

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, May 2, 2017

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of April 4, 2017 Board Minutes
- 4b. Approval of the Executive Minutes of April 4, 2017 for content, not for release.  
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications - None
8. Committee Reports - None
9. Superintendent’s Agenda

**SUPERINTENDENT’S AGENDA**

**NEW/SPECIAL PROJECTS:**

Recommend Board approve the following: (None)

**PERSONNEL:**

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9A*)

2017-2018 Reappointment of Principals/Supervisors Staff (*Attachment 9A-1*)

2017-2018 Reappointment of Certificated Staff (*Attachment 9A-2*)

2017-2018 Reappointment of Assistants (*Attachment 9A-3*)

2017-2018 Reappointment of Crisis Interventionists (*Attachment 9A-4*)

2017-2018 Reappointment of Support Staff (*Attachment 9A-5*)

2017-2018 Reappointment of Unaffiliated Staff (*Attachment 9A-6*)

Agreement(s) for the 2017-2018 School Year between MCSSSD and:

Frederick Hillman, Manager, Technology and Buildings & Grounds (*Attachment 9A-7*)  
Christine MacDonald, Human Resources Manager (*Attachment 9A-8*)  
Deborah Donnelly, Assistant Business Administrator (*Attachment 9A-9*)

Superintendent's recommendation to implement a reduction in force by abolishing or reducing the following positions, effective July 1, 2017, for reasons of economy, reduction in the number of students, change in administrative organization and /or other good cause: (4) Classroom Teachers; (1) Autism Team Teacher; (4) Classroom Assistants; (3) One-on-One Assistants; (2) Speech Therapists; (.4) Occupational Therapist; (1) Custodial Maintenance; (1) Principal Secretary; (.25) Specialist-Purchasing; (1) Secretary, effective 1/1/2018.

**MISCELLANEOUS:**

Recommend Board approve the following:

Revision(s)/New Policies/Regulations/ByLaws – ***First Reading*** (*Attachment 9-B*)

***BYLAWS***

0000.01 Introduction (M)  
0000.02 Introduction (M)

***POLICIES***

2464 Gifted and Talented Students (M)  
2622 Student Assessment (M)  
3160 Physical Examination (M)  
4160 Physical Examination (M)  
5460 High School Graduation (M)  
7446 School Security Program (New)  
8350 Records Retention (New)

***REGULATIONS***

3160 Physical Examination (M)  
4160 Physical Examination (M)

Revision(s)/New Policies/Regulations/By-Laws – ***Second Reading***  
(*no changes from First Reading*)

***POLICIES***

0160.1 Board Member Participation at Board Meetings Using Electronic Device  
(New)

***REGULATIONS*** - None

2016-2017 Statement of Assurances - New Jersey Department of Education, Office of Special Education Programs, Board of Education Policies and Procedures for Eligibility Under Part B of the IDEA (Attachment 9-C)

**REPORTS:**

Fire and Security Drills for month of April 2017 (Attachment 9-D)

Harassment, Intimidation & Bullying Report for April 2017:

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
TOTAL	0	0	0	0

Enrollment Data as of April 30, 2017:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2015-2016	521	519	654	659	665	661	666	661	657	660	657	652
2016-2017	511	508	586	598	601	600	603	607	615	616		

	<u>03/31/17</u>	<u>04/30/17</u>
Mercer High School	293	294
Mercer Elementary School	210	212
Regional Day	9	9
J. F. Cappello School	<u>103</u>	<u>101</u>
<b>TOTAL:</b>	<b>615</b>	<b>616</b>

11. New Business

Recommend Board approve the following:

- a. Contract with Eastern Armored Services, Inc. to transport District deposits from Mercer High School to PNC Bank per scheduled dates for the period July 1, 2017 thru June 30, 2018 at \$30.29 per diem not to exceed \$2,800 Gaap Account # 11-000-251-590-00-ARM-6071 (Attachment 11-a).
- b. Approve the following student affiliation agreements between Mercer County Special Services School and (Attachment 11-b).  

New York University  
Stockton University  
West Chester University
- c. Approval of Consulting Service Fee Agreement with Connor Strong & Buckelew for Consulting Financial Reporting Services for the period July 1, 2017 to June 30, 2018 at a rate of \$1,450 per month not to exceed \$17,400 (same rate as last year) Gaap Account # 11-000-291-270-00-MED (Attachment 11-c).
- d. Approve the Shared Interlocal Agreement between Mercer County Special Services School District and Mercer County Technical School for a five (5) year period beginning July 1, 2017 thru June 30, 2022 (Attachment 11-d).
- e. Approve the School Bus Transportation Agreement between Florence Township Board of Education and Mercer County Special Services Board of Education through June 30, 2017 (Attachment 11-e).
- f. Approve Professional Development training by Interactive Kids for the staff at Joseph F. Cappello School. The presentation is a team building workshop for both certified and non-certified staff. The two (2) hour presentation to be held on Monday, May 15, 2017 at JFC, cost not exceed \$400 GAAP account# 11-214-100-610-40-AUT.
- g. Approve the revised Regional Day School Budget for the school year 2017/2018 in the amount of \$\_\_\_\_\_ (will be announced at the Board Meeting).
- h. Staff and Student Travel (Attachment 11-h).Handout
- i. Approve Transportation Contract (s), Bids, Renewals & Addendums (Attachment 11-i).
- j. Miscellaneous Equipment for Disposal (Attachment 11-j).
- k. Approve the Transfer Agreement Contract for the attached transportation routes as requested by the Trenton Public Schools for the 2017/2018 school year from Mercer County Special Services School District to Trenton Public Schools (Attachment 11-k).

- l. Approve the contract with Horizon Blue Cross Blue Shield of New Jersey and the Mercer County Special Services School District for medical coverage for the 2017/2018 school year (Attachment 11-l).
  - m. Approve to contract with Bayada Home Healthcare Incorporated and Mercer County Special Services School District to provide a Registered Nurse to the District on a substitute basis as needed for the 2017/2018 school year at a rate of \$55 per hour Gaap Account # 11-000-213-590-00-CONT (Attachment 11-m).
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12. Public Session
  13. Executive Session
  14. Adjournment