

IEEE TRANSACTIONS ON INTELLIGENT TRANSPORTATION SYSTEMS PAPER SUBMISSION GUIDELINES

IEEE TRANSACTIONS ON INTELLIGENT TRANSPORTATION SYSTEMS is published quarterly beginning with the March 2000 issue. Each paper submitted is subjected to a thorough review procedure, and the publication decision is based on the comments and recommendations of the reviewers. Review management is generally under the direction of an associate editor. Often, reviews take three months to obtain, occasionally longer. Additional time is required for the publication process.

A. Process for Submission of a Technical Paper

- 1) All papers should be submitted electronically in Portable Document Format (PDF). The paper should print correctly on 8.5 by 11 inch paper. A text version of your abstract will be required.
- 2) We accept four kinds of papers: Regular Papers, Short Papers, Practitioners Papers, and Survey Papers.
- 3) Please utilize our manuscript submission system at: <http://mc.manuscriptcentral.com/t-its>
- 4) We encourage the submission of attachments with the paper. An attachment (video, animations, applets, code, data, etc.) should be referenced in the text of the paper and enhance the presentation.
- 5) If the manuscript has been presented, published, or submitted for publication elsewhere, please inform the Editor. Our primary objective is to publish technical material not otherwise available, but we do occasionally publish papers of unusual merit that have appeared or will appear elsewhere.

B. Style for Manuscript

- 1) When submitting your manuscript, please use IEEE TRANSACTIONS style (double column, single spaced), available at http://www.ieee.org/publications_standards/publications/authors/authors_journals.html. Please have your text fit in 8.5 by 11 inch (21.6 by 27.9 cm) sheets.
- 2) For Regular and Survey Papers, please include a short biography for all authors at the end of the manuscript.
- 3) Regular Papers are normally about 10 TRANSACTIONS pages in length, or shorter, while Survey Papers are no more than 18 TRANSACTIONS pages in length (authors biographies included). Short Papers and Practitioners Papers are generally no more than 6 TRANSACTIONS pages in length. Please see the discussion on excess page charges for charges that are imposed when manuscripts exceed the above page limits.
- 4) Since the TRANSACTIONS publishes only in English, contributors for whom English is not a native language should consult a colleague who is familiar with the English language, prior to submitting the paper, for the purpose of editing the original manuscript.
- 5) Provide an informative 100 to 250 word abstract at the head of the manuscript for Regular Papers and Survey Papers; provide an abstract of not more than 100 words for Short Papers and Practitioners Papers.
- 6) Provide footnotes, beginning with "Manuscript received . . ." (date to be filled in by Editor) and affiliation of the author(s), and continuing with numeric citation. Acknowledgement of financial support is placed at the end of the first footnote.
- 7) All the images must be included in the same file of the paper.
- 8) References should appear in a separate section at the end of the paper, with items referred to by numerals in square brackets. References must be complete and in IEEE style: *Style for papers:* Author, first initials followed by last name, title in quotations, periodical, volume, page numbers, month, year. *Style for books:* Author, title. Location: publisher, year, chapter, and page numbers (if desired). See any issue of the TRANSACTIONS for examples.
- 9) Further instructions can be found at <http://www.ieee.org/web/publications/authors/transjnl/index/htm>.

C. Style for Illustrations

- 1) Originals for illustrations (including tables) should be sharp, noise-free, and of good contrast as they will be photographed or electronically scanned. We regret that we cannot provide drafting or art service.
- 2) On graphs, show only the coordinate axes, or at most the major grid lines to avoid a dense hard-to-read result.
- 3) All lettering should be large enough to permit legible reduction of the figure to column width, sometimes as much as 4 to 1. Please be very sure that your lettering is sufficiently large such that it will be readable after photo-reduction.
- 4) If an illustration is to be reproduced in color the author is responsible for the incremental cost of printing in color. (See Section E.7 for color reproduction costs.)

D. Voluntary Page and Excess Page Charges

After a manuscript has been accepted for publication, the author's company or institution will be requested to pay a voluntary charge of \$110 per printed page to cover part of the cost of publication. These page charges, like those for journals of other professional societies, are not obligatory nor is their payment a prerequisite for publication. The author will receive 100 free reprints without covers if this charge is honored. A mandatory overlength page charge of \$175 is required for each page in excess of 10 pages for a Regular paper, 18 pages for a Survey paper and 6 pages for a Short or Practitioner paper. Authors who are concerned with these latter charges are encouraged to estimate the length of their manuscripts prior to submission. Detailed instructions on payment of these charges will accompany the page proof.

E. Submission of Accepted Papers

Please submit your manuscript electronically on our web site <http://mc.manuscriptcentral.com/t-its>, through the "Awaiting Final Files" queue in your Author Center. Include the following items: 1) A PDF version of the paper (two columns IEEE style) and an identical version using either LaTeX or MSWord. 2) Original versions of figures and tables (600 dpi for line art; 220 dpi for grayscale) in any graphics format (Tiff, EPS, postscript, JPEG, GIF, WORD, PowerPoint, Excel, and PDF, etc.) in separate files. All grayscale and line art graphics will be converted to TIFF. Detailed instructions for submitting images for the final manuscript are published at http://www.ieee.org/portal/cms_docs/pubs/transactions/eic-guide.pdf. In order to verify the quality of images, a graphic checker is available at <http://graphicsqc.ieee.org>. If you need further help or have additional questions, please e-mail: graphics@ieee.org. 3) A text file with the list of captions and footnotes. 4) Name, mailing address, phone, FAX, and e-mail of author to be sent galley proofs. (Please note that proofs will need to be returned within 48 hours of receipt.) 5) A text file including the complete postal and e-mail address of all authors. 6) Authors of Regular and Survey papers will be asked to supply a head and shoulders photograph of themselves and a technical biography. The biography should be in the form used in IEEE TRANSACTIONS, consisting of three paragraphs of information: name, where and when born, degrees earned, field(s) of study, school, city, state; chief employment dates, organizations, positions held, type of work, responsibilities, present position; and professional society membership, offices, awards.

If your paper includes color figures, you must decide whether to print them in color or gray tone and communicate your decision while sending the final manuscript. If you would like figures to be printed in color, please attach a cover letter detailing which figures should appear in print color. The charges for color printing can be found at <http://www.ehw.ieee.org/tc/its/transactions/color-costs.txt>. Even if you decide to print your paper in gray tone, it will be published electronically in color on IEEE Xplore.

Please send the abstract of your paper (plain ascii file) also to c.herget@ieee.org for inclusion in the IEEE ITSS Newsletter.

Accepted papers will rapidly appear on the Web in the IEEE XPLORE system approximately three weeks after corrected page proofs are received from an author. This will typically be before the paper appears in the print version of the journal. Hence, papers will be disseminated to the research community faster utilizing electronic submission.

F. Copyright

It is the policy of the IEEE to own the copyright to the technical contributions it publishes on behalf of the interests of the IEEE, its authors, and their employers, and to facilitate the appropriate reuse of this material by others. To comply with the U.S. Copyright law, authors are required to sign an IEEE Copyright Form before publication. This form, returns to authors and their employers full rights to reuse their material for their own purposes. IEEE has moved to an all electronic copyright submission system. Once you have submitted your final files, a link titled Transfer Copyright will appear in the Manuscripts with Decisions queue in your Author Center. Please click this link and follow the instructions to submit the copyright form. If you need more information about IEEE copyright form and process, please visit the following address http://www.ieee.org/publications_standards/publications/rights/copyrightmain.html.

The Editor of the *IEEE Transactions on Intelligent Transportation Systems* is
Fei-Yue Wang
Institute of Automation Chinese Academy of Sciences, Beijing, China
and University of Arizona Tucson, Arizona 85721 USA
E-Mail: feiyue@ieee.org
Revised May 10, 2010