

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, August 4, 2015

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of July 1, 2015 Regular and Reorganization Board Minutes
- 4b. Approval of the Executive Minutes of July 1, 2015 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent’s Agenda

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: (None)

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment A*)

MISCELLANEOUS:

Recommend Board approve the following:

Continuation of Policy 5512 Harassment, Intimidation and Bullying last approved on November 12, 2013 and Regulation 5512 Harassment, Intimidation and Bullying last approved on November 12, 2013 for the 2015-2016 school year.

Self-Assessment findings regarding the “Commissioner’s Program and Guidance for Determining Grades under the Anti-Bullying Bill of Rights Act” (P.L.2010,c.122), for each of the schools within MCSSSD for the 2014-2015 School Year. (*Attachment B*)

2015-2016 Nursing Services Plan (*Attachment C*)

REPORTS:

Fire and Security Drills for month of July 2015 (*Attachment D*)

Harassment, Intimidation & Bullying Report for July 2015

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	N/A
TOTAL	0	0	0	N/A

Enrollment Data as of July 31, 2015:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014-2015	555	554	684	693	690	687	688	694	696	698	709	707
2015-2016	521											

	<u>06/30/15</u>	<u>07/31/15</u>
Mercer High School	305	243
Mercer Elementary School	255	179
J. F. Cappello School	<u>147</u>	<u>99</u>
<i>TOTAL:</i>	<i>707</i>	<i>521</i>

11. New Business

Recommend Board approve the following:

- a. Approve the Mercer County Special Services School District Purchasing Manual for 2015/2016 Attachment 11-a).
- b. Approval to contract with Systems 3000 Visual Payroll to continue the employee portal for on line access to pay stubs for July through December 2015 In the amount of \$2,602.80 and January through June 2016 to include W2's not to exceed \$4,200 Gaap account # 11-000-251-340-00-BUS
- c. Approve contract between Mercer County Special Services School District and Bernie Environmental for the Mercer High School Annual Field Trip to Camp Bernie, Port Murray, NJ; dates: May 11, 2016 thru May 13, 2016; at a cost of \$152 per person for an approximate total of \$5,871.00 Gaap Account # 11-403-100-610-30-XTRA (Attachment 11-c).
- d. Genevieve Koval, RN, to attend Camp Bernie with Mercer High School students and staff on May 11, 2016 through May 13, 2016 at a rate of \$800 Gaap Account 11-403-100-101-30-AMPE.

- e. Approve the continuation of Agreement between Mercer County Special Services School District and TEC Elevator Incorporated thru Mercer County Co-Op # 2011-08 for annual Preventative Maintenance and Service of the elevator beginning July 1, 2015 thru June 30, 2016 Gaap Account # 11-000-261-420-05-MES in the amount of \$2,060.
- f. Approve the continuation of the Penn Center System (PCS) Service Maintenance for \$1,006 for the cash register system at Chuck's Place Mercer High School Gaap account 69-990-320-890-00-CP.
- g. Approval of Resolution for the use of NJ State Contract Vendors needed for Fiscal Year 2015 (Attachment 11-g).
- h. Approve dues for the New Jersey School Boards Association for the 2015/16 school year in the amount of \$6,120.85 Gaap account # 11-000-230-895-01-DFB.
- i. Approve renewal of BCIPJIF for insurance coverage for 2015/16: Property, Automobile, General, Workers' Compensation, Educator's Legal, and Boiler and Machinery for a total \$1,445,352 which includes reduction of \$144,219 credit of surplus Board approved July 1, 2015.
- j. Approve the contract services of Master Disc Jockey Entertainment for the Mercer High School Prom on May 6, 2016 for \$550.00 Gaap account #11-403-100-610-30-XTRA (Attachment 11-j).
- k. Approval to the revised contract with Monmouth Ocean Educational Services Commission (M-OESC) for the period July 1, 2015 to June 30, 2016 on an as needed nursing basis for nursing services Gaap account #11-000-213-340-00-HLTH (Attachment 11-k).
- l. Approve the continuation of the following Mercer County Grant Programs during the period of July 1st, 2015 through June 30th, 2016, Year 2 of the two year agreement:
 - Project Child Clinic Grant Program - \$19,329.00
 - Project ADULTS Grant Program - \$100,000.00
 - Special Child Health Services Program - \$104,345.00
- m. Approve to contract with Handle With Care for the 2015/2016 school year. Training to be held Wednesday, October 7th, 2015, amount including expenses, tolls & mileage) not to exceed 2,400.00 GAAP account#11-000-223-390-02-DOCI.
- n. Approval for Lorraine Sgarlato, AuD, CCCA , RWJ Health System to provide professional development training for district staff. Training to be held Monday, November 2nd, 2015 from 3:15 pm - 4:15 pm. The training "Children and Hearing Aids" will teach staff how hearing aids help children in the classroom as well as include hands-on hearing aid exercises to teach basic mechanics such as how to change the batteries, know that the aid is working and when to recommend a visit to a hearing specialist. There is no cost to the District.
- o. Approval for Angela Caccibaudo, MCSSSD PE teacher to provide professional development training for district nurses, physical education teaching staff, and Special Olympic coaches. Training to be held Monday, August 10th, 2015 from 3:00 p.m. - 4:30 p.m. The purpose of the training is to provide recertification training of American Red Cross CPR/AED. The training will

be limited to no more than thirty (30) staff members and the cost will not exceed \$600.00. GAAP account #11-000-223-390-02-DOCI.

- p. Approval for Interactive Kids to provide Professional Development one-day training on September 2nd, 2015 for the staff at Mercer High School, the training is three (3) hours. The topic is Classroom Management Strategies at a cost of \$500.00 GAAP account# 11-000-223-390-02-DOCI.
- q. Approve the Affiliation Agreement between Alvernia University students and Mercer County Special Services School District at no cost to the District (Attachment 11-q).
- r. Approve the Affiliation Agreement between Rider University Students and Mercer County Special Services School District at no cost to the District (Attachment 11-r).
- s. Approval to accept a donation in the amount of \$616.14 from the Knights of Columbus Council #6213 to the Mercer Elementary School.
- t. Approval of Transportation Contract(s), Bids, Renewals and Addendum (Attachment 11-t)
- u. Staff and Student Travel (Attachment 11-u).

- 12. Public Session
- 13. Executive Session
- 14. Adjournment