

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, May3, 2016

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of April 4, 2016 Board Minutes
- 4b. Approval of the Executive Minutes of April 4, 2016 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent’s Agenda

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: *None*

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment A*)

2016-2017 Reappointment of Certificated Staff (*Attachment A-1*)

2016-2017 Reappointment of Principal/Supervisor Staff (*Attachment A-2*)

2016 Extended School Year, Contracted, Certificated Staff (*Attachment A-3*)

2016 Extended School Year, Hourly, Certificated Staff (*Attachment A-4*)

Revised Agreement(s) for the 2015-2016 School Year between MCSSSD and:

Frederick Hillman, Manager, Technology and Buildings & Grounds (*Attachment B*)

Christine MacDonald, Human Resources Manager (*Attachment C*)

Superintendent’s recommendation to implement a reduction in force by abolishing or reducing the following positions, effective July 1, 2016, for reasons of economy, reduction in the number of students, change in administrative organization and /or other good cause: (3) Special Education Teachers

MISCELLANEOUS:

Recommend Board approve the following:

Resolution affirming Superintendent’s decision regarding HIB Incident 20-002-2015.
(Attachment D)

MISCELLANEOUS: *(continued)*

Revision(s)/New Policies/Regulations – **First Reading** *(Attachment E)*

| | |
|----------|--|
| B0167 | Public Participation in Board Meetings |
| B0168 | Recording Board Meetings |
| P2422 | Health and Physical Education |
| P2431 | Athletic Competition (M) |
| R2431.2 | Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) |
| P5310 | Health Services (M) |
| P5310 | Health Services (M) |
| R5310 | Health Services (M) |
| P5330.01 | Administration of Medical Marijuana (M) |
| R5330.01 | Administration of Medical Marijuana (M) |
| P5460 | High School Graduation (M) |
| P8462 | Reporting Potentially Missing or Abused Children (M) |
| R8462 | Reporting Potentially Missing or Abused Children (M) |
| P8550 | Outstanding Food Service Charges |

Revision(s)/New Policies/Regulations – **Second Reading** - *None*

Policies/Regulations – **Abolished**

| | |
|-------|--------------------|
| P2425 | Physical Education |
|-------|--------------------|

REPORTS:

Fire & Security Drills for April 2016 *(Attachment F)*

Enrollment Data as of April 2016

| YEAR | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|-----------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2014-2015 | 555 | 554 | 684 | 693 | 690 | 687 | 688 | 694 | 696 | 698 | 709 | 707 |
| 2015-2016 | 521 | 519 | 654 | 659 | 665 | 661 | 666 | 661 | 657 | 660 | | |

| | <u>03/31/16</u> | <u>04/30/16</u> |
|--------------------------|-----------------|-----------------|
| Mercer High School | 307 | 306 |
| Mercer Elementary School | 217 | 217 |
| Regional Day School | 11 | 12 |
| J. F. Cappello School | <u>122</u> | <u>125</u> |
| TOTAL: | 657 | 660 |

REPORTS: (continued)

Harassment, Intimidation & Bullying as of April 2016:

| Month | Investigations | HIB | Non-HIB | Pending |
|--------------|----------------|----------|----------|----------|
| July | 0 | 0 | 0 | N/A |
| August | 0 | 0 | 0 | N/A |
| September | 0 | 0 | 0 | N/A |
| October | 0 | 0 | 0 | N/A |
| November | 1 | 1 | 0 | 0 |
| December | 1 | 0 | 1 | 0 |
| January | 0 | 0 | 0 | 0 |
| February | 0 | 0 | 0 | 0 |
| March | 0 | 0 | 0 | 0 |
| April | 1 | 1 | 0 | 0 |
| TOTAL | 3 | 2 | 1 | 0 |

11. New Business

Recommend Board approve the following:

- a. Contract with Eastern Armored Services, Inc. to transport District deposits from Mercer High School to PNC Bank per scheduled dates for the period July 1, 2016 thru June 30, 2017 at \$29.12 per diem not to exceed \$2,800 Gaap Account # 11-000-251-590-00-ARM-6071 (Attachment 11-a).
- b. Approve Robin Eubanks, PH.D. to provide a Professional Development Training session for the certified and non-certified staff at the Mercer High School staff. The purpose of the training is to provide information on the topic "Caring for the Caregiver: Understanding the Caregiver's Journey". Training to be held May 16, 2016 from 8:15-9:45 a.m. Cost not to exceed \$500 GAAP account# 11-000-223-590-02-DOCI.

- c. Approve to write off balance from Atlantic City Board of Education Invoice # 15-00184 in the amount of \$22.14.
 - d. Approve to continue Sharp Lease on Serial #15005649, located in the Mercer Elementary School main office, on a month to month basis until 6/30/2016 at the rate of \$436.66 per month, GAAP #11-000-240-440-80-COP.
 - e. Approve resolution authorizing member participation of the Dover Board of Education School District with Mercer County Special Services School District as the lead agency for a Cooperative Pricing Agreement for the purchase of goods and services (Attachment 11-e).
 - f. Approve the following student affiliation agreements between Mercer County Special Services School and (Attachment 11-f).
 - New York University
 - West Chester University
 - g. Approve to award Proposal CC-17-01 for Audit Services to Wiss and Company LLP.
 - h. Staff and Student Travel (Attachment 11-h).
 - i. Approve Transportation Contract (s), Bids, Renewals & Addendums (Attachment 11-i).
 - j. Miscellaneous Equipment for Disposal (Attachment 11-j).
 - k. Approve to accept a donation in the amount of \$1,075 to Mercer Elementary School from Timberland Lake Campground, Jackson, NJ.
- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment