

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

MINUTES

BUSINESS MEETING

Tuesday, June 2, 2015

4:30 pm

The monthly business meeting for the month of June 2, 2015 was held this day in the Mercer Elementary School Superintendent's Conference Room, 2nd Floor, 1020 Old Trenton Road, Hamilton, NJ.

The Board of Education took the following actions:

1. **CALL TO ORDER:** Board of Education President Camille Rainiero called the meeting to order at 4:34 pm.

OPEN PUBLIC MEETING STATEMENT: Ms. Rainiero read the following statement:

In accordance with the provisions New Jersey Open Public Meetings Law, the Board of Education has caused notice of this meeting to be posted in the Board Office and in the Mercer County Clerk's Office and mailed to the *Trenton Times*.

ROLL CALL:

Present: Camille Rainiero, Russell White, Dr. Laura Morana (arrived at 4:36pm), Samuel Floyd, and Sally Gillespie.

Also Present: Tanya Dawson, Business Administrator/Board Secretary, Dana Hice DePugh, Assistant Superintendent, and Walter Bliss, Board Attorney.

2. **PLEDGE OF ALLEGIANCE:** Ms. Rainiero led the assembly in the Pledge of Allegiance.

3a. **EXECUTIVE SESSION:** NONE

3b. **PUBLIC SESSION:**

Ms. Hice DePugh said we have some wonderful staff members we would like to recognize from each school for Teacher of the Year, Para-professional of the year and Educational Services Professional of the Year.

JFC
Marilyn Velazquez (Para)
Monica Potosky (Teacher)
Denise Burns (E.S.P.)

MES
Victoria Wagner (Para)
Theresa Elliott (Teacher)
Lynn Fraass (E.S.P.)

MHS
Debbie Wilkes (Para)
Ryan Byrnes (Teacher)
Michele Golden-Carmignani
(E.S.P.)

Ms. Rainiero said on behalf of the Board congratulations to all those recognized. I know you are all doing a wonderful job.

4a. Approval of the April 28, and May 5, 2015 Board Meeting Regular Minutes:

A Motion by Sally Gillespie and seconded by Samuel Floyd to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Abstain
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

4b. Approval of Executive Minutes: NONE

5. Bills To Be Approved totaling \$ 4,156,015.76 and authorization of transfers within program areas as approved by the Superintendent

A Motion by Dr. Laura Morana and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

6. Treasurer’s Report for April 2015

A Motion by Dr. Laura Morana and seconded by Samuel Floyd to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Yes
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

7. Correspondence & Communications – None

8. Committee Reports – None

9. Superintendent’s Report - None

New/Special Projects: None

Recommend Board approve the following:

PERSONNEL & ADDENDUM

BE IT RESOLVED That the Board of Education does hereby approve the following appointments, reappointments, adjustments, resignations, terminations, retirements, leaves, transfers, suspensions,

and requests for expedites, emergency certification for the School Year 2015 – 2016 as recommended by the Superintendent.

BE IT FURTHER RESOLVED That the Board of Education submit to the County Superintendent, as required, applications for emergency hiring and the applicants' attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq, or N.J.S.A. 18A:6-4.13 et seq.

Appointments, Re-Appointments, Resignations, Leaves, Retirements, etc., (Attachment A) and addendum.

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Mr. White asked are we ok with Denise's Jester's resignation?

Ms. Dawson said, yes we accepted it with no problem.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

*Note: Dr. Morana abstains from Emergent hire.

2015 Extended School Year Contracted Employees (*Attachment A-1*)

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

2015 Extended School Year Hourly Employees (*Attachment A-2*)

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

Amendment to the contract (July 1, 2013 - June 30, 2017) for Dr. Kimberly J. Schneider, Superintendent, effective July 1, 2015 through June 30, 2016 as part of the Interlocal Services Agreement with Mercer County Technical School District, pursuant to the approval by the Executive County Superintendent on May 26, 2015. (*Attachment A-3*)

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

Agreement between the Board of Education and Dana Hice DePugh, Assistant Superintendent for Curriculum & Instruction, for the period July 1, 2015 through June 30, 2016 shared with Mercer County Technical School District, pursuant to the approval by the Executive County Superintendent on May 26, 2015. (*Attachment A-4*)

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

Amendment to the contract (July 1, 2014 - June 30, 2017) for Tanya Dawson, Business Administrator/Board Secretary, effective July 1, 2015 through June 30, 2016 as part of the Interlocal Services Agreement with Mercer County Special Services School District, pursuant to the approval by the Executive County Superintendent on May 28, 2015. (*Attachment A-5*)

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

Job Description

- Senior Accountant (*Attachment B*)

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

MISCELLANEOUS:

Recommend Board approve the following:

Revision(s)/New Bylaws/Policies/Regulations – *First Reading (None)*

Revision(s)/New Policies/Regulations – *Second Reading & Adoption*
 (Attachment C - *Changes made from First Reading)

Bylaws:

B0152 Board Officers

Policies:

P3212 Attendance
 P4212 Attendance
 P3218 Substance Abuse (M)
 P4218 Substance Abuse (M)
 P5460 High School Graduation (M)
 P5465 Early Graduation (M)
 P8630 Bus Driver/Bus Aide Responsibility (M)

Regulations:

*R3218 Substance Abuse (M)
 *R4218 Substance Abuse (M)
 R8630 Emergency School Bus Procedures (M)

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

REPORTS:

Recommend Board approve the following:

Fire and Security Drill(s) for month of May 2015 (*Attachment D*)

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

Harassment, Intimidation & Bullying Report for May 2015

Month	Investigations	HIB	Non-HIB	Pending
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July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	1
December	0	0	1	0
January	0	1	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

Enrollment Data as of May 2015:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2013-2014	559	543	656	663	672	676	694	694	701	713	708	708
2014-2015	555	554	684	693	690	687	688	694	696	698	709	

A Motion by Samuel Floyd and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

11. NEW BUSINESS

Recommend Board approve the following:

- a. Approve donation by Frederick D. Wingate in the amount of \$3,000 to purchase one of the shredders for the proposed shredding program to be held at RDS.

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes

Ms. Gillespie - Yes

- b. Approve Lease Agreement between Mercer County Special Services School District and Hamilton YMCA for the 2015/16 school year (Attachment 11-b).

THIS ITEM WAS TABLED TO JULY 1, 2015

- c. Approve Letter of Agreement between Mercer County Special Services School District and Hamilton YMCA After Care Programming for the 2015/16 school year (Attachment 11-c).

THIS ITEM WAS TABLED TO JULY 1, 2015

- d. Approve the subscription agreement between Netchemia, LLC and Mercer County Special Services School District for TalentEd Recruit & Hire Professional Online Training beginning June 2015 through June 2016 in the amount of \$ 2,400 GAAP account # 11-000-251-340-00-BUS (Attachment 11-d).

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- e. Approve the Agreement of the Sodexo School Services contract for 2015/16 for the Management Fee of \$24,240 and the General Support Services Allowance Fee of \$21,210, Guarantee break even up to 100% of Management Fee. (Attachment 11-e). Breakfast, Lunch and Milk Prices per the following schedule:

Breakfast, Lunch & Milk Prices with Sodexo School Services for 2015/2016:

Breakfast	<u>2014-2015</u>		<u>2015-2016</u>
	<u>Student</u>		<u>Student</u>
Mercer High	\$1.60		\$1.60
Regional Day	\$1.60		\$1.60
Joseph F. Cappello	\$1.60		\$1.60
Mercer Elementary	\$1.60		\$1.60

Reduced Price Breakfast for all schools will be \$.30

Lunch	<u>2014-2015</u>		<u>2015-2016</u>
	<u>Student</u>	<u>Adult</u>	<u>Student</u>
Mercer High	\$2.85	\$4.00	\$2.85
Regional Day	\$2.70	\$4.00	\$2.70
Joseph F. Cappello	\$2.70	\$4.00	\$2.70
Mercer Elementary	\$2.70	\$4.00	\$2.70

Reduced Price Lunch for all schools will be \$.40
 Milk Prices (flavored and un-flavored) will be at \$.50

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- f. Approve the services of Med-Flex, Incorporated, as medical waste disposal and transport company for the District for 2015/2016 school year in the amount of \$150 GAAP Account # 11-000-213- 610-XX-HLT.

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- g. Approve year 3 of 3 for Bid # 13-05-00942 for Waste and Recycling Services to Republic Services of NJ d/b/a Midco Waste for the 2015/16 school year in the amount of \$24,506.72, and approve unit pricing for bulk waste container rental and disposal at fees proposed in the above referenced bid. GAAP account # 11-000-262-420-XX-XXXX.

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- h. Approve renewal 3 of 3 of Bid 13-05-00941(2) for HVAC Time and Material Services to C & C Campano HVAC, L.L.C. for the 2015-2016 school year, at an increase of 1.34% per the CPI escalator clause in the above referenced bid, not to exceed \$183,498.59 GAAP account #'s 11-000-261-420-XX-XXX and 11-000-262-420-XX-XXX.

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- i. Approve year 2 of 3 for Bid ER20142017-Telco for Telecommunication Circuits and Services to Windstream in the amount of \$19,398.50 for circuits, plus usage at the unit prices noted in the above referenced bid, not to exceed \$22,800 GAAP account # 11-000-230-530-XX-XXX

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- j. Approve year 3 of 5 for RFP 13-00945 for Teacher Evaluation Software to Teachscope for the 2015/2016 school year in the amount of \$10,565 GAAP account #11-000-223-390-02-DOCI.

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- k. Approve year 4 of 5 for RFP 11-00-3-0878 for Student Database Management System, Cafeteria Point of Sale system and Emergency Notification System to Realtime in the amount of \$16,906.20 GAAP account #'s 11-000-221-590-07DRSS, 11-0000-251-590-00-ARM and 11-000-262-600-XX-XXXX.

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- l. Approve to renew Cooperative Purchasing Agreements in 2015/2016 with the following: Hunterdon Educational Services Commission, Middlesex Regional Education Services Commission and Mercer County (Attachment 11-l).

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

m. Approval to issue a bid for the following services:

- 16-01 Fire/Life Safety Alarm Inspection, Maintenance and Repair
- 16-02 Kitchen Repairs – Time and Materials
- 16-03 Integrated Pest Management Services
- 16-04 Maintenance and Ground Materials

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

n. Approve the use of the Hamilton Police for the safety and security of students and staff at Mercer High School during 2015/16 school year as needed by the Principal at the Township extra duty hourly pay rate Gaap account # 11-000-262-340-00-PATR.

THIS ITEM WAS TABLED TO JULY 1, 2015

o. Approve to contract with Attorney Walter R. Bliss, Jr. for legal services as Board Attorney for the period beginning July 1, 2015 through June 30, 2016 at a rate of \$48,000 Gaap account # 11-000-230- 331-01-LEG (Attachment 11-o).

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

p. Approve the resolution to transfer \$800,000 into the Capital Reserve Account for future needed Capital repairs and or projects (Attachment 11-p).

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

q. Approve Resolution authorizing contracts with certain approved State contract vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a (Attachment 11-q).

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- r. Approve Joanna Koreyva from the Mercer County Technical School District to assist the Business Office on an as needed basis beginning June 2015 through September 2015 at a rate of \$50 stipend per day not to exceed \$2,000. Mercer County Special Services School District will pay 100% as per the Inter-local Services Act, N.J.S.A. 40:8A-1 et sq. Gaap Account # 11-000- 251-340-00-BUS.

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- s. Approve the Bloodborne Pathogens Exposure Control Plan in accordance with the OSHA Bloodborne Pathogens Standard (Attachment 11-s).

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- t. Student Travel (Attachment 11-t).

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Dr. Morana - Abstain
 Ms. Lewis - Absent Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- u. Miscellaneous Equipment for Disposal (Attachment 11-u).

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes

Ms. Vena - Absent	Dr. Morana - Abstain
Ms. Lewis - Absent	Ms. Rainiero - Yes
Ms. Gillespie - Yes	

v. Use of Building and Grounds (Attachment 11-v).

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Yes
	Ms. Vena - Absent	Dr. Morana - Abstain
	Ms. Lewis - Absent	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

w. Approval the following Student Work Sites for 2015/2016 School year:

Allies @ MCSSSD
1072 Old Trenton Road
Hamilton, NJ 08690

Conference Center @ MCCC
1200 Old Trenton Road
West Windsor, NJ 08550

County of Mercer
640 Broad Street
Trenton, NJ 08609

Gershen Apartments
1655 Klockner Road
Hamilton, NJ 08619

Kelsey Theatre
Mercer County Community College
1200 Old Trenton Road
West Windsor, NJ 08550

Mercer ARC @ MCSSSD
1070 Old Trenton Road
Hamilton, NJ 08690

Mercer County Community College
1200 Old Trenton Road
West Windsor, NJ 08550

Pennington Quality Market
25 Route #31S Suite #10

Pennington, NJ 08535

Storage Depot
800 Route #206
Bordentown, NJ 08505

Texas Roadhouse
1305 Hwy #33
Hamilton, NJ 08690

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Dr. Morana -	Abstain
	Ms. Lewis -	Absent	Ms. Rainiero -	Yes
	Ms. Gillespie -	Yes		

x. None

y. Approval to accept a donation of a used Rifton bike to the Mercer Elementary School students from parent Diane Suznovich (Attachment 11-y).

A Motion by Russell White and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Dr. Morana -	Abstain
	Ms. Lewis -	Absent	Ms. Rainiero -	Yes
	Ms. Gillespie -	Yes		

12 ADJOURNMENT

A Motion by Dr. Laura Morana and Seconded by Samuel Floyd to adjourn the meeting passed by unanimous voice vote, (5) aye's (0) nay's. Meeting was adjourned at 5:00 pm.

Respectfully submitted by:

Tanya Dawson
Business Administrator/Board Secretary