

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, January 12, 2016

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
- 3a. Executive Session
- 3b. Public Session
- 4a. Approval of December 1, 2015 Board Minutes
- 4b. Approval of the Executive Minutes of December 1 2015 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent’s Agenda

NEW/SPECIAL PROJECTS:

Recommend Board approve the following:

PERSONNEL:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment A*)

Job Description:

- Coordinator of Career Development and Business Partnerships (*Attachment B*)

MISCELLANEOUS:

Recommend Board approve the following:

Revision(s)/New Policies/Regulations – **First Reading** (*Attachment C*)

P1240	Evaluation of Superintendent (M)
R1240	Evaluation of Superintendent (M)
P3221	Evaluation of Teachers (M)
R3221	Evaluation of Teachers (M)
P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
P3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
R3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)

AGENDA –
 JANUARY 12, 2016
 Page 2

- P3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- R3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- P3431.1 Family Leave (M)
- P4431.1 Family Leave (M)
- P5337 Service Animals

Revision(s)/New Policies/Regulations – **Second Reading** (*no changes from First Reading*)

- P5516 Use of Electronic Communication and Recording Devices (ECD) (M)
- P7460 Energy Conservation
- R7460 Energy Conservation

Policies/Regulations – **Abolished - None**

REPORTS:

School Self-Assessment Anti-Bullying Bill of Rights Grade Report 2014-2015
 (Attachment D)

Fire & Security Drills for December 2015 (Attachment E)

Enrollment Data as of December 2015:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014-2015	555	554	684	693	690	687	688	694	696	698	709	707
2015-2016	521	519	654	659	665	661						

	<u>11/30/15</u>	<u>12/31/15</u>
Mercer High School	311	308
Mercer Elementary School	221	222
Regional Day School	12	11
J. F. Cappello School	<u>121</u>	<u>120</u>
<i>TOTAL:</i>	<i>665</i>	<i>661</i>

Harrasment, Intimidation & Bullying as of December 2015:

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	N/A
August	0	0	0	N/A
September	0	0	0	N/A
October	0	0	0	N/A
November	1	1	0	0
December	1	0	1	0
TOTAL	2	1	1	0

11. New Business

Recommend Board approve the following:

- a. Approve to accept the NJDOE Certified Tuition Rates for the school year ending 2014/2015 as follows: (Hand-out)

Cognitive Severe
Behavioral Disability
Multiple Disability
Autistic Disability
Preschool Disability
- b. Approve Complete Document Solutions to cover maintenance on Xerox machine with the serial #xkp068909 located in Reginal Day School at \$.009 b/w cost per copy and \$.0059 color cost per copy and a \$25 base charge using the GAAP account 61-000-240-440-5-COP for the period 1/1/2016 through 6/30/2016 (Attachment 11-b).
- c. Approve the proposed tuition rates for the 2016/2017 school year (Hand-Out).
- d. Approve Cooperative Bid 16-02 Apple Computer Products for the period of 1/13/16 through 6/30/16 (Attachment 11-d).
- e. Approval for Realtime, Inc., to provide Professional Development Training for the District's nurses on February 25, 2016, not to exceed \$500
- f. Approve the following Affiliation Agreement(s) between Mercer County Special Services School District and: (Attachment 11-f)

Western Governors University
Temple University
Misericordia University
Alvernia University
Health Career Center, Mercer County Technical Schools
- g. Approve the Mercer County Special Services School District Annual Facilities Checklist Health and Safety Evaluation of School Buildings, Alfred Reed, JFC, MHS and RDS (Attachment 11-g)
- h. Approve acceptance of the Comprehensive Annual Financial Report, Summary of Fiscal Year 2015 Audit Report as required under NJSA 18A:23-4 the Synopsis of Audit and Single Audit Report from Wiss & Company LLC for the fiscal year ended June 30, 2015.

AGENDA –
JANUARY 12, 2016
Page 4

- i. Approve the authorization of the closing of PNC account #8090056134 effective January 13, 2016. (Attachment 11-i).
 - j. Approve Snow Removal Proposal from Longford Landscapes for an amount not to exceed \$15,000.00 GAAP #11-000-262-420XX-XXXX. (Attachment 11-j)
 - k. Use of Building and Grounds (Attachment 11-k)
 - l. Approval of Transportation Contract (s), Bids, Renewals & Addendums (Attachment 11-l).
 - m. Staff and Student Travel (Attachment 11-m).
 - n. Miscellaneous Equipment for Disposal (Attachment 11-n).
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- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment