

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

MINUTES

BUSINESS MEETING  
Wednesday, July 1, 2015  
4:30 pm

The monthly business meeting for the month of July 1, 2015 was held this day in the Mercer Elementary School Superintendent's Conference Room, 2nd Floor, 1020 Old Trenton Road, Hamilton, NJ.

The Board of Education took the following actions:

1. CALL TO ORDER: Board of Education President Camille Rainiero called the meeting to order at 4:45 pm.

OPEN PUBLIC MEETING STATEMENT: Ms. Rainiero read the following statement:

In accordance with the provisions New Jersey Open Public Meetings Law, the Board of Education has caused notice of this meeting to be posted in the Board Office and in the Mercer County Clerk's Office and mailed to the *Trenton Times*.

ROLL CALL:

Present: Camille Rainiero, Dr. Laura Morana, Samuel Floyd, Jan Lewis and Sally Gillespie.

Also Present: Dr. Kimberly Schneider, Superintendent, Tanya Dawson, Business Administrator/Board Secretary, Dana Hice DePugh, Assistant Superintendent, Christine MacDonald, Human Resource Manager and Walter Bliss, Board Attorney.

2. PLEDGE OF ALLEGIANCE: Ms. Rainiero led the assembly in the Pledge of Allegiance.

- 3a. EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discussion certain matters, now therefore

BE IT RESOLVED, that the Mercer County Special Services Board of Education shall recess to executive session for the purpose of discussing:

*Personnel,*

BE IT FURTHER RESOLVED, that the discussion of such subject matter in closed session will be disclosed to the public when the need for confidentiality no longer exists, unless such is otherwise prohibited by law.

On a Motion by Samuel Floyd and Seconded by Jan Lewis the Board unanimously voted to go into Executive Session at 4:47 PM.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

On a Motion by Jan Lewis and Seconded by Dr. Laura Morana the Board unanimously voted to return to the open meeting at 5:09 PM.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

3b. PUBLIC SESSION:

Pat Sodano said I would like to say this is my last Board meeting. It has been a great run!

Dr. Schneider said on behalf of the Board, I would like to say thank you for your many years of service. It is sad to see you leave but we wish you good luck.

4a. Approval of the June 2, 2015 Board Meeting Regular Minutes:

A Motion by Samuel Floyd and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

4b. None

5. Bills To Be Approved totaling \$ 4,205,923.98 and authorization of transfers within program areas as approved by the Superintendent

A Motion by Jan Lewis and seconded by Sally Gillespie to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

6. Treasurer’s Report for May 2015

A Motion by Jan Lewis and seconded by Dr. Laura Morana to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

7. Correspondence & Communications – None

8. Committee Reports – None

9. Superintendent’s Report - None

New/Special Projects: None

Recommend Board approve the following:

PERSONNEL & ADDENDUM

BE IT RESOLVED That the Board of Education does hereby approve the following appointments, reappointments, adjustments, resignations, terminations, retirements, leaves, transfers, suspensions, and requests for expedites, emergency certification for the School Year 2015 – 2016 as recommended by the Superintendent.

BE IT FURTHER RESOLVED That the Board of Education submit to the County Superintendent, as required, applications for emergency hiring and the applicants’ attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq, or N.J.S.A. 18A:6-4.13 et seq.

Appointments, Re-Appointments, Resignations, Leaves, Retirements, etc., (Attachment A) and addendum.

A Motion by Dr. Laura Morana and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

Substitute Renewals for 2015-2016 (*Attachment A-1*)

A Motion by Dr. Laura Morana and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent  
 Ms. Vena - Absent Dr. Morana - Abstain  
 Ms. Lewis - Yes Ms. Rainiero - Yes  
 Ms. Gillespie – Yes

Job Description

- Library Media Specialist (*Attachment A-2*)

A Motion by Dr. Laura Morana and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent  
 Ms. Vena - Absent Dr. Morana - Abstain  
 Ms. Lewis - Yes Ms. Rainiero - Yes  
 Ms. Gillespie – Yes

Continuation of Charlotte Danielson Group Model for Teacher, Therapist, Child Study Team and support staff evaluation per code N.J.A.C. 6A.10., Effective: 07/01/2015 to 06/30/2016.

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent  
 Ms. Vena - Absent Dr. Morana - Yes  
 Ms. Lewis - Yes Ms. Rainiero - Yes  
 Ms. Gillespie – Yes

Continuation of Stronge Leader Evaluation Model for Principals and Supervisors per code N.J.A.C. 6A.10., effective :07/01/2015 to 06/30/2016.

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent  
 Ms. Vena - Absent Dr. Morana - Yes  
 Ms. Lewis - Yes Ms. Rainiero - Yes  
 Ms. Gillespie – Yes

**MISCELLANEOUS:**

Recommend Board approve the following:

Reaffirming of Affirmative Action Goals (*Attachment B*)

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

District School Improvement Panel (ScIP) Members through June 30, 2016.  
(Attachment C)

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

2015-2016 Organizational Chart (Attachment D)

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

## REPORTS:

Ms. Rainiero called for approval for a motion to approve the following:

Fire and Security Drill(s) for month of June 2015 (Attachment E)

A Motion by Samuel Floyd and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

Harassment, Intimidation & Bullying Report for June 2015

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	1
December	0	0	1	0
January	0	1	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0

A Motion by Samuel Floyd and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes                      Mr. White - Absent  
 Ms. Vena - Absent                      Dr. Morana - Yes  
 Ms. Lewis - Yes                      Ms. Rainiero - Yes  
 Ms. Gillespie – Yes

Enrollment Data as of June 2015:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2013-2014	559	543	656	663	672	676	694	694	701	713	708	708
2014-2015	555	554	684	693	690	687	688	694	696	698	709	707

A Motion by Samuel Floyd and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes                      Mr. White - Absent  
 Ms. Vena - Absent                      Dr. Morana - Yes  
 Ms. Lewis - Yes                      Ms. Rainiero - Yes  
 Ms. Gillespie – Yes

10. Old Business: – None

11. New Business:

Ms. Rainiero called for approval for a motion to approve the following:

- a. Approval of IMX Medical Management Services Fit for Duty Exams for the 2015/16 school year up to \$700.00/per evaluation and up to \$2,000.00/per evaluation for specialty doctors.

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:     Mr. Floyd -   Yes                     Mr. White -   Absent  
                   Ms. Vena -    Absent                 Dr. Morana -  Abstain  
                   Ms. Lewis -   Yes                    Ms. Rainiero - Yes  
                   Ms. Gillespie – Yes

- b. Approval the agreement with Elizabeth Garcia of Parker McCay, PA as Special Labor Counsel for the 2015/16 school year for legal services not to exceed \$26,000 Gaap account #11-000-230-331-00-NEG (Attachment 11-b).

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:     Mr. Floyd -   Yes                     Mr. White -   Absent  
                   Ms. Vena -    Absent                 Dr. Morana -  Abstain  
                   Ms. Lewis -   Yes                    Ms. Rainiero - Yes  
                   Ms. Gillespie – Yes

- c. Approve Letter of Agreement between Mercer County Special Services School District and Hamilton YMCA After Care Programming for the 2015/16 school year (Attachment 11-c).

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Mr. Floyd asked are these our employees?

Ms. Dawson said yes, however they are hired by the YMCA After Care Program.

Roll Call:     Mr. Floyd -   Yes                     Mr. White -   Absent  
                   Ms. Vena -    Absent                 Dr. Morana -  Abstain  
                   Ms. Lewis -   Yes                    Ms. Rainiero - Yes  
                   Ms. Gillespie – Yes

- d. Approve the use of the Hamilton Police for the safety and security of students and staff at Mercer High School during 2015/16 school year as needed by the Principal at the Township extra duty hourly pay rate not to exceed \$55,000 Gaap account # 11-000-262-340-00-PATR.

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:     Mr. Floyd -   Yes                     Mr. White -   Absent  
                   Ms. Vena -    Absent                 Dr. Morana -  Abstain  
                   Ms. Lewis -   Yes                    Ms. Rainiero - Yes  
                   Ms. Gillespie – Yes

- e. Approve the services of Shoop SBA, LLC as a procurement consultant on an as needed basis for the 2015-2016 school year at a daily rate of \$792.78 or hourly rate of \$125 not to exceed \$2,500 GAAP account # 11-000-251-890-00-SBA (Attachment 11-e).

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

- f. Approve renewal of software agreement with School Dude.com Incorporated for State mandated automated work order system, as required by N.J.A.C. 6A:23A-6.9 for the period August 1, 2015 through July 31, 2016 renewal amount not to exceed \$3,141.50 Gaap account # 11-000-262-420-05-XXXX/11-000-261-420-05-XXXX (Attachment 11-f).

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

- g. Approve the annual maintenance and support of the District’s Policy and Regulation Manuals and annual subscription to New Jersey School Digest for the 2015/16 school year to Strauss Esmay Associates, LLP for \$4,040 Gaap account # 11-000-230-340-00-CON.

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

- h. Approve Lease Agreement between Mercer County Special Services School District and Camelot Educational Resources, LLC for 2015/16 educational programs at the Alfred Reed School (Attachment 11-h).

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	



- i. Approval to continue contract with Frontline Technologies AESOP subscription for school year 2015/16 for software that will maintain required documentation of substitutes at estimated cost per year of \$7,311.50 Gaap account #11-000-230-340-00-CON (Attachment 11-i).

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:      Mr. Floyd -    Yes                      Mr. White -    Absent  
                      Ms. Vena -    Absent                      Dr. Morana -    Abstain  
                      Ms. Lewis -    Yes                         Ms. Rainiero - Yes  
                      Ms. Gillespie – Yes

- j. Approve renewal of System 3000 software for human resources, personnel, accounting, invoicing and inventory for the 2015/16 school year for a total of \$21,360.00 billed semiannually Gaap Account # 11-000-251-340-00-BUS (Attachment 11-j).

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:      Mr. Floyd -    Yes                      Mr. White -    Absent  
                      Ms. Vena -    Absent                      Dr. Morana -    Abstain  
                      Ms. Lewis -    Yes                         Ms. Rainiero - Yes  
                      Ms. Gillespie – Yes

- k. Agreement with Paul’s Commodity Hauling, Inc. to provide delivery of State Food Commodities to be managed and invoiced through Sodexo for the 2015/2016 school year per agreement (Attachment 11-k).

A Motion by Jan Lewis and Seconded by Dr. Laura Morana was made to approve the aforementioned was carried by roll call vote.

Roll Call:      Mr. Floyd -    Yes                      Mr. White -    Absent  
                      Ms. Vena -    Absent                      Dr. Morana -    Abstain  
                      Ms. Lewis -    Yes                         Ms. Rainiero - Yes  
                      Ms. Gillespie – Yes

- l. Approve the resolution to accept a \$144,219 surplus distribution from the BCIPJIF to be applied as follows: \$144,219 towards 2015/16 premium (Attachment 11-l).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:      Mr. Floyd -    Yes                      Mr. White -    Absent  
                      Ms. Vena -    Absent                      Dr. Morana -    Yes  
                      Ms. Lewis -    Yes                         Ms. Rainiero - Yes  
                      Ms. Gillespie – Yes

- m. Approve renewal of contract with Software Advantage, Inc., for the microTRIPS software transportation service for 2015/2016 school year for \$ 4,000 (same rate for 4 years) from Gaap account # 65-990-270-340-06-TECH (Attachment 11-m).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:     Mr. Floyd -    Yes                    Mr. White -    Absent  
                   Ms. Vena -     Absent                Dr. Morana -   Yes  
                   Ms. Lewis -    Yes                    Ms. Rainiero - Yes  
                   Ms. Gillespie – Yes

- n. Approve Black Box Network Services for monthly telephone system maintenance & support Gaap Account #11-000-252-600-03-IT (attachment 11-n).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:     Mr. Floyd -    Yes                    Mr. White -    Absent  
                   Ms. Vena -     Absent                Dr. Morana -   Yes  
                   Ms. Lewis -    Yes                    Ms. Rainiero - Yes  
                   Ms. Gillespie – Yes

- o. Approve the Federal Non-procurement suspension and debarment listing (Attachment 11-o).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:     Mr. Floyd -    Yes                    Mr. White -    Absent  
                   Ms. Vena -     Absent                Dr. Morana -   Yes  
                   Ms. Lewis -    Yes                    Ms. Rainiero - Yes  
                   Ms. Gillespie – Yes

- p. Approve year 3 of 3 year lease of Sharp #15005649 located in MES under NJ State Contract #M-0053 @ \$436.66 per month, #11-000-240-440-80-COP for the period of 7/1/2014 through 6/30/2015.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:     Mr. Floyd -    Yes                    Mr. White -    Absent  
                   Ms. Vena -     Absent                Dr. Morana -   Yes  
                   Ms. Lewis -    Yes                    Ms. Rainiero - Yes  
                   Ms. Gillespie – Yes

- q. Approve year 4 of 5 year lease of Xerox #XEH757892 located in High School Career Center under NJ State Contract #64042 with Stewart Business Systems for maintenance @ \$130.00 per month and \$183.03 per month to Municipal Capital for financing Gaap account #11-000-240-440-30-COP for the period of 7/1/2015 through 6/30/2016.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:      Mr. Floyd -    Yes                      Mr. White -    Absent  
                      Ms. Vena -    Absent                      Dr. Morana -    Yes  
                      Ms. Lewis -    Yes                         Ms. Rainiero - Yes  
                      Ms. Gillespie – Yes

- r. Approve Pitney Bowes Lease Agreement for DM475 Mailing Machine for months 10 thru 21 of 39 month lease at a cost of \$756 a quarter Gaap Account #11-000-230-530-00-POS.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:      Mr. Floyd -    Yes                      Mr. White -    Absent  
                      Ms. Vena -    Absent                      Dr. Morana -    Yes  
                      Ms. Lewis -    Yes                         Ms. Rainiero - Yes  
                      Ms. Gillespie – Yes

- s. Approve Prior Nami Business Systems to cover maintenance on the following Sharp Machines with the GAAP accounts; #05002485/\$1100 per year/11-000-240-440-30-COP, #8506123X/\$168 per year/20-293-219-530-14-SCHS, #8506093 \$168 per year/11-000-251-440-00-COP for the period 7/1/2015 through 6/30/2016 (Attachment 11-s).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:      Mr. Floyd -    Yes                      Mr. White -    Absent  
                      Ms. Vena -    Absent                      Dr. Morana -    Yes  
                      Ms. Lewis -    Yes                         Ms. Rainiero - Yes  
                      Ms. Gillespie – Yes

- t. Approve to continue maintenance payments on a month to month basis through Xerox Corporation for BRE234789 @ \$716.63 per month, CPC @ .013 over 20,000/month & .0422 CPC for color/11-000-240-440-30-COP for the period 7/1/2015 through 12/20/2015 or until replaced.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent  
 Ms. Vena - Absent Dr. Morana - Yes  
 Ms. Lewis - Yes Ms. Rainiero - Yes  
 Ms. Gillespie – Yes

- u. Approval to contract with Monmouth Ocean Educational Services Commission (M-OESC) for the period July 1, 2015 to June 30, 2016 on an as needed nursing basis for nursing services Gaap account #11-000-213-340-00-HLTH (Attachment 11-u).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent  
 Ms. Vena - Absent Dr. Morana - Yes  
 Ms. Lewis - Yes Ms. Rainiero - Yes  
 Ms. Gillespie – Yes

- v. Approval to accept donations in the amount of \$6,350.00 as per attached list to the Student Activities Account of Mercer High School (Attachment 11-v).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent  
 Ms. Vena - Absent Dr. Morana - Yes  
 Ms. Lewis - Yes Ms. Rainiero - Yes  
 Ms. Gillespie – Yes

- w. Approval to accept donation of \$1,000 from Anjali Bhandarkar and Arun Rao parents of a JFC student, to the JFC Student Activity Account.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent  
 Ms. Vena - Absent Dr. Morana - Yes  
 Ms. Lewis - Yes Ms. Rainiero - Yes  
 Ms. Gillespie – Yes

- x. Recommend the Board approve the use of the Competitive Contracting Procurement Method.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

- y. Approve the Shared Service reimbursement to Mercer County Technical School District of \$52,779 (Attachment 11-y).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

- z. Approval to close the Regional Day School Student Activity Account #8036866945.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

- aa. Approval to establish the Mercer Elementary School Student Activity Account.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

- bb. Approve Reading Horizons to provide a Professional Development one-day training of the Reading Horizons Elevate program for MCSSSD staff. Training to be held July 28, 2015 from 8:30 a.m. - 4:30 p.m. Staff will learn the rationale behind this research-based approach. Staff will receive an overview of instruction and hands-on practice of the Reading Horizon method. Staff will be trained in both student portal and administration portal of the software, cost not to exceed \$2,000 Gaap account #11-000-223-390-02-DOCI.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Dr. Morana asked is there a cost for this?

Ms. Dawson said she would find out and get back to you.

The cost is \$ 2,000

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

- cc. Approval for Christopher Bye, President of MeMoves to provide professional development training for district staff. Training to be held on September 2, 2015. Two sessions (AM and PM) for staff to be trained. MeMoves is a patented tool for self-regulation and emotional intelligence that uses an innovative combination of music, movement and the expressive features of emotion to fully engage the user. MeMoves activates the parasympathetic nervous system, resulting in a calm and attentive state, as it provides safety and affiliation for the user. Cost not to exceed \$2,500.00 Gaap account #11-000-223-390-02-DOCI.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

- dd. Approve dues for the New Jersey School Boards Association for the 2015/16 school year in the amount of \$6,120.85 Gaap account # 11-000-230-895-01-DFB

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

- ee. Approval of Transportation Contract(s) Addenda, Bids and Evacuation Drills per N.J.A.C. 6A:27- 11.2 (Attachment 11ee).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

## ff. Staff and Student Travel (Attachment 11ff).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

## gg. Miscellaneous Equipment for Disposal (Attachment 11-gg).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

## hh. Use of Building and Grounds (Attachment 11hh).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

## ii. Approve Heritage Business Systems to cover maintenance on the following Canon Machines #LTA00508/\$120 per month for the 2015/16 school year GAAP accounts# 11-000-240-440-40- COP (Attachment 11-ii)

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie – Yes	

## jj. Approve Stewart Business Systems to cover maintenance for the following Xerox machines @ \$2,447.25 quarterly to include 200,000 copies b/w, 2500 color, overage cost per copy is 0.013 b/w, 0.0989 color.

Copiers and Gaap accounts as follows;

FLA017182/20-295-210-610-16-SUPP, FMA015782 & WTM767492/11-000-240-440-80-COP, FLB026965/64-990-320-440-00-CMRS, VDR556579/11-000-221-440-02-COP, FMA015795 & VDR570068/11-000-251-440-00-COP, WTM767492 & VXW003250/11-000-251-440-40-COP, AXX991138/65-990-270-440-06-COP

for the period 7/1/2015 through 6/30/2016 (Attachment 11-jj).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Absent
	Ms. Vena -	Absent	Dr. Morana -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes
	Ms. Gillespie -	Yes		

kk. Approve new student work site: Ewing Independent Living, 1015 Whitehead Road Extension, Ewing, NJ 08638.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Ms. Lewis asked what type of work will they be doing?

Ms. Dawson said she will find out from Liz Flynn, Transition Coordinator.

The students work as porters, light janitorial workers and light maintenance workers.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Absent
	Ms. Vena -	Absent	Dr. Morana -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes
	Ms. Gillespie -	Yes		

ll. Recommend the board approve to withdrawal \$50,000 from fund balance for various technology upgrades for preparation for PARCC & DLM assessment along with 21st century student technology skills.

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Ms. Lewis asked what is the \$ 50,000 being used for?

Ms. Dawson said additional computers, Ipads and TV's.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Absent
	Ms. Vena -	Absent	Dr. Morana -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes
	Ms. Gillespie -	Yes		



mm. Approve Agreement for Local Education Agencies (LEA-Mercer County Special Services School District) Consolidating School Meal Programs with Mercer County Technical Schools (MCTS) in order to support the MCTS full-time Health Science Academy and Rubino Academy students for the 2015/16 school year (Attachment 11-mm).

A Motion by Dr. Laura Morana and Seconded by Jan Lewis was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Absent
	Ms. Vena -	Absent	Dr. Morana -	Yes
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes
	Ms. Gillespie -	Yes		

12. PUBLIC SESSION

Walter Bliss, Board Attorney conducted the annual Training required for Board Ethics training. Review of the Code of Ethics which is really a code of behavior. Mr. Bliss reviewed sections A-J of the handout. Mr. Bliss then reviewed School Ethics Act which refers to prohibited conduct by Board Members; when in doubt ask for advice. The Board is asked to read this section.

Annual Code of Ethics Board Member Training began at 5:32 pm

13 ADJOURNMENT

A Motion by Jan Lewis and Seconded by Sally Gillespie to adjourn the meeting passed by unanimous voice vote, (5) aye’s (0) nay’s. Meeting was adjourned at 6:00 pm.

Respectfully submitted by:

Tanya Dawson  
Business Administrator/Board Secretary