



STATE OF HAWAII  
DEPARTMENT OF EDUCATION  
P.O. BOX 2360  
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

July 28, 2014

**URGENT**

TO: Deputy Superintendent  
Complex Area Superintendents  
State Public Charter School Commission Executive Director  
Principals (All)  
Public Charter School Directors

FROM:   
Kathryn S. Matayoshi  
Superintendent

SUBJECT: **2014 Preliminary Strive HI Performance System Results and August Appeals Instructions (Filing Deadline August 13, 2014)**

2014 PRELIMINARY STRIVE HI PERFORMANCE SYSTEM RESULTS

Your 2014 Preliminary Strive HI Performance System (Strive HI) Results have been **EMBARGOED** by the Hawaii Department of Education (Department) until Monday, August 18, 2014, 4:00 p.m. This preliminary information is for school review only and is not to be released to the public under any circumstances while under the embargo. The Department will officially release the information to the public, permissible under the Family Educational Rights and Privacy Act (FERPA 20 U.S.C. §1232g; 34 C.F.R. Part 99) guidelines when the embargo is lifted.

The 2014 Preliminary Strive HI Results will be posted on the Accountability Resource Center – Hawaii database (ARCHdb) (<https://archdb.hidoe.us/accty>) where principals may access their respective school reports on Monday, July 28, 2014, at approximately 3:00 p.m. At about the same time, Complex Area Superintendents and the State Public Charter School Commission Executive Director will be emailed their respective school reports.

The August Appeals window will open with the release of 2014 Preliminary Strive HI Results on Monday, July 28, 2014, at approximately 3:00 p.m. The procedure to file an appeal for your school is outlined below and will be strictly followed.

APPEALS OVERVIEW AND KEY DATES

This August Appeals process is an opportunity for schools to request allowable changes before final results are reported. The August Appeals window opens on July 28, 2014, and **closes on August 13, 2014.**

**IMPORTANT:** Revisions that were appealable via May Appeals such as graduation/retention rates, full school year enrollment, certain participation rates, and certain student subgroups, etc., will not be appealable via this August Appeals. August Appeals that are allowable, are detailed in Attachment A, *Rules and Details Describing Allowable Appeals*. Determinations from the August Appeals will be applied to generate 2014 Final Strive HI Results. The following is the estimated timeline for the release of final results.

1. August Appeals filing window, July 28, 2014 – August 13, 2014
2. Lifting of 2014 Preliminary Strive HI Results Embargo—August 18, 2014, 4:00 p.m.
3. Public release of 2014 Preliminary Strive HI Results—August 18, 2014
4. Release of Final 2014 Strive HI Results—September 18, 2014

#### APPEALS REVIEW PROCESS AND REVISION REQUEST

The August Appeals process allows schools to review Strive HI student rosters and their results to correct inaccuracies related to the Biology I end-of-course participation rates (for high schools), medical exemptions from the chronic absenteeism measure, ELL subgroup membership, and calculation errors when aggregating student results to school outcomes. Attachment A provides rules and examples on what to review and appeal if applicable. The following outlines the August Appeals process.

1. Student rosters will be **available for review on ARCHdb on Monday, July 28, 2014**, on (<https://archdb.hidoe.us/accty>).

Note: All principals and principal-designated school staff have access to ARCHdb. Principals who cannot access ARCHdb should contact Glenn Nochi via Lotus Notes or phone at (808) 733-4008.

2. Read Attachment A, detailing decision rules and what is appealable. Based on that information, review the student rosters on the ARCHdb website to determine if your school will submit an appeal.
  - a. Go to ARCHdb: (<https://archdb.hidoe.us/accty>)
  - b. Go to your school page (click link): *2014 Preliminary Strive HI Results and Appeals Rosters (Results embargoed through Aug. 18, 2014, 4:00 p.m.)*
  - c. Select specific rosters to review (click link): e.g., *Reading Proficiency, Chronic Absenteeism, Reading Growth*, etc.
3. If you decide to submit an appeal, after reviewing what is appealable (Attachment A), complete the Revision Request Form (Attachment B).
  - a. For Electronic Submittal (**Strongly recommended**): Email the completed Revision Request Form and all supporting documentation to ([StriveHI2014RevisionRequest@notes.k12.hi.us](mailto:StriveHI2014RevisionRequest@notes.k12.hi.us)) **by the Wednesday, August 13, 2014, 11:59 p.m. deadline**. Keep the email confirmation.
  - b. For Hard Copy Submittal: Mail the completed Revision Request Form and all supporting documentation by Priority Mail® or Express Mail® (i.e., U.S. Postal Service®), at your school's expense, to Dr. Glenn Hirata at the address noted below. The parcel must be **postmarked on or before the Wednesday, August 13, 2014, 11:59 p.m. deadline**. Keep the postal tracking receipt for your records.

Dr. Glenn T. Hirata  
Hawaii Department of Education  
Systems Accountability Office  
System Evaluation and Reporting Section  
637 18<sup>th</sup> Avenue, Building C, Room C-101  
Honolulu, HI 96816

Enclosed: 2014 Strive HI August Appeals

### AUGUST APPEALS PROCESSING

Upon receipt of your completed Revision Request Form and supporting documents, the System Evaluation and Reporting Section will:

1. Confirm receipt via Lotus Notes (print a copy for your records);
2. Provide further instructions for submitting any additional documentation to support the Revision Request; and
3. Review evidence submitted and provide recommendations to the Superintendent for final decisions.

### ONLINE RESOURCES

ARCHdb (<https://archdb.hidoe.us/accty>)

- Password protected student level data used for Strive HI determinations. All school principals and principal designated staff have access to ARCHdb.

HIDOE Website

- Strive HI Performance System  
(<http://www.hawaiipublicschools.org/VisionForSuccess/AdvancingEducation/StriveHISPerformanceSystem/Pages/home.aspx>).

If you have any questions or concerns regarding the appeals process, please contact Dr. Glenn Nochi, Evaluation Specialist, or Dr. Glenn Hirata, Administrator, Systems Accountability Office, System Evaluation and Reporting Section, at (808) 733-4008 or via Lotus Notes.

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Attachment A: Rules and Details Describing Allowable Appeals  
Attachment B: 2014 Revision Request Form (Microsoft® Excel)

c: Assistant Superintendents  
Superintendent's Office Directors  
State Public Charter School Commission  
Systems Accountability Office