Non-HIB | Pending |
|-----------|----------------|-----|---------|---------|
| July | 0 | 0 | 0 | N/A |
| August | 0 | 0 | 0 | N/A |
| September | 0 | 0 | 0 | N/A |
| TOTAL | 0 | 0 | 0 | N/A |

Enrollment Data as of September 2015:

| YEAR | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|-----------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2014-2015 | 555 | 554 | 684 | 693 | 690 | 687 | 688 | 694 | 696 | 698 | 709 | 707 |
| 2015-2016 | 521 | 519 | 654 | | | | | | | | | |

| | <u>08/14/15</u> | <u>09/30/15</u> |
|--------------------------|-----------------|-----------------|
| Mercer High School | 241 | 323 |
| Mercer Elementary School | 179 | 221 |
| J. F. Cappello School | <u>99</u> | <u>110</u> |
| <i>TOTAL:</i> | <i>519</i> | <i>654</i> |

11. New Business

Recommend Board approve the following:

- a. Approve the continuation of the MCSSSD Cooperative Pricing System-103-MCSSSDCPS as the lead agency year 4 of 5 for the period February 1, 2013 to January 31, 2018.
- b. Approve to accept Association of School Business Official International Certificate of Excellence in Financial Reporting Award for the fiscal year ending June 30, 2013 (Attachment 11-b).
- c. Approve the services of Lori Perlow to support a marketing plan for Mercer County Special Services School District for the Period of October 7, 2015 to June 30, 2016 at \$40 per hour not to exceed \$2,000 Gaap account 11-000-251-340-00-BUS.
- d. Approve new student work site:
 Medical Diagnostic Laboratories, L.L.C.
 2439 Kuser Rd, Hamilton, NJ 08690
- e. Approve Facilities Annual Maintenance Budget amount worksheet M-1 per N.J.A.C.6A:26A to be submitted to the Department of Education County Office and the Mercer County Special Services School District Comprehensive Maintenance Plan Report for and 2015/16 school year (Attachment 11-e).
- f. Approve to close PNC payroll account #8090056134 upon successful clearing of outstanding checks and replace new PNC payroll account # 8056174372, signatories David Miller, Camille Rainiero and Tanya Dawson.
- g. Approval of the Affiliation Agreement between Mercer County Technical School Students and Mercer County Special Services School District at no cost to the District (Attachment 11-g).

- h. Approval for Anne Holmes to provide professional development training for all staff at Joseph F. Cappello School. Training to be held Monday, October 12th and will be two-hours in length. The training "Communication Temptation Training in Early Childhood Years" is a follow up training from the 2014/2015 school year. The cost is \$300.00. GAAP Account# 11-000-223-390-02-DOCI.
 - i. Approval for Susan Goodman, Musician, to perform an assembly for the students at Mercer High School during the state-mandated Week of Respect. The assembly will take place during the week of October 5th - 9th (have requested October 9th, 2015) to celebrate the culmination of the weekend long activity. The cost of the one-hour performance is \$500.00. Funds to be used - Mercer High School Student Activity Account.
 - j. Approval of Transportation Contract (s), Bids, Renewals & Addendums (Attachment 11-j).
 - k. Staff and Student Travel (Attachment 11-k) and handout.
 - l. Miscellaneous Equipment for Disposal (Attachment 11-l).
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- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment