

# Kingsgate Workshops Trust

## FAQ

### **How do I add my name to your studio list?**

To ensure you receive emails from us about studio availability please subscribe to our mailing list <http://www.kingsgateworkshops.org.uk>

### **Do I need to pay to join the KWT studio email listings?**

No it is free to join our list. All you need is an email account.

### **How can I see one of the studios available?**

When a studio becomes available an open day will be arranged and advertised prior to the deadline for studio applications via our studio email listings.

### **How long will I have to wait to get a studio?**

Unfortunately KWT can not predict how long it will take for you to be offered a studio.

### **How do you select artists for the spaces? What criteria are used to allocate the studios?**

We use the application process to ensure all those on our studio email list are active professional creative practitioners. We try and make sure we place artists in spaces where their practice will be complimentary to those around them, and not cause problems due to noise etc. Artists currently with a KWT studio licence who wish to move to another space within our buildings may be given preference, if they are on our internal waiting list. All licensees are interviewed by a panel before being offered a space.

### **Who can have a KWT studio?**

Within our building we accommodate a range of creative practices, including painters, ceramicists, wood workers, printmakers, photographers, performance artists, sculptors, those working in digital media, video, film, craft, applied arts, design etc. We reserve the right to charge a higher licence fee to individuals or organisations that are operating on a more commercial basis.

### **There are questions about noisy work on the application form. What does this mean?**

We need to know about your studio practice so we can help find you a place that will be suitable for you and others around you. Some of the studios currently on the ground floor are used for noisy and dusty activities-not all types of other practices would be suitable in those spaces.

### **Can I live in the studios? Can I sleep overnight occasionally?**

Any use of the studios for sleeping or residential use is strictly forbidden, there are clear health and safety reasons for this.

### **When given a studio how often will I be able to use it.**

Studio access is 24 /7

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**When can I use my studio and how secure are the studios?**

Studio access is 24 /7 for Licensees. KWT does not have 24 hour security and our site has suffered from a few break-ins over the years. The safety of the studios does rely to a large extent on our occupants' vigilance and cooperation in ensuring doors are locked etc.

**What is a licence fee? Is that the same as rent?**

We use licences rather than tenancies for our agreements with artists. This offers both you and us more flexibility and keeps the administration costs down, a saving which we can pass onto you. Under a tenancy you pay rent, under a licence you pay a fee, in return for which we licence you to use the space, under the terms set out in the licence agreement.

**What does the licence fee include? What doesn't it include?**

The licence fee includes all management costs, including rates. It does not include electricity or gas heating costs.

**Do the studios have central heating?**

No.

**Does the licence fee cover insurance?**

Licence holders are responsible for their own contents cover insurance. Licence holders are also required to have £5 million Public Liability Insurance. If you employ assistants, or use volunteers or students to assist you in your studio you are responsible for arranging Employers Liability Insurance, and we will ask for evidence of this cover.

**Can I share the studio?**

KWT does accept applications for joint licensees with two or more people sharing the studio, though the reasons for sharing must be made clear in the application form. Once you have been offered a studio as a single occupant you will be unable to share your studio until at after one full year of your occupancy.

**Can I sublet the studio?**

We don't allow artists to sublet their studios. If you need to take a break from the space KWT can arrange a yearly sabbatical or licensees can apply to KWT to share their studio. Please note licensees will be unable to share their studio until at least a year of occupancy.

**What about Open Studios?**

We run an extremely successful yearly Open Studios event. It is a requirement of the licence agreement that each artist must take part in the Open Studios; full participation is a key to its continuing success.

We encourage all artists to be active members of the studio community, and assisting in the running and setting up of Open Studios is an excellent way of doing this, and creating opportunities for you as an artist.

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