

ELDON POLICE DEPARTMENT

VACATION CHECK REQUEST

Please fill in the form to request a vacation check of you property.

Homeowner realizes that the Police Department and the City do not assume any liability for loss or damage to property during specified dates. Homeowner understands there is no guarantee that vacation checks will be done daily. This document does not comprise a contract between the homeowner and the Police Department or the City of Eldon.

Name: _____

Home Telephone:

Cell phone:

Emergency number:

Vacation Check Address: _____

Premises Phone Number:

Starting Date & Time:

Ending Date & Time:

Mail/Newspaper: Have you stopped mail and newspapers or made arrangements to have someone pick them up?

Yes ___ No ___

If pick up, by whom? _____

Lights: Will lights be on timers or left on for the duration of the check period?

Yes ___ No ___

If on timer, what are the hours and rooms?

If left on what are the rooms?

Swimming Pool/Jacuzzi: Is there a swimming pool or jacuzzi on the property?

Yes ___ No ___

Pets: Will there be any pets at the residence while you are gone?

Yes ___ No ___

If yes, what type?

If yes, who will be responsible for their care?

Name:

Address:

Home telephone:

Cell phone:

Contact Person(s) in case of emergency:

Name:

Address:

Home telephone:

Cell phone:

Do they have a key?

Yes ___ No ___

Authorized Visitors: Is there anyone authorized to be at the location during the check period? This includes repairmen, relatives, etc. Please provide a list of names and relationships.

Alarms: Do you have an alarm system?

Yes ___ No ___

If yes, who monitors it and how do we contact them?
