**Board Member Information**

**To be completed individually by each proposed school governing board member.**

**All forms must be signed by hand.**

Serving on a public charter school governing board is a position of public trust and fiduciary responsibility. As a governing board member of a public school, you are responsible for ensuring the quality of the school’s plans, competent stewardship of public funds, and the school’s fulfillment of its public obligations and all terms of its Charter Contract.

As part of the application for a new charter school, the Commission requests that each prospective governing board member respond individually to this questionnaire. Where narrative responses are required, brief responses are sufficient.

The purpose of this questionnaire is twofold: 1) to give application reviewers a clearer introduction to the team behind each school proposal in advance of the applicant interview; and 2) to encourage governing board members to reflect individually, as well as collectively, on their common mission, purposes, and obligations at the earliest stage of school development. Please add the full name of your school to the footer of this document so that it appears on all pages.

**Background**

|  |
| --- |
| 1. Name of charter school on whose governing board you intend to serve:
 |
| 1. Contact information:

Name:Phone:E-mail: |
| 1. Describe your educational and employment history. No narrative response is required if a resume and professional biography are attached.

[ ]  Resume and professional bio are attached to this form.[ ]  Resume and professional bio are attached elsewhere in the application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. Indicate whether you currently or have previously served on a board of a school district, another charter school, a non-public school, or any nonprofit organization. [ ]  Does not apply to me [ ]  Yes
 |
| 1. Why do you wish to serve on the governing board of the proposed charter school?
 |
| 1. What is your understanding of the appropriate role of a public charter school governing board member?
 |
| 1. Describe any previous experience you have that is relevant to serving on the charter school’s governing board (*e.g.*, other board service). If you have not had previous experience of this nature, explain why you have the capability to be an effective board member.
 |
| 1. Describe the specific knowledge and experience that you would bring to the governing board.
 |

**School Mission and Plan**

|  |
| --- |
| 1. What is your understanding of the school’s mission and guiding beliefs?
 |
| 1. What is your understanding of the school’s proposed academic plan?
 |
| 1. What do you believe to be the characteristics of a successful school?
 |
| 1. How will you know that the school is succeeding or is not succeeding in its mission?
 |

**Governance**

|  |
| --- |
| 1. Describe the role that the governing board will play in the school’s operation.
 |
| 1. How will you know if the school is successful at the end of the first year of operation?
 |
| 1. How will you know at the end of five years if the school is successful?
 |
| 1. What specific steps do you think the governing board will need to take to ensure that the school is successful?
 |
| 1. How would you handle a situation in which you believe one or more members of the governing board were acting unethically or not in the best interests of the school?
 |

**Disclosures**

|  |
| --- |
| 1. Indicate whether you or your spouse knows the other prospective governing board members for the proposed school. If so, please indicate the precise nature of your relationship. [ ]  I/we do not know these individuals [ ]  Yes |
| 2. Indicate whether you or your spouse knows any person who is, or has been in the last two years, a school employee. If so, indicate the precise nature of your relationship.[ ]  I/we do not know any such employees [ ]  Yes |
| 3. Indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the charter school (whether as an individual or as a director, officer, employee, or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the school. [ ]  I/we do not know any such persons [ ]  Yes |
| 4. Indicate if you, your spouse, or other immediate family members anticipate conducting, or are conducting, any business with the school. If so, indicate the precise nature of the business that is being or will be conducted.  [ ]  I/we do not anticipate conducting any such business [ ]  Yes |
| 5. If the school intends to contract with an education service provider or management organization, indicate whether you or your spouse knows any employees, officers, owners, directors, or agents of that provider. If the answer is in the affirmative, please describe any such relationship.[ ]  Not applicable because the school does not intend to contact with an education service provider or school management organization. [ ]  I/we do not know any such persons [ ]  Yes |
| 6. If the school contracts with an education service provider, please indicate whether you, your spouse, or other immediate family members have a direct or indirect ownership, employment, contractual, or management interest in the provider. For any interest indicated, provide a detailed description. [ ]  N/A. [ ]  I/we have no such interest [ ]  Yes |
| 7. If the school plans to contract with an education service provider, indicate if you, your spouse, or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, indicate the precise nature of the business that is being or will be conducted. [ ]  N/A [ ]  I/we or my family do not anticipate conducting any such business [ ]  Yes |
| 8. Indicate whether you, your spouse, or other immediate family members are a director, officer, employee, partner, or member of, or are otherwise associated with, any organization that is partnering with the charter school. To the extent you have provided this information in response to prior items, you may so indicate.  [ ]  Does not apply to me, my spouse or family [ ]  Yes |
| 1. Indicate any potential ethical or legal conflicts of interests that would or are likely to exist should you serve on the school’s governing board.

[ ]  None [ ]  Yes |

**Certification**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, certify to the best of my knowledge and ability that the information I am providing to the State Public Charter School Commission as a prospective governing board member is true and correct in every respect.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date