

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, March 1, 2016

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of February 2, 2016 Board Minutes
- 4b. Approval of the Executive Minutes of February 2, 2016 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer's Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent's Agenda

NEW/SPECIAL PROJECTS:

Recommend Board approve the following:

PERSONNEL:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment A*)

Job Description:

- Bus Driver (*Attachment B*)

MISCELLANEOUS:

Recommend Board approve the following:

Submission of Equivalency Waiver for QSAC (*Attachment C*)

2016-2017 School Calendar (*Attachment D*)

Affirmative Action Team (AAT) Members, School Year 2015-2016 (*Attachment E*)

REPORTS:

Fire & Security Drills for February 2016 (*Attachment F*)

REPORTS: (continued)

Enrollment Data as of February 2016

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014-2015	555	554	684	693	690	687	688	694	696	698	709	707
2015-2016	521	519	654	659	665	661	666	661				

	<u>01/29/16</u>	<u>02/26/16</u>
Mercer High School	311	309
Mercer Elementary School	222	220
Regional Day School	11	11
J. F. Cappello School	<u>122</u>	<u>121</u>
<i>TOTAL:</i>	<i>666</i>	<i>661</i>

Harassment, Intimidation & Bullying as of February 2016:

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	N/A
August	0	0	0	N/A
September	0	0	0	N/A
October	0	0	0	N/A
November	1	1	0	0
December	1	0	1	0
January	0	0	0	0
February	0	0	0	0
TOTAL	2	1	1	0

11. New Business

Recommend Board approve the following:

- a. Approve the Affiliation Agreement between Mercer County Special Services School District Project Child Clinic Program and Lakeview Child Care Center beginning July 1, 2016 through June 30, 2017 (Attachment 11-a).
- b. Approve the Affiliation Agreement between Mercer County Special Services School District Project Child Clinic Program and The Learning Center beginning July 1, 2016 through June 30, 2017 (Attachment 11-b).
- c. Approve the Special Child Health Services Staff Meeting Dates (Attachment 11-c).

- d. Approve Young Audiences NJ Creativity Consulting Program to provide Professional Development training for the Mercer Elementary staff. The trainings will be two (2) hours held on Thursday, April 21, 2016 and May 16, 2016. The April training will instruct staff on creating and implementing board games and the May training will address enhancing poetry with movement and pictures. No cost to the district. Funding is provided through the Creative Consulting Program and Burke Foundation.
- e. Approve Special Parent Advocacy Network (SPAN) to provide Professional Development training to the Mercer High School's certified and non-certified staff. The training is designed to provide staff with information regarding student transition into the community following graduation. The training will be held on Thursday, April 21, 2016 from 8:15 am - 9:45 am. Cost of training not to exceed \$600 GAAP account #11-000-223-390-02-DOCI.
- f. Approve professional Development training for District staff. The training is designed to provide staff working with students with speech generating devices information regarding various devices and software such as Sono Suite, PCEye Explore, EyeMobile, PCEyeGo, Communicator 5 software, and Compass software. Presenter: David Goldberg of Tobii Dynavox. Training to be held on April 21, 2016 from 8:30 am - 10:30 am at no cost to the District.
- g. Approve Cy Masterpole to provide CPR Recertification Professional Development training for the District's nurses. The training will provide the nurses with the required recertification training program. Training to be held on Monday, March 21, 2016 at 3:00 p.m. The cost of the training not to exceed \$350 GAAP account# 11-000-223-590-30-MHS, 11-000-223-590-40-JFC and 11-000-223-590-80-MES.
- h. Approve to award Inter Agency Service Agreement with the Mercer County Office for the Disabled for the following grant programs effective July 1, 2016 until June 30, 2018
 - Special Child Health Services Program - Award Amount \$208,690 (\$104,345/year)
 - Project ADULTS - Award Amount \$200,000 (\$100,000/year)
 - Project Child Clinic Program - Award Amount \$38,658 (\$19,329/year)
- i. Approve Wallaby Tales, LLC One Hour Travel Zoo Program at Mercer Elementary School "Eyes of the Wild" – Mammal Mania, May 24, 2016 at a cost of \$295 GAAP Account # 11-000-270-512-80 TRIP.
- j. Approve Philadelphia Zoo on Wheels "Who's Who at the Zoo" at Mercer Elementary School on April 12, 2016 - from 10 - 11am at the cost of \$725.00 GAAP Acct. #11-214-100-890-80-AUT.
- k. Approve the Franklin Institute Interactive Science Shows for Young Learners at Mercer Elementary School on April 14, 2015 from 10 – 11am at the cost of \$300 GAAP account #11-209-100-890-80-BD.
- l. Approve the out of state field trip to Disney World, Florida, Tuesday May 3, 2015, Sponsored by Sunshine Foundation for approximately 35 staff and students. No cost to the District.
- m. Approve Resolution to submit tentative 2016/17 Mercer County Special Services School District Budget to the Executive County Superintendent (Attachment 11-m).

- n. Approve to accept a donation from Hamilton Home Depot of 2,350 lbs. of retaining wall bricks and a full pallet of pavers, 1450 lbs. to be used in expanding the garden at Mercer High School.
 - o. Approve resolution authorizing member participation of the Manalapan-Englishtown Regional School District with Mercer County Special Services School District as the lead agency for a Cooperative Pricing Agreement for the purchase of goods and services (Attachment 11-o).
 - P. Approve NJSchoolJobs.com for posting position vacancies for the period March 2, 2016 through June 30, 2016 at a cost of \$1,600 prorated amount \$533 GAAP Account #11-000-30-590-01-ADV (Attachment 11-p).
 - q. Approve closeout documents for Northeastern Interior Services, LLC for Capital Improvements Door & Hardware at Mercer Elementary and Mercer High Schools Project # 14.366 with a reduction in total cost of \$5,000 (Attachment 11-q).
 - r. Staff and Student Travel (Attachment 11-r).
 - s. Miscellaneous Equipment for Disposal (Attachment 11-s).
 - t. Use of Buildings and Grounds (Attachment 11-t).
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- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment