

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, April 4, 2017

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of March 7, 2017 Board Minutes
- 4b. Approval of the Executive Minutes of March 7, 2017 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications - None
8. Committee Reports - None
9. Superintendent’s Agenda

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: (None)

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9-A*)

MISCELLANEOUS:

Recommend Board approve the following:

2016-2017 School Calendar – ***Revised due to Snow Closings*** (*Attachment 9-B*)

2017-2018 School Calendar - ***Revised*** (*Attachment 9-C*)

Approval to submit SFY 2018 Special Child Health Services, Case Management, Grant Application, in the amount of 198,910, for the period 07/01/2017-06/30/2018.
(*Attachment 9-D*)

Approval to submit National Garden Club (NGC) Grant Application for Youth Pollinator Gardens for Mercer Elementary School, Butterfly Garden, in the amount of \$200.00, for the period 05/15/2017 to 06/30/2017. (*Attachment 9-E*)

Revision(s)/New Policies/Regulations/ By-Laws – **First Reading** (*Attachment 9-F*)

POLICIES

0160.1 Board Member Participation at Board Meetings Using Electronic Device (New)

REGULATIONS - None

Revision(s)/New Policies/Regulations/By-Laws - **Second Reading** (*no changes from First Reading*)

POLICIES

- 8507 Breakfast Offer Versus Serve (OVS)
- 2460 Special Education (M)
- 2467 Surrogate Parents and Foster Parents (M)

REGULATIONS

R2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (New)

Revision(s)/New Policies/Regulations/By-Laws - **Abolished**

POLICIES

P5465 Early Graduation (M)

REPORTS:

Fire and Security Drills for month of March 2017 (*Attachment 9-G*)

Harassment, Intimidation & Bullying Report for March 2017:

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
TOTAL	0	0	0	0

Enrollment Data as of March 31, 2017:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2015-2016	521	519	654	659	665	661	666	661	657	660	657	652
2016-2017	511	508	586	598	601	600	603	607	615			

	<u>02/28/17</u>	<u>03/31/17</u>
Mercer High School	292	293
Mercer Elementary School	206	210
Regional Day	9	9
J. F. Cappello School	<u>100</u>	<u>103</u>
<i>TOTAL:</i>	<i>607</i>	<i>615</i>

11. New Business

Recommend Board approve the following:

- a. Resolution to adopt the 2017/18 Mercer County Special Services School District Budget (Attachment 11-a).
- b. Approval to submit the Regional Day School Budget for the 2017/18 school year in the amount of \$ _____ to the New Jersey Department of Education (Attachment 11-b). **HANDOUT**
- c. Approval of Mercer Cooperative Transportation System Agreement for the 2017/2018 school year (Attachment 11-c).
- d. Approve the use of the Hamilton Police for the safety and security of students and staff at Mercer High School and Mercer Elementary School during 2017/18 school year as needed by the Principal at the Township extra duty hourly pay rate Gaap account # 11-000-266-340-00-PATR.
- e. Approve Denise Franzese, State Licensed Dental Hygienist from Tender Smiles 4 Kids, Freehold, NJ to provide an Oral Health Presentation to the students at Joseph F. Cappello School, to be held on Tuesday, April 25, 2017 at 10:00 a.m. at no cost to the District.
- f. Approve the Model Written Indoor Air Quality Program complying with the Public Employees Occupational Safety and Health (POESH) Program, Indoor Air Quality (IAQ) Standard (N.J.A.S. 12:100-13) (Attachment 11-f).
- g. Approve to contract with Systems 3000 Visual Payroll to continue the employee portal for on line access to pay stubs and W2's for July 2017 through June 2018 in the amount of \$6,104 not to exceed \$6,500 Gaap account #11-000-251-340-00-BUS.

- h. Approval of Consulting Service Fee Agreement with Connor Strong & Buckelew for Consulting Financial Reporting Services for the period July 1, 2017 to June 30, 2018 at a rate of \$1,450 per month not to exceed \$17,400 (same rate as last year) Gaap Account # 11-000-291-270-00-MED (Attachment 11-h).
- i. Approve Brad Currie of Evolving Educators, LLC, North Caldwell, NJ to provide Professional Development training to the staff at Mercer High School. The topic of the training will be "Google Classroom Training" to be held on May 15, 2017, cost not to exceed \$500, GAAP Account# 11-000-223-390-02-DOCI.
- j. Approve the guarantee change request with Sodexo for the school year 2016/2017 to reflect a loss of \$40,000 (Attachment 11-j).
- k. Approval of Transportation Contract (s), Bids, Renewals & Addendum (Attachment 11-k).
- l. Staff and Student Travel (Attachment 11-l).
- m. Miscellaneous Equipment for Disposal (Attachment 11-m).
- n. Use of Building and Grounds (Attachment 11-n).
- o. Approve to accept the donation of a Rifton gait trainer, tumbleforms feeding seat with base and a Rody exercise horse to the students of Mercer Elementary School from parents of a MCSSSD student.
- p. Approve Margaret Kardos, PhD, OTR/L, ATP of N2Y to provide Professional Development training to the Autism teachers of Mercer Elementary School. Autism teachers from Joseph F. Cappello School and Mercer High School will also be invited to attend the full day training. N2Y Program will provide training on their Unique Curriculum to assist staff with successful program implementation. Training to be held Monday, May 15, 2017 at a cost not exceed \$3,250, GAAP account # 11-000-223-590-80-MES.
- q. Approve David Mettler of Quiet Riot to provide a student activity presentation to the students of Mercer Elementary School on Friday, April 21, 2017. The students will participate in the "Planet Earth Show" during Earth Week at no cost to the District.
- r. Approve Katie Harrison of the New Jersey Watershed Ambassadors Program to provide a student activity presentation to the students of Mercer Elementary School on a date to be determined during the month of April 2017. The students will participate in the "Clean Waterways" assembly at no cost to the District.
- s. Approve a donation in the amount of \$400 from the Montclair Chapter of The Drifters, Incorporated to be used by the students of The Joseph F. Cappello School attending Operation Dream Lift on May 2, 2017.
- t. Approve Resolution to terminate all participation under the State Health Benefits Program and School Employees' Health Program (including Prescription Drug Plan and/or Dental Plan coverage) (Attachment 11-t).

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12. Public Session
13. Executive Session
14. Adjournment